



# BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

## MINUTES OF REGULAR MEETING

Tuesday, January 14, 2025 at 7:00 pm - Hybrid Meeting  
Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT, Meeting Room A

**Present:** Chairman Nick Ellis, John Lennon, Will Duff, James Hancock, Bob Manfreda, and Karen Foster (joined at 7:04pm) were present in-person. Cynthia McCorkindale was present via Google Meet. First Selectman Carter was present as an ex-officio member.

Also present: Brad Heering; Comptroller, Tax Collector; Paula Usher, Tax Benefit Coordinator; John Sarver, and Parks and Recreation Director; Rachael McGrath

Chairman Nick Ellis called the meeting to order at 7:00pm.

**Public Input:** None

**Correspondence:** None

### **Election of officers:**

Chair Nick Ellis opened the floor for nominations for Chair. John Lennon nominated Nick Ellis for Chair. There were no other nominations for Chair. Vote, all in favor. Nick Ellis remains as Chair.

Nominations were opened for Vice Chair. John Lennon nominated Cynthia McCorkindale for Vice Chair. There were no other nominations for Vice Chair. Voted in favor; John Lennon, Will Duff, James Hancock, Nick Ellis, and Cynthia McCorkindale. No vote was taken for any who opposed. (Karen Foster was not present for the vote.) Cynthia McCorkindale remains as Vice Chair.

### **Consideration of approval of minutes for Board of Finance Regular Meeting minutes from December 10, 2024:**

Motion made by John Lennon, and seconded by Will Duff, to approve the minutes for the Board of Finance Regular Meeting on December 10, 2024, as written. Vote: Cynthia McCorkindale abstained; all the rest voted in favor. Motion carries.

### **Consideration of approval of minutes for the Board of Finance Special Meeting on January 2, 2025:**

Motion made by Will Duff, and seconded by John Lennon, to approve the minutes for the Board of Finance Special Meeting on January 2, 2025, as written. Vote: Bob Manfreda abstained; all the rest voted in favor. Motion carries.

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**Consideration of approval of the Elderly and Disabled Tax Relief Program:**

Tax Benefit Coordinator, John Sarver, gave an overview of the program and stated no action is necessary on the part of the Board of Finance. The overview was simply to share information. Nick Ellis and John Lennon thanked John Sarver for his services to try to help senior citizens in Bethel stay in their homes.

**Consideration of approval of recommendation from the Board of Selectmen to approve \$30,265.04 from CNR to purchase a Workman UTX Gas Machine for the Parks and Recreation Department:**

Parks and Recreation Director, Rachael McGrath, gave the Board some history on why this request was being made and the status of the current machine this purchase would replace. Discussion ensued. Motion made by John Lennon, and seconded by Cynthia McCorkindale, to approve the recommendation from the Board of Selectmen and approve an amount not to exceed \$30,265.04 from CNR for the purchase of a Workman UTX Gas Machine for the Parks and Recreation Department. Vote, all in favor. Motion carries.

**Comptroller's Report:**

Comptroller Heering reviewed the report and the CNR update. Discussion ensued. Motion made John Lennon, and seconded by Will Duff, to accept the Comptroller's report as presented. Vote, all in favor. Motion carries.

**Adjourn:**

Motion made by Will Duff, and seconded by Bob Manfreda, to adjourn the meeting at 7:55pm. Vote, all in favor. Motion carries.

Respectfully submitted,



Mary Churchill  
Recording Secretary