



# Bethel Police Commission

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12 Judd Avenue  
Bethel, CT 06801  
Anthony Rubino - Chairman

Minutes of Regular Meeting  
Bethel Police Commission  
Bethel Police Department, 12 Judd Ave.  
Wednesday, November 20, 2024 6:00 pm

RECEIVED  
2024 NOV 21 P 1:22  
TOWN CLERK  
BETHEL, CT.

Attending: Tony Rubino, Amy Mannion, Kevin Cleary, Richard Kolwicz, Patrick Morton, Chief Pugner, Lt. Zavatsky

Chairman Rubino called the meeting at 6:00 pm

## 1. Public Comment:

Mr. Rick Ferreira of 30 Benedict Road said he appreciates and applauds the efforts of the officer who has been doing Selective Enforcement for speeding on Benedict Road.

## 2. Review of past minutes:

The motion to approve the minutes from the October 16, 2024 Regular Meeting was made by Comm. Kolwicz. Seconded by Comm. Mannion. Comm. Morton abstained. Vote. All in favor, motion approved.

The motion to approve the minutes from the October 23, 2024 Special Meeting was made by Comm. Kolwicz. Seconded by Comm. Cleary. Comm. Mannion abstained.

## 3. Budget Report:

Comptroller and Overtime Reports:

Chief Pugner said that he attended the recent quarterly budget meeting with the First Selectman and Comptroller. They discussed the current dispatcher overtime, and the extra duty for town jobs coming out of the police overtime budget rather than the hiring town departments. The commissioners disagree with keeping it in the police budget and will make that known with the Board of Finance when the budget is presented. Comm. Mannion made a

motion to accept the Comptroller and Overtime reports. Seconded by Comm. Morton. Vote. All in favor, motion approved.

#### **4: Old Business:**

Comm. Mannion made a motion to add "Greenwood Avenue Handicap Parking Spot" to Old Business. Seconded by Comm. Morton. Vote. All in favor, motion approved.

Lt. Zavatsky updated the commission on the following:

*Judd Avenue:* He has not heard back from the State DOT regarding the status on the study of the intersection of Route 58.

*Chimney Drive:* The speed sign has not been put there yet but there is Selective Enforcement being done.

*Henry Street:* The 'No Parking' signs are up and there have been no more issues.

*Grassy Plain Street:* There is Selective Enforcement being done.

*Benedict Road:* Many cars have been pulled over and Selective Enforcement will continue. The speed sign will be moved to gather data from the other direction.

*Old Hawleyville Road:* Selective Enforcement has not found many speeding cars but as Chief Pugner noted, there was roadwork being done which may have slowed down traffic.

*Greenwood Ave. Handicap Parking Spot:* A call to the State DOT was made but he has not heard back yet. A discussion ensued.

*Tasers Update:* Chief Pugner said that most of the Tasers are in but they are waiting on some cartridges. He is hoping to get everyone trained by early next year.

#### **5. New Business:**

*Monthly Reports, UCR:* Comm. Mannion said they were missing the Citations Report. Chief Pugner said he will make sure it's included next month.

*New Policies:* Chief Pugner noted that there were some minor changes to the Ch. 3, Sec. 2 Dress Code policy, state mandated changes to the Ch. 6, Sec. 19 Use of Body Worn Recording Equipment & Dashboard Cameras policy, and that Ch. 15, Sec. 6 Use of Intranasal Naloxone (NARCAN) is a new policy. Comm. Mannion made a motion to accept the policy updates of Ch. 3, Sec. 2 Dress Code policy and Ch. 6, Sec. 19 Use of Body Worn Recording Equipment & Dashboard Cameras, and the Ch. 15, Sec. 6 Use of Intranasal Naloxone (NARCAN) new policy. Seconded by Comm. Morton. Vote. All in favor, motion approved.

*Hickok and Maple Stop Signs and Stop Signs at Main St. and Chestnut Street:* Comm. Rubino said he has seen people go through the intersections without stopping. A discussion ensued and Lt. Zavatsky said he will look at the intersections.

*Cortland Drive Speed:* Lt. Zavatsky said he will have Selective Enforcement done on the road.  
*New Modems:* Chief Pugner said the funds to replace the car modems was approved by the town.

*Speed Signs:* Chief Pugner said he will know in December if the grant was approved for new signs and overtime.

*Dates for 2025:* Comm. Rubino made a motion for the Police Commission meetings to be held at Bethel Police Department at 6:00 pm on the listed dates in 2025 that will be submitted to the Town Clerk by Secretary Kavallines. Seconded by Comm. Mannion. Vote. All in favor, motion approved.

*Pay Step Franceschi:* Chief Pugner recommended that newly hired officer Franceschi be paid at Step 4 or higher of the union contract since he is already certified and has 15 years of experience. Comm. Rubino made a motion to move Off. Franceschi to Step 4 effective 11/24/2025. Seconded by Comm. Kolwicz. Vote. All in favor, motion approved.

*Budget 2025/2026:* Chief Pugner said he will present the budget to the commissioners at the December meeting.

## **6. Correspondence:**

There was no correspondence.

## **7. Chief's Report:**

*Sickness & Injury; Personnel Hiring Update/Recruitment:*

Chief Pugner noted that only one officer is out and shifts are currently fully staffed.

## **8. Executive Session**

Comm. Mannion made a motion at 6:54 to go in Executive Session to discuss a special assignment, inviting Lt. Zavatsky and Secretary Kavallines. Seconded by Comm. Kolwicz. Vote. All in favor, motion approved.

Executive Session ended at 7:00 pm.

## **9. Commissioner's Comments**

Comm. Mannion discussed parking issues near the turf field, which will need to be addressed in the spring.

Comm. Morton mentioned the new dispatcher needs to be louder on the radio.

Comm. Cleary asked about the status of the removal of the parking spot near English Apothecary.

Comm. Rubino wished everyone a Happy Thanksgiving!

The motion to adjourn the meeting was made by Comm. Kolwicz at 7:07 pm. Seconded by Comm. Rubino. Vote, all in favor, motion approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Kavallines".

Linda Kavallines, Recording Secretary