



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Dan Carter, First Selectman  
Richard C. Straiton, Selectman  
Bryan Terzian, Selectman*

## MINUTES OF SPECIAL MEETING

Tuesday, February 18, 2025 at 6:30pm – In-Person Meeting  
Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT Meeting Room A

**Present:** First Selectman Dan Carter, Selectman Bryan Terzian, and Selectman Straiton  
Also present: Town Counsel Melanie O'Brien

Meeting called to order at 6:30pm by First Selectman Carter.

**Correspondence:** None

### Consideration of approval of Board of Selectmen regular meeting minutes from February 4, 2025:

Motion made by Selectman Terzian, and seconded by Selectman Straiton, to approve the regular meeting minutes from 2/4/2025, as written. Vote, all in favor. Motion carries.

### Consideration of approval of Board of Selectmen special joint meeting minutes from February 11, 2025:

Motion made by Selectman Terzian, and seconded by Selectman Straiton, to approve the special joint meeting minutes from 2/11/2025, as written. Vote, all in favor. Motion carries.

### Consideration of tax refunds in the amount of \$3538.37 due to overpayment of taxes:

Motion made by Selectman Terzian, and seconded by Selectman Straiton, to approve the tax refunds in the amount of \$3538.37 due to overpayment of taxes. Vote, all in favor. Motion carries.

### Consideration of STEAP Grant Application:

First Selectman Carter gave an overview of the agenda item. The intent is to use the STEAP grant for the majority (\$800,000.) of the Municipal Center Locker Room/Emergency Shelter Renovations. The Board of Selectmen would be requesting the Board of Finance to approve \$200,000. to be taken from CNR to complete the project. Discussion ensued. First Selectman Carter made a motion, seconded by Selectman Terzian, to approve the resolution:

*Be it RESOLVED, that First Selectman, Daniel E. Carter, be, and hereby is authorized to apply and accept on behalf of the Town of Bethel, a 2025 Connecticut STEAP Grant in the amount of \$800,000 for Municipal Center Locker Room/Emergency Shelter Renovations; and FURTHER*

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BETHEL, CT

*RESOLVED, that First Selectman, Daniel E. Carter, is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2025 STEAP Grant with the State of Connecticut.*

Vote, all in favor. Motion carries.

First Selectman Carter made a motion, seconded by Selectman Terzian, to recommend to the Board of Finance that \$200,000. be taken from the CNR account to use toward the remainder of the Municipal Center Locker Room/ Emergency Shelter Renovations cost. Vote, all in favor. Motion carries.

**Consideration of Stony Hill Preserve - Executive Session Anticipated:**

First Selectman Carter made a motion, seconded by Selectman Straiton, to enter into Executive Session at 6:36pm to discuss Stony Hill Preserve and invite in Town Counsel Melanie O'Brien and Recording Secretary Mary Churchill. Vote all in favor. Motion carries.

Motion made by Selectman Terzian, and seconded by Selectman Straiton, to leave Executive Session at 6:45pm. Vote, all in favor. Motion carries. No action taken.

First Selectman Carter made a motion, seconded by Selectman Terzian, to enter into Executive Session again at 6:46pm to discuss a parking agreement at 159 Greenwood Avenue and to discuss a Bethel Train Station Lease and invite in Town Counsel Melanie O'Brien and Recording Secretary Mary Churchill. Vote all in favor. Motion carries.

First Selectman Carter made a motion, seconded by Selectman Terzian, to leave Executive Session at 6:54pm. Vote, all in favor. Motion carries.

**Consideration of a parking agreement at 159 Greenwood Avenue Executive Session Anticipated:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to allow First Selectman Carter to pursue the parking agreement between the Town of Bethel and 159 Greenwood Avenue (HAH Holding Bethel, LLC) with two changes: under the consideration paragraph, remove the underlined section and under section three, remove the underlined section. Vote, all in favor. Motion carries.

**Consideration of Bethel Train Station Lease - Executive Session Anticipated**

No action taken.

Motion made by Selectman Terzian, and seconded by Selectman Straiton, to adjourn the meeting at 6:54pm. Vote, all in favor. Motion carries.

Respectfully submitted,



Mary Churchill

Recording Secretary