



PROCUREMENT COMMITTEE

Clifford J. Hurgin Municipal Center

1 School Street, Bethel, CT 06801 (203) 794-8514

Bethel Request for Proposals for bids

#2023-03 AHX1 AIR HANDLER, #2023-05 SUPPLY AND RETURN FANS & #2023-06 ASSOCIATED VARIABLE FREQUENCY DRIVES

Addendum #1

2/24/23

Please see the revised RFQ/RFP attached. The statement: "Each bid must be accompanied by Bid Security in the form of a certified, treasurer's or cashier's check or bid bond in the sum of five percent (5%) of the bid price" has been **REMOVED** We are **NOT** requesting bid bonds for this equipment purchase

The specs for bids 2023-03, 2023-05, and 2023-06 can be found on the Town website bethel-ct.gov under the "News" tab. Click on "Special announcements and you will see a tab for this RFQ/RFP.

The solicitation can also be found on CT Source <https://portal.ct.gov/DAS>, as solicitation # 13780

Contact Sam Flynn with any document requests or questions

203-794-8512 or flynns@bethel-ct.gov

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TOWN CLERK
BETHEL, CT.

REQUEST FOR QUALIFICATIONS AND

PROPOSALS FOR

BIDS 2023-03, 2023-05, AND 2023-06

Town of Bethel Procurement Committee/Town Finance

1 School Street, Bethel, CT 06801

Request for Qualifications/Request for Proposals “RFQ/RFP 2023-03”

Owner: The Town of Bethel (“Town”)

Issued By: Town of Bethel Procurement Committee/Town Finance Department (“BPC/TFD”)

Project Name:

2023-03: AHX1 AIR HANDLER

2023-05: SUPPLY AND RETURN FANS

2023-06: ASSOCIATED VARIABLE FREQUENCY DRIVES

Project Location: Bethel High School, 300 Whittlesey Drive, Bethel CT 06801

Project Summary: The Town of Bethel seeks vendors to provide an AHX1 Air Handler Unit (RFP #2023-03) Supply and return fans (RFP #2023-05) as well as Associated variable frequency drives (RFP #2023-06) for the Bethel High School AHX1 Air Handler Unit located at 300 Whittlesey Drive, Bethel CT 06801.

The Town of Bethel is interested in pre-purchasing the replacement unit for AXH-1 and the associated rooftop condensing unit. AXH-1 is a 10,800-cfm indoor air handling unit with a remote dunnage mounted 40 ton condensing unit. Vender shall include all costs to furnish the equipment specified including start up and demonstration. The vendor shall provide with this bid a submittal of equipment being supplied. The Town plans to purchase the equipment and assign the purchase order over to a contractor to be named at a later date who will receive and install the equipment. Please provide an estimated date of delivery for the unit. The Town also is going to solicit bids for the supply and return fans as well as their associated variable frequency drives. Those items will also be assigned over to a contractor to be named at a later date.

Three separate RFPs

AHX1 AIR HANDLER, SUPPLY AND RETURN FANS & ASSOCIATED VARIABLE FREQUENCY DRIVES are being issued in one package. Potential vendors may bid on any or all three RFPs. All bids are subject to the dates and timelines listed below. In the case if there are three separate vendors selected for RFP #2023-03, #2023-05 & RFP #2023-06, three separate notices to proceed will be issued.

RFQ/RFP Release Date: Friday February 17th 2023

Question Submission Deadline: Friday February 24th 2023

Questions Answered-By Date: Friday February 28th 2023

RFQ/RFP Submission Deadline: Friday March 3rd 2023 at 9:45AM

Bid Opening Date: Sealed proposals for the AHX1 Air Handler Unit (RFP 2023-03) Supply and return fans (RFP #2023-05) as well as Associated variable frequency drives (RFP #2023-06) will be received by the Town of Bethel on or before Friday March 3rd 2023 at 9:45AM. Said proposals will be opened and publicly read aloud at a meeting of the Procurement Committee to be held Friday March 3rd 2023 at 10:00AM at the Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, CT 06801 in Meeting Room A and via Video/Teleconference video link: <https://us02web.zoom.us/j/3608400545> Meeting ID: 360 840 0545. No bids will be accepted after said date and time.

This contract is subject to state set-aside and contract compliance requirements. Details for the project and scope of services may be obtained at the Office of the Purchasing Agent at 203-794-8512 or on the Town's website: bethel-ct.gov.

Town Contacts:

- Sam Flynn, Town of Bethel Purchasing Agent (203) 794-8514
- Ms. Jennifer Variale, Board of Education Director of Fiscal Services (203) 794-8603
- Mr. Robert Germinaro, BOE Supervisor of Facility & Security Operations (203) 794-8603

Engineering Consultant to Town: Kohler Ronan, LLC, 93 Lake Avenue, Danbury, CT 06810. Phone 203-778-1017.

Minority/Women/Disadvantaged Business Enterprises are encouraged to bid. The Town of Bethel affirms that in any contract entered into pursuant to this advertisement, said business enterprises will be afforded full opportunity to submit bids in response to this invitation, and that they will not be discriminated against on the grounds of race, national origin, or sex in consideration for award.



KOHLER RONAN, LLC
CONSULTING ENGINEERS

ADDENDUM #1

Date: 2/24/23

KR Project #: 22021.02

**REQUEST FOR QUALIFICATIONS AND
PROPOSALS FOR
BIDS 2023-03, 2023-05, AND 2023-06
Town of Bethel Procurement Committee/Town Finance
1 School Street, Bethel, CT 06801
Request for Qualifications/Request for Proposals "RFQ/RFP 2023-03"**

The following items shall be included as part of Addendum No 1:

Questions:

1. Personally, I might suggest to you that we could self-perform the pre-purchase directly through us here at SWAN Associates using the co-operative buying network called OMNIA Partners.

Response: RFP is for purchase of equipment only at this time. No installation or turn key. Provide price to furnish the equipment for installation at a later date.

2. I am inquiring if there is a pre-bid scheduled for a walk through on these projects? Would it be mandatory or non-mandatory?

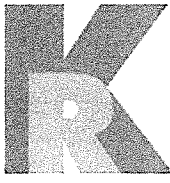
Response: There is no walk through as this solicitation is for equipment purchase only.

3. Are there any plans associated with these RFP's?

Response: No, this is an equipment purchase only.

4. With reference to the town issuing a P.O for the equipment, at whose cost would this P.O be issued? The town's or the Contractors?

Response: PO will be issued by the Town to procure the equipment to the equipment supplier. The PO will then be assigned to a contractor after the construction bid award.



KOHLER ROMAN, LLC
CONSULTING ENGINEERS

5. Will there be an extension of these RFP's due date.

Response: No

END OF ADDENDUM #1