# BOARD OF FINANCE

**Clifford J. Hurgin Municipal Center, 1 School Street**
**Bethel, Connecticut 06801 Telephone: (203) 794-8501**

**MINUTES OF REGULAR MEETING**

Tuesday, June 10, 2025 at 7:00 pm - Hybrid Meeting
Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT, Meeting Room A

**Present:** Chairman Nick Ellis, John Lennon, Will Duff, Cynthia McCorkindale, James Hancock, and Karen Foster were present in-person.
Also present: Comptroller; Brad Heering and Tax Collector; Paula Usher were in-person. Economic Development Director; Janice Chrzescijanek joined via Google Meet.

**Absent:** Bob Manfreda

Chairman Nick Ellis called the meeting to order at 7:01pm.

**Public Input:** None

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**Correspondence:** hard copies of an email from the chair of the Commission on Aging were given to each Board member present

**Consideration of approval of minutes for Board of Finance Regular Meeting minutes from April 8, 2025:**
Motion made by Cynthia McCorkindale, and seconded by Will Duff, to approve the minutes for the Board of Finance Regular Meeting on April 8, 2025, as written. Vote: John Lennon abstained; all the rest voted in favor. Motion carries.

Motion made by Nick Ellis, and seconded by Cynthia McCorkindale, to add to the agenda consideration of approval of a replacement vehicle for the Highway Superintendent in the amount of $51,534.49 from CNR. Vote, all in favor. Motion carries.

**Consideration of approval of uncollected taxes in the amount of $327,093.17 being transferred to suspense:**
Tax Collector, Paula Usher, gave an overview of the list. Discussion ensued. Paula Usher noted the corrected amount requested to be transferred to suspense is $325,705.26. Motion made by Cynthia McCorkindale, and seconded by James Hancock, to transfer the amount of $325,705.26 to suspense. Vote, all in favor. Motion carries.

**Consideration of approval of recommendation from the Board of Selectmen for the Board of Education's request of $32,972. from CNR for HVAC, alarm systems, and other repairs:**
The updated figure of $32,831. was presented to the Board. Discussion ensued. Motion made by Nick Ellis, and seconded by Cynthia McCorkindale, to approve $32,831. from CNR for the Board of Education's request for HVAC, alarm systems, and other repairs. Vote, all in favor. Motion carries.

**Consideration of approval of recommendation from the Fire Commission and the Board of Selectmen for $16,800. for Bethel Fire Department for SCBA bottles from CNR:**
Chief Engineer Dave Evanuska, from South Street Fire Department, distributed quotes for 12 SCBA bottles in the amount of $16,392. Discussion ensued. Motion made by John Lennon, and seconded by Cynthia McCorkindale, to approve $16,392. for 12 SCBA bottles from CNR. Vote, all in favor. Motion carries.

**Consideration of approval of recommendation from the Fire Commission and the Board of Selectmen for $24,602.58 for Stony Hill Fire Department for SCBA bottles from CNR:**
Motion made by Nick Ellis, and seconded by Cynthia McCorkindale, to approve $24, 602.58 from CNR for 18 SCBA bottles for Stony Hill Fire Department. Discussion ensued. Vote, all in favor. Motion carries.

**Consideration of approval of recommendation from the Fire Commission and the Board of Selectmen for $4,000. for six tires for Engine 6 for Bethel Fire Department:**
Chief Engineer Dave Evanuska, from South Street Fire Department, distributed the quote for $4009.32 for six tires for Engine 6 for Bethel Fire Department. Discussion ensued. Motion made by John Lennon, and seconded by Cynthia McCorkindale, to approve $4,009.32 from CNR to replace six tires for Engine 6 at Bethel Fire Department. Vote, all in favor. Motion carries.

