



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Dan Carter, First Selectman  
Bryan Terzian, Selectman  
Richard C. Straiton, Selectman*

## MINUTES OF REGULAR MEETING

Tuesday, July 16, 2024 at 7:00 pm – In-Person Meeting  
Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT Meeting Room A

**Present:** First Selectman: Dan Carter and Selectman Bryan Terzian  
Also present, Town Counsel: Melanie O'Brien, Board of Education's Director of Finance and Business Operations: Jen Variale, Board of Education's Supervisor of Facility and Security Operations: Tyler Stevens, Public Site and Building Commission chair: Nancy Ryan, Jim O'Rourke, Interim CEO of Regional YMCA, and Board of Finance chair: Nick Ellis

**Absent:** Selectman Rich Straiton

Meeting called to order at 7:00pm by First Selectman Carter

**Public Comments:** None

**Correspondence:** None

### Approval of minutes:

**Consideration of approval of Board of Selectmen regular meeting minutes from July 2, 2024:**  
Motion made by First Selectman Carter, and seconded by Selectman Terzian, to approve the minutes of the regular meeting on 7/2/2024 as written. Vote, both in favor. Motion carries.

### Reports:

**First Selectman's Report:** In the interest of time, no report was given.

### Old Business:

#### **Consideration of appointments to fill vacancies Boards and/or Commissions:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to table this agenda item. Vote, both in favor. Motion carries.

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Motion made by First Selectman Carter, and seconded by Selectman Terzian, to add to the agenda, consideration of approval of \$49,670. from CNR for replacement of Supervisory Controllers, (JACEs) at Bethel Middle School, Berry School, and Bethel High School. Vote, both in favor. Motion carries.

**New Business:**

**Consideration of recommending to the Town Meeting, waiving property tax due in an amount less than five dollars, in accordance with CT General Statute §12-144c:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to recommend to the Town Meeting, waiving property tax due in an amount less than five dollars, in accordance with CT General Statute §12-144c. Discussion ensued. Vote, both in favor. Motion carries.

**Consideration of recommending to the Town Meeting, acceptance of Economic Development as a distinct department within the Town of Bethel:**

First Selectman Carter gave an overview of this agenda item. Motion made by First Selectman Carter, and seconded by Selectman Terzian, to recommend to the Town Meeting, the acceptance of Economic Development as a distinct department within the Town of Bethel. Discussion ensued. Vote, both in favor. Motion carries.

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to add to the agenda, to recommend to the Town Meeting, the acceptance of Department of Public Utility as a distinct department within the Town of Bethel. Vote, both in favor. Motion carries.

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to add to the agenda, to recommend to the Town Meeting, the acceptance of Information Technology as a distinct department within the Town of Bethel. Vote, both in favor. Motion carries.

**Consideration of recommending to the Town Meeting, acceptance of Department of Public Utility as a distinct department within the Town of Bethel:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to recommend to the Town Meeting, the acceptance of the Department of Public Utility as a distinct department within the Town of Bethel. Discussion ensued. Vote, both in favor. Motion carries.

**Consideration of recommending to the Town Meeting, acceptance of Information Technology as a distinct department within the Town of Bethel:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to recommend to the Town Meeting, the acceptance of Information Technology as a distinct department within the Town of Bethel. Discussion ensued. Vote, both in favor. Motion carries.

**Consideration of approval to renew the lease with YMCA:**

First Selectman Carter gave an overview of the agenda item. Jim O'Rourke, Interim CEO of Regional YMCA, made additional comments. Motion made by First Selectman Carter, and seconded by Selectman Terzian, to recommend to Town Meeting the acceptance of a lease with YMCA for five years at the current rent of \$2,784.00/month. Vote, both in favor. Motion carries.

**Consideration of assigning the Locker Room project at the Municipal Center to the Public Site & Building Commission:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to assign the Locker Room Project at the Municipal Center to the Public Site and Building Commission. Discussion ensued. Vote, both in favor. Motion carries.

**Consideration of tax refunds in the amount of \$4,764.47 due to overpayment of taxes:**

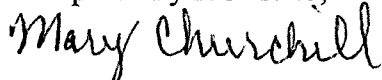
Motion made by First Selectman Carter, and seconded by Selectman Terzian, to approve tax refunds in the amount of \$4,764.47 due to overpayment of taxes. Vote, both in favor. Motion carries.

**Consideration of approval of \$49,670. from CNR for replacement of Supervisory Controllers, (JACEs) at Bethel Middle School, Berry School, and Bethel High School:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to recommend to the Board of Finance, the approval of \$49, 670. from CNR for replacement of Supervisory Controllers, (JACEs) at Bethel Middle School, Berry School, and Bethel High School. Discussion ensued. Board of Education's Director of Finance and Business Operations: Jen Variale and Board of Education's Supervisor of Facility and Security Operations: Tyler Stevens, answered questions about the request. Vote, both in favor. Motion carries.

Motion made by Selectman Terzian, and seconded by First Selectman Carter, to adjourn the meeting at 7:49pm. Vote, both in favor. Motion carries.

Respectfully submitted,



Mary Churchill  
Recording Secretary