



# BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

## MINUTES OF REGULAR MEETING

Tuesday, January 13, 2026 at 7:00 pm - Hybrid Meeting  
Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT, Meeting Room A

**Present:** Chairman Pat Cosentino, Cynthia McCorkindale, Will Duff, James Keene, Karen Foster, Nick Ellis, and Jessica Ferguson  
Also present in-person: Finance Director, Brad Heering and ex-officio member, First Selectman Dan Carter (joined the meeting at 7:40pm), Parks and Recreation Director, Rachael McGrath and Fire Marshal, Tom Galliford

Chairman Pat Cosentino called the meeting to order at 7:00pm.

**Public Input:** None

**Correspondence:** The FOIA Meeting Policy was read into the record by Pat Cosentino (see attached).

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TOWN CLERK  
BETHEL, CT.

### Consideration of approval of minutes for Board of Finance Regular Meeting minutes from December 9, 2025:

Motion made by Nick Ellis, and seconded by Cynthia McCorkindale, to approve the minutes from December 9, 2025, as written. Vote, all in favor. Motion carries.

### Consideration of approval of an amount, not to exceed \$51,705., from CNR, for a truck for the Parks and Recreation Department from the capital plan:

Parks and Recreation Director, Rachael McGrath, gave an overview of the request. Discussion ensued. Motion made by Nick Ellis, and seconded by Cynthia McCorkindale, to approve an amount not to exceed \$51,705. from CNR for the replacement truck. Vote, all in favor. Motion carries.

### Consideration of approval of an appropriation of \$100,000. to use for a Fire Department Incentive Program:

Fire Marshal, Tom Galliford, gave an overview of the current program of tax abatements for firefighters. Discussion ensued. Request was made to come back to a BOF meeting in 2 months with more information on cost and how the incentive program will work. Motion made by Nick

Ellis, and seconded by James Keene, to leave this agenda item under Old Business for the Board of Finance to review pending additional information. Vote, all in favor. Motion carries.

**Finance Director's Report:**

Finance Director Heering reviewed the report. Discussion ensued. Motion made by Nick Ellis, and seconded by Will Duff, to accept the Finance Director's report as presented. Vote, all in favor. Motion carries.

**Adjourn:**

Motion made by Will Duff, and seconded by James Keene, to adjourn the meeting at 7:45pm. Vote, all in favor. Motion carries.

Respectfully submitted,



Mary Churchill  
Recording Secretary

## TO ALL ELECTED AND APPOINTED BOARDS AND COMMISSIONS

### FOI Meeting Policy

While a meeting is in session, the following protocols should be followed:

1. Personal devices should not be used to communicate through any means including text message, email, instant message, social media post, or conversation. An exception will be made if the device is being used as part of the meeting session i.e. a member is participating in the meeting via phone conference. If there is a need to communicate regarding personal business during the meeting, the member should excuse himself/herself from the meeting and exit the meeting room, or request the chair to move for a meeting recess.
2. Any conversations by members or questions should be addressed to and through the chair. Talking, asking another member a question, or whispering any comments to another member should not take place.

At public meetings, the public generally expects that the business being conducted **is public business**. Pursuant to the Freedom of Information Act (Conn. Gen. Stat. § 1-200 *et seq.*), as amended (“FOI Act”), the public has a right to know what public officials say at public meetings on topics related to the public’s business, unless such statements are made during a proper executive session or are otherwise exempt from disclosure under the FOI Act.

Failure to adhere to the business of the meeting and/or the aforementioned protocols could subject public officials to a FOI request, requiring the disclosure of information that may be sensitive or inappropriate for public knowledge. In addition, a subsequent proceeding could be commenced with the FOI Commission, which may result in a significant expenditure of time and resources, a fine, board or commission actions being set aside, etc.

Thank you and please keep the above in mind at all times while you are participating in a board or commission meeting.

Daniel E. Carter  
First Selectman