



PROCUREMENT COMMITTEE

Clifford J. Hurgin Municipal Center

1 School Street, Bethel, CT 06801 (203) 794-8514

MINUTES OF SPECIAL MEETING

Thursday December 5th, 2024– 10:00AM

Clifford J. Hurgin Municipal Center - Meeting Room "A"

PRESENT: Sam Flynn, Purchasing Agent Brad Heering, Comptroller

NOT PRESENT: Dan Carter, First Selectman

Sam Flynn called the meeting to order at 10:02AM

Bid Opening: #2025-004: Commissioning services for the BHS HVAC Mechanical upgrades

Four bids were opened and they are summarized below:

Business:	Alternate 1:	Alternate 2:
Sustainable Engineering Solutions	\$26,700	\$1,300
FST Technical Services	\$20,718	\$2,500
Colliers	\$43,670	\$4,720
Catalyst Commissioning Group	\$27,100	\$2,000

Brad Heering made a motion to forward the bids to the Board of Education for review. Sam Flynn seconded the motion, all were in favor, the motion was unanimously approved. As there was no further business to come before the Procurement Committee, Sam Flynn made a motion, which was seconded by Brad Heering, to adjourn the meeting at 10:07AM. Vote, all in favor, the motion was unanimously approved.

Respectfully submitted,

Sam Flynn - Purchasing Agent

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 TOWN CLERK
 BETHEL, CT.