



Insurance and Pension Commission
Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

TOWN CLERK
BETHEL, CT.

2023 JUL 19 P 3:45

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Minutes of Regular Meeting

Wednesday, July 19, 2023

Meeting Room A – 1:00pm - Hybrid

Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT, Meeting Room A

Video/ Teleconference video link: <https://zoom.us/j/7360902790>

One tap mobile: 1.646.558.8656, 7360902790# US (New York)

Materials can be viewed at: <https://www.bethel-ct.gov/Zoom-Documents>

Present: Chairman Ed Tomasko, Bob Kozlowski, and Ken Kopec attended in-person. James Naddeo (joined via Zoom at 1:09pm). First Selectman Dan Carter, Comptroller Brad Heering, and Mike Forte from Morgan Stanley were also present.

Absent: Paul Improta

Chairman Ed Tomasko called the meeting to order at 1:00pm.

Public Input: None

Correspondence: First Selectman Carter's memo to all chairs of Boards and Commissions was read into the record by Chairman Ed Tomasko. (See attached memo.)

Consideration of Regular Meeting Minutes from April 19, 2023:

Motion made by Bob Kozlowski, and seconded by Ed Tomasko, to accept the minutes from the April 19, 2023 meeting, as written. Vote, Ed Tomasko and Bob Kozlowski in favor. Ken Kopec abstained. Motion carries. (James Naddeo was not present for this vote.)

First Selectman Carter asked that a consideration of a Board of Selectmen resolution be added to the agenda. Motion made by Chairman Ed Tomasko, and seconded by Ken Kopec to add to the agenda the Board of Selectmen proposal. Vote, all in favor. Motion carries.

First Selectman Carter reviewed the resolution to cap the time period for mandatory employee contributions of employees in Classified Service to the Retirement Plan for Employees of the Town of Bethel. Discussion ensued. Motion made by Bob Kozlowski, and seconded by Ken Kopec, to approve the Board of Selectmen proposal as presented by First Selectman Carter. Vote, all in favor. Motion carries.

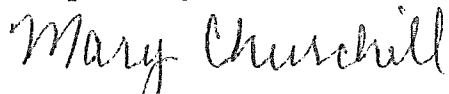
Performance review of Defined Benefit Plans:

Mike Forte presented the performance review. Discussion ensued.

Adjournment:

Motion made by Bob Kozlowski, and seconded by Ken Kopec, to adjourn the meeting at 1:40pm. Vote, all in favor. Motion carries.

Respectfully submitted,



Mary Churchill

Recording Secretary



FIRST SELECTMAN'S OFFICE

Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801

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*Daniel E. Carter, First Selectman
Richard C. Straiton, Selectman
Bryan Terzian, Selectman*

*Mary Churchill, Office Administrator
Phyllis Kinsky, HR Director
Martin J. Lawlor, Town Counsel*

Date: June 14, 2023

To: All Boards and Commissions

From: Daniel E. Carter, First Selectman

Subject: Executive Sessions

When entering an executive session, it is a best practice to designate a place and instruct the public where to wait for the meeting to resume. The location should be far enough from the meeting room to ensure privacy for the executive session, but within eyesight of the door to the meeting.

When coming out of executive session, opening the door is sufficient notification for the public to reenter the meeting room. You are not obligated to find members of the public who may have left the designated area.

If a location is designated for the public to gather that is not within sight of the meeting room, you should notify members of the public in the waiting area once the executive session has ended.

Following this best practice will help you protect sensitive information while ensuring maximum transparency for the public.

Please add this memorandum to correspondence in your next meeting.

Respectfully,

Daniel E. Carter
First Selectman, Town of Bethel

Cc: Lisa Bergh, Town Clerk