

Inland Wetlands Application Checklist

All Applications to Inland Wetlands Commission must pass a review for completeness by the Inland Wetlands Agent and/or Land Use Office Staff. The Applicant must have any and all required information available in entirety (including fees and reports) when delivering their Application or it cannot be accepted. Incomplete Applications are also subject to denial by the Inland Wetlands Commission.

Materials required for Application submissions include, but are not specifically limited to, the following:

Required	N/A	Documents & Reports
<input type="checkbox"/>	<input type="checkbox"/>	1 (one) original and 5 (five) copies of Site Plans & all relevant documents
<input type="checkbox"/>	<input type="checkbox"/>	1 (one) digital version of Site Plans & all relevant documents (.pdf)
<input type="checkbox"/>	<input type="checkbox"/>	Pre-and-Post Development Drainage Calculations
<input type="checkbox"/>	<input type="checkbox"/>	Wetlands Delineation / Assessment by Professional Soils / Wetlands Scientist
<input type="checkbox"/>	<input type="checkbox"/>	Connecticut Natural Diversity Database (N.D.D.B.) plant / animal species report
<input type="checkbox"/>	<input type="checkbox"/>	State of Connecticut D.E.E.P. Reporting Form
<input type="checkbox"/>	<input type="checkbox"/>	Town of Bethel Inland Wetlands Commission Application
Required Site Plan Delineations		
<input type="checkbox"/>	<input type="checkbox"/>	All Site plans must use largest appropriate scale
<input type="checkbox"/>	<input type="checkbox"/>	All plans within original Sheet Set must be stamped by a licensed Professional Engineer
<input type="checkbox"/>	<input type="checkbox"/>	Property Boundaries
<input type="checkbox"/>	<input type="checkbox"/>	Property Owner and abutting property owner names identified per parcel
<input type="checkbox"/>	<input type="checkbox"/>	Existing and proposed structures, roadways, and buildings
<input type="checkbox"/>	<input type="checkbox"/>	Existing and Proposed topography (using distinguishable line types)
<input type="checkbox"/>	<input type="checkbox"/>	1 (one) alternative proposal for site development (written description and site plan)
<input type="checkbox"/>	<input type="checkbox"/>	Sedimentation and Erosion Control measures per the D.E.E.P. Erosion & Sedimentation Control Guidelines (2002)
<input type="checkbox"/>	<input type="checkbox"/>	Implementation of Best Management Practices as set forth in the "Connecticut Stormwater Quality Manual" (2004), including the Low Impact Development Appendix
<input type="checkbox"/>	<input type="checkbox"/>	Wetlands Flags and Boundaries delineated for entire site by a Soils / Wetlands Scientist with live signature
<input type="checkbox"/>	<input type="checkbox"/>	Limit of 100' Regulated Upland Review Area
<input type="checkbox"/>	<input type="checkbox"/>	Limit of Floodzone Areas
<input type="checkbox"/>	<input type="checkbox"/>	Calculated volumes of cut and fill soils (with separate volume calculations for areas within Wetlands and 100' Regulated Upland Review Areas)
<input type="checkbox"/>	<input type="checkbox"/>	Septic System, Sewer, Well Locations, and Water Supply Lines
<input type="checkbox"/>	<input type="checkbox"/>	Drainage / Stormwater Management Systems
<input type="checkbox"/>	<input type="checkbox"/>	Drainage System Pipe Sizes, Lengths, and Inverts
<input type="checkbox"/>	<input type="checkbox"/>	Test Pit Locations
<input type="checkbox"/>	<input type="checkbox"/>	Acreages of on-site Wetlands / Watercourses to be directly impacted
<input type="checkbox"/>	<input type="checkbox"/>	Acreages of on-site 100' Regulated Upland Review Area to be directly impacted
<input type="checkbox"/>	<input type="checkbox"/>	Total Acreages of on-site Wetlands and/or 100' Regulated Upland Review Area
<input type="checkbox"/>	<input type="checkbox"/>	Locations of plantings within Wetlands and/or 100' Regulated Upland Review Area
<input type="checkbox"/>	<input type="checkbox"/>	North Arrow, Title Block, all revision dates, and scale
Detail Sheets		
<input type="checkbox"/>	<input type="checkbox"/>	Erosion & Sedimentation Control Details & Sequence Plan
<input type="checkbox"/>	<input type="checkbox"/>	Details of Drainage Structures, Pipes, Footing Drains, and Curtain Drains
<input type="checkbox"/>	<input type="checkbox"/>	Septic System and/or Sewer Connection Details
<input type="checkbox"/>	<input type="checkbox"/>	Cross Sections of Proposed Stormwater, Detention, and Retention Basins