

# PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center  
1 School Street - Bethel, CT 06801

## Regular Meeting Minutes

Wednesday, July 10, 2024

7:00 p.m.

Hybrid Meeting held in  
Meeting Room B and via Google Meet

TOWN CLERK  
BETHEL, CT.

2024 JUL 11 P 1:01

RECEIVED

**Present:** Nancy Ryan, Roy Steiner, Jon Menti – in person. Lt Bob Durkin and David Horvath attended remotely.

**Absent:** David Olson, John Perna

**Also in attendance** – Mark DuPre, STV; Dr Christine Carver; Town Attorney Melanie O'Brien; Rachael McGrath, Director of Parks and Recreation; First Selectman Dan Carter.

### **Call to Order and Pledge of Allegiance**

N. Ryan called the meeting to order at 7:07pm and led the attendees in the Pledge of Allegiance.

**Public Input** None

**Correspondence** None

### **Approval of Meeting Minutes**

*Chair N. Ryan made a motion to approve the Regular Meeting Minutes of the June 26, 2024, meeting. Second by Jon Menti. No discussion or corrections. All in favor. No opposed. No abstentions. Motion passed.*

### **Old Business:**

#### **Police Station Training Range:**

**Project Update** – N. Ryan provided an update to the Commission. The Temporary Certificate of Occupancy is in place and the Building and Health Departments continue to review the reports and plans for issuing the Certificate of Occupancy. The set points for the MAU heating and cooling in the Range and the alarms associated with this are being reviewed and discussion ensued on this.

Mark DuPre provided additional updates and said that STV would continue to be involved as we get the CO in place and to help with the final invoices. STV will be providing an updated, corrected final invoice.

Lt Durkin reported that the Police Department members have been going through training exercises at the Range and all is good!

**Budget Review** - The budget hasn't changed much. Evan Pfenninger provided an updated budget report which reflects the credit from Network Synergy.

Invoice Review and Approval – N. Ryan made a motion, seconded by J. Menti to approve Consulting Engineering Services invoice #2023352.00.00 – 0000006 in the amount of \$2,760.00 for services for May 26, 2024, to June 22, 2024. Vote – all in favor. Motion passed.

**Rockwell & Johnson Schools:**

Close-Out Update - Dr Carver reported that the audit is still in progress. The OSCGR has said that some of the Change Orders that were previously unable to be submitted for reimbursement, may now be eligible for reimbursement. Teri Yonski and GERALYN HOERAUF have been helping with any questions that have come up and with the potential for additional Change Order reimbursement. This won't be anything that will be happening quickly. The OSCGR will be contacting Dr Carver if more review is needed.

Budget Review - STV remaining budget/contract amount was reviewed. There may be an STV Change Order for Johnson.

Invoice Review and Approval - none.

**BHS HVAC Upgrade:**

Project Update - The RFP for Contractors and an Owners Representative were posted today. Discussion ensued. Timeline will be important as we move forward. D. Carter and Dr Carver added additional updates and items to be aware of. D. Carter also noted that there are PS&BC vacancies that need to be filled.

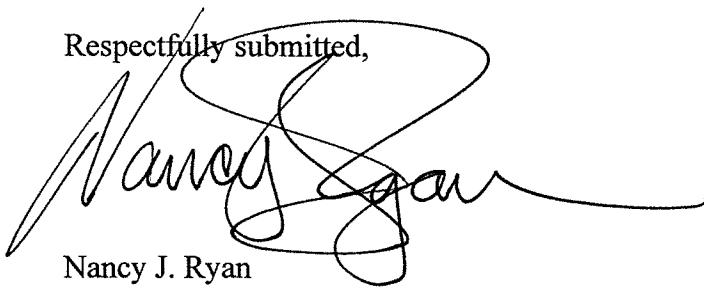
**Municipal Center Locker Room Renovation:**

N. Ryan reported that the Town has received a proposal from Architects Guild for the Locker Room Project. Discussion ensued. The proposal includes the potential for making changes to the existing plans for the potential uses of the spaces. R. Steiner and J. Menti would like to meet with Peter Eckert to discuss and verify. R. McGrath and D. Carter would also like to attend. N. Ryan will contact Peter Eckert to set this up.

**Adjourn**

J. Menti made a motion, seconded by R. Steiner to adjourn the meeting at 8:36pm. Vote all in favor. Motion approved unanimously.

Respectfully submitted,

A large, stylized handwritten signature in black ink, appearing to read "Nancy Ryan". The signature is written over the text "Respectfully submitted," and extends across the width of the page.

Nancy J. Ryan  
Chair, PS&BC