



# BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

## MINUTES OF SPECIAL JOINT MEETING with the Board of Selectmen

Tuesday, February 11, 2025 at 7:00 pm - Hybrid Meeting  
Clifford J. Hurgin Municipal Center, Mtg Room A, 1 School St., Bethel, CT

2025 FEB 12 P 3:32

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### **Present:**

Chair Nick Ellis, Will Duff, John Lennon, Bob Manfreda, James Hancock, and Karen Foster. Also in attendance were all members of the Board of Selectmen, Comptroller Brad Heering and Assistant Comptroller Sebbie Preston

**Absent:** Cynthia McCorkindale

### **Call to Order/Pledge of Allegiance:**

Board of Finance Chair, Nick Ellis, and First Selectman Carter called the special meeting to order at 7:00pm and led the Boards in the Pledge of Allegiance

### **2025 - 2026 Department Budget Presentations:**

#### **10-380 – Parks and Recreation**

**Request \$2,192,508**

Parks and Recreation Director, Rachael McGrath, presented the request and noted a 2.67% increase. Discussion ensued.

#### **10-330 Registrar of Voters**

**Request \$146,835**

Registrar of Voters Tim Beeble and Wendy Cahill, presented the request and noted a 6.04% decrease. Discussion ensued.

#### **10-130 Town Clerk**

**Request \$275,967**

Town Clerk, Lisa Bergh, presented the request and noted a 2.62% increase. Discussion ensued.

#### **10-140 Tax Assessor**

**Request \$291,049**

Tax Assessor, Izzy Hirt, presented the request and noted a 4.52% increase. Discussion ensued.

**10-150 Tax Collector**

**Request \$241,482**

Tax Collector, Paula Usher, presented the request and noted a 3.65% increase.  
Discussion ensued.

**30-200 - Social Services**

**Request \$115,750**

Social Services Director, Megan Alworth-Khazadian, presented the request and noted a 4.28% increase. Discussion ensued.

**20-290 - Emergency Management**

**Request \$45,938**

Emergency Management Director, Tom Galliford, presented the request and noted a 1.11% decrease. Discussion ensued.

**20-300 - Fire Marshal**

**Request \$132,120**

Fire Marshal, Tom Galliford, presented the request and noted a 15.66% increase.  
Discussion ensued.

**20-310 - Bethel Fire Department**

**Request \$256,132**

Fire Commission chair, Doug Cuny, and Chief Bill McAllister, presented the request and noted a 20.74% increase. Discussion ensued.

**20-320 - Stony Hill Fire Department**

**Request \$263,750**

Fire Commission chair, Doug Cuny, and Chief Doug Evanuska, presented the request and noted a 37.05% increase. Discussion ensued.

**10-105 - Economic Development**

**Request \$91,000**

Economic Development Director, Janice Chrzysjanek, presented the request and noted a 3.32% increase. Discussion ensued

At 9:04pm a motion was made by Will Duff , and seconded by John Lennon, to take a 5-minute recess. Vote, all in favor. Motion carries.

The meeting resumed at 9:10pm.

**10-100 – Selectmen:**

**Request \$321,316**

Comptroller, Brad Heering, presented the request and noted an increase of 1.56%.  
Discussion ensued.

**10-110 – Treasurer:**

**Request \$5,500**

Comptroller, Brad Heering, presented the request and noted a 0% increase. Discussion ensued.

**10-120 – Finance:**

**Request \$477,222**

Comptroller, Brad Heering, presented the request and noted an increase of 5.57%.  
Discussion ensued.

**10-160 - Legal / Professional Services:**

**Request \$366,180**

Comptroller, Brad Heering, presented the request and noted an increase of 19.60%.  
Discussion ensued.

**10-170 – Probate:**

**Request \$8,000**

Comptroller, Brad Heering, presented the request and noted an increase of 6.67%.  
Discussion ensued.

**10-190 - Data Processing:**

**Request \$433,503**

Comptroller, Brad Heering, and Network Administrator, Jack Grace, presented the request and noted an increase of 0.92%. Discussion ensued.

**10-210 - Town Insurance:**

**Request \$1,345,371**

Comptroller, Brad Heering, presented the request and noted an increase of 0%.  
Discussion ensued.

**10-340 - Boards & Commissions:**

**Request \$68,600**

Comptroller, Brad Heering, presented the request and noted an increase of 0%.  
Discussion ensued.

**10-390 - Employee Benefits:**

**Request \$7,308,038**

Comptroller, Brad Heering, presented the request and noted an increase of 6.80%.  
Discussion ensued.

**10-405 - Intra Government Agencies:**

**Request \$657,359**

Comptroller, Brad Heering, presented the request and noted an increase of 14.39%.  
Discussion ensued.

**10-410 - Utilities & Other Charges:**

**Request \$3,615,100**

Comptroller, Brad Heering, presented the request and noted an increase of 18.40%.  
Discussion ensued.

**10-420 - Misc. Charges & Transfers:**

**Request \$1,403,781**

Comptroller, Brad Heering, presented the request and noted an increase of 19.17%.  
Discussion ensued.

**50-440 - Debt Service:**

**Request \$5,002,425**

Comptroller, Brad Heering, presented the request and noted a decrease of 5.07%.  
Discussion ensued.

**Comptroller Report:**

Comptroller Brad Heering distributed a hard copy of the report and invited the Board to contact him with any questions and/or comments.

**Adjourn:**

Will Duff made a motion to adjourn and 9:57pm, which was seconded by James Hancock. Vote, all in favor. Motion carries.

Respectfully submitted,

*Mary Churchill*

Mary Churchill  
Recording Secretary