

PUBLIC SITE & BUILDING COMMISSION
Clifford J. Hurgin Municipal Center 1 School Street
Bethel, CT 06801

Special Meeting Minutes
Friday, October 6, 2023
4:00 P.M.

Board of Education Conf. E. and Remotely via Zoom Technology

PRESENT: Nancy Ryan via Zoom, John Perna, David Olson, Roy Steiner, Gerald. Roche, David Horvath via Zoom at 4:45 PM.

ABSENT: Robert Durkin, Jon Menti

ALSO IN ATTENDANCE: John Mongelli and Craig Razza, of Kohler Ronan, LLC, A. Cahill, STV via Zoom, Dan Carter, Christine Carver, Jen Variale, Bill Foster, Chris Troetti

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

N. Ryan called the meeting to order at 4:12 p.m. and led the Commission in the Pledge of Allegiance.

BHS HVAC Grant Application

At the request of the commission, Kohler Ronan met with the commission to review their HVAC design for Bethel High School. Dr. Carver informed the committee the State has allocated \$450 million in grant funding. Also, the State has adjusted the grant reimbursement percentage. Grant funding would be dispersed in two more rounds. Town funding approved at referendum if the grant is awarded is a little over \$4 million. Dr. Carver stated there is a timeline for the process to submit the grant application. The grant application is due December 31, 2023. She will need a decision by mid-October in order to submit application by the deadline. An owner's rep. fee of 2% will need to be included in the scope of the project. The grant application process is to approve the budget, not design.

Discussion ensued regarding the design of the new HVAC system and the timeline for the grant application process. John Mongelli and Craig Razza, of Kohler Ronan, reviewed the history of the project and funding back to the original presentation to the Board of Education. They reviewed the options at that time due to the limitations of the building and availability of funds.

John Mongelli and Craig Razza, of Kohler Ronan, answered questions from the committee regarding the unit types, manufacturers, mechanicals, controls, and ventilation. Kohler Ronan left hard copies of the design plans for the committee members to review as needed. Note: G. Roche and D. Horvath need to be added to the shared drive.

Dr. Carver stated for review:

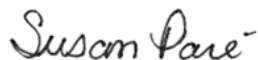
1. Need to include Owner's Rep in the application budget.
2. Will move the Commissioning Agent as a separate line item in the budget.
3. Need a decision from the commission by mid-October in order to submit application by the deadline.

The next meeting of the commission is scheduled for Wednesday, October 11, 2023.

ADJOURN:

J. Perna made a motion, seconded by D. Olsen, to adjourn the meeting at 5:02 p.m. Vote, All in Favor, Motion Approved Unanimously.

Respectfully submitted,



Susan Paré
Recorder