**Consideration of approval of recommendation from the Board of Selectmen for $3555.02 for one two-way radio for the chief's car from Stony Hill Fire Department from CNR:**
Three quotes were reviewed for one two-way radio for the SHFD chief's car. The lowest quote didn't include installation. Motion made by Nick Ellis, and seconded by Cynthia McCorkindale, to approve $3,710.68 from CNR for the radio from Goosetown Communications. Discussion ensued. Vote, all in favor. Motion carries.

**Consideration of approval of recommendation from the Board of Selectmen for $10,000. from CNR for EV charging stations around the Town of Bethel:**
Economic Development Director; Janice Chrzescijanek, gave an overview of the request. The two older chargers would be updated and we would add three new chargers. The presentation that was given to the Board of Selectmen was shared with the Board of Finance. Discussion ensued. Motion made by Cynthia McCorkindale, and seconded by James Hancock, to approve an amount not to exceed $10,000. from CNR for EV Charging stations around the Town of Bethel. Vote: Will Duff opposed, the rest voted in favor. Motion carries.

**Discussion of Fund Balance review:**
Comptroller Heering led the discussion. His recommendation is to not make any changes at this point.

**Comptroller's Report:**
Comptroller Heering reviewed the report and the CNR update. Discussion ensued. Motion made by John Lennon, and seconded by Will Duff, to accept the Comptroller's report as presented. Vote, all in favor. Motion carries.

**Consideration of approval of a replacement vehicle for the Highway Superintendent in the amount of $51,534.49 from CNR:**
A new updated quote was distributed to the Board. Chair, Nick Ellis gave an overview of the request. For the 7.3L, F-350 Regular Cab 4x4, the total would be $51,399.79. Discussion ensued. Motion made by John Lennon, and seconded by Cynthia McCorkindale, to approve from CNR $51,399.79 for the Highway Superintendent's vehicle. Vote, all in favor. Motion carries.

**Adjourn:**
Motion made by Cynthia McCorkindale, and seconded by James Hancock, to adjourn the meeting at 8:20pm. Vote, all in favor. Motion carries.

Respectfully submitted,

Mary Churchill

Mary Churchill
Recording Secretary

Bethel

Mary Churchill <churchillm@bethel-ct.gov>

## Senior Center Entryway & Parking Lot

**Diane Golden** ·

Fri, Jun 6, 2025 at 4:14 PM

Hi Mary,

Would you please forward this email to Dan and any other appropriate person in Town.

At our last Commission on Aging meeting, we noted some areas that need attention at the Senior Center that fall under the responsibility of the Town of Bethel:

- As you enter the Senior Center from the parking lot doorway, there are mats and plywood where the flooring was dug up some time ago. I find this to be a real tripping hazard. I understand that access is needed to the area under the floor, but there must be a better solution than that, perhaps a trap door that could be lifted? We'd be grateful if you would look into this matter.
- The parking lot itself has gotten very pitted and cracked - also a concern for people on walkers, etc. It would be good if this was also on the Town's "to do" list.

Thanks,
Diane

Diane Golden
Commission on Aging, Chairperson

# BETHEL TAX COLLECTOR

**Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801**
**Telephone: 203 -794-8509 Fax: 203 -794-8135**

*Paula M Usher, CCMC Tax Collector*
*Brittany Burdick, Assistant Tax Collector*
*Christine Jitu, Tax Clerk*
*Shannon Ochs, Tax Clerk*


June 6, 2025

Board of Finance
Town of Bethel

As Tax Collector, in accordance with CGS 12-165 I submit the following report of uncollected taxes, requesting that the uncollected be transferred to suspense. By transferring these accounts to suspense, it will remove them from consideration as assets to the town, but remain a liability of the person against whom it was levied.

The majorities of the taxpayers either have moved with no forwarding address, live out of state, filed bankruptcy or have closed the business. So, at this time I request that the following report in the amount of **$325,705.26** be transferred to suspense, and in turn all eligible accounts will be placed in collection.

Respectfully Submitted,

Paula M Usher, CCMC
Tax Collector