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PARKS & RECREATION COMMISSION

Clifford J. Hurgin Municipal Center, 1 School Street Bethel, Connecticut 06801

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REGULAR COMMISSION MEETING MINUTES
Meeting Room A, Municipal Center
Wednesday, December 18, 2024
7:00pm

PRESENT: Lou Valenti, Dave Pijnenburg, Michael Moore, Rachael McGrath, Carson Duffy, Jessica McLoughlin, Bill Foster, Keegan Shaw

ABSENT: Greg Henry, Scott Perry

VISITORS: None

CALL TO ORDER: by Lou Valenti at 7:00 pm

APPROVAL OF MINUTES:

- The minutes from the regular commission meeting on **Wednesday, November 20, 2024** was accepted on a motion by Jessica McLoughlin, seconded by Keegan Shaw and then approved by all members present.

PUBLIC COMMENTS: None

APPROVAL OF 2025 PARKS & RECREATION MEETING DATES:

- Regular Commission Meeting Dates have been scheduled for the fourth Wednesday of every month, except November and December.
- All meetings are scheduled for 7pm in Meeting Room A in the Clifford J Hurgin Municipal Center.
- Dates are as follows: January 22, February 26, March 26, April 23, May 28, June 25, July 23, August 27, September 24, October 22, November 19 & December 17.

Michael Moore, made a motion to accept the 2025 Parks & Recreation Meeting Dates which was seconded by David Pijnenburg. Vote: All in favor, motion unanimously approved.

ACCOUNTS REPORT: ACCOUNTS PAYABLE, PAYROLL AND INCOME

- Income – currently have taken in over \$412k
- Expenses – same, no change
- Accounts Payable & Payroll – same, no change

Keegan Shaw, made a motion to accept the Account Report which was seconded by Jessica McLoughlin. Vote: All in favor, motion unanimously approved.

CORRESPONDENCE: None

2024-2025 PARKS AND RECREATION BUDGET:

- Commission reviewed our proposed Budget. Discussions ensued.

David Pijnenburg, made a motion to accept the proposed 2024-2025 Parks and Recreation Budget which was seconded by Keegan Shaw. Vote: All in favor, motion unanimously approved.

- **2025-2026 Capital Plan:**
 - Commission reviewed our proposed Capital Plan. Discussions ensued.

Michael Moore, made a motion to accept the proposed 2025-2026 Capital Plan which was seconded by Jessica McLoughlin. Vote: All in favor, motion unanimously approved.

PROGRAM REPORT:

- 2025 Winter registration is in progress.
- Intown Basketball has started and is underway.
- Working on upcoming Spring Flyer.

DIRECTOR'S REPORT:

- BYF would like to put up a second shed at Berry School field, approx. 20 yards from the other shed.
- BYSA would like to put up a shed at Rourke Field.
- Our theater department may be able to use the WCSU Westside Campus theater for an upcoming program.
- Parloa Park renovations paperwork is ready to have a Purchase Order submitted.

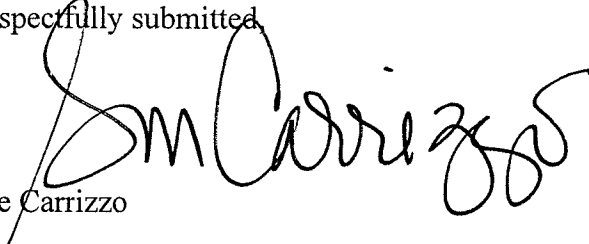
As there was no further business on tonight's agenda, Jessica Potter McLoughlin made a motion, which was seconded by Keegan Shaw to adjourn the meeting at 8:15 pm. Vote, all in favor, motion unanimously approved.

The next regular meeting will be held on January 22, 2025 at 7:00 pm in the Clifford J. Hurgin Municipal Center.

EXECUTIVE SESSION:

- At 8:15pm, Keegan Shaw, made a motion to go into Executive Session which was seconded by David Pijnenburg. Vote: All in favor, motion unanimously approved.
- At 8:46pm, Jessica Potter McLoughlin, made a motion to adjourn from the Executive Session which was seconded by Michael Moore. Vote: All in favor, motion unanimously approved.

Respectfully submitted,



Sue Carrizzo