

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes

Wednesday, June 26, 2024

7:00 P.M.

Meeting Room B and via Google Meet

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2024 JUN 28 A 9:10
TOWN CLERK
BETHEL, CT.

PRESENT: Nancy Ryan, Roy Steiner, Dave Horvath and Jon Menti, attended in person, Lieutenant Robert Deakin attended remotely

ABSENT: John Perna and Dave Olson

ALSO IN ATTENDANCE: Mark Allen, Jacunski Humes, and Angela Cahill, STV

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

N. Ryan called the meeting to order at 7:09 p.m. and led the Commission in the Pledge of Allegiance.

PUBLIC INPUT: None

CORRESPONDENCE: None

APPROVAL OF MEETING MINUTES:

Regular Meeting Minutes of June 12, 2024: N. Ryan noted a correction to the minutes on page 1, under Budget Review. It was stated "\$144,000 in approved change orders to be paid", it should have read, "\$144,000 in outstanding invoices to be received from vendors."

N. Ryan made a motion, seconded by R. Steiner, to approve the Regular Meeting Minutes of June 12, 2024, as amended. Vote: All in Favor. Motion passed.

OLD BUSINESS:

Police Station Training Range:

Project Update: N. Ryan informed the Commission of the ribbon cutting ceremony at the Training Range yesterday and gave an overview of the event and the training occurring this week. She stated there is a temporary Certificate of Occupancy for the training range while reports are being reviewed by the Building and Health Departments.

Budget Review: N. Ryan reviewed the budget with the Commission. E. Pfenninger is checking with Network Synergy to seek some clarification on invoices.

A. Cahill spoke on where STV is with the project and what has occurred over the last few months with regards to the hours and funding projected for the project being all used up. STV is working on submitting change orders. R. Steiner expressed his concern with the lack of presence by STV over the past two months. Discussion ensued.

Invoice Review and Approval:

N. Ryan made a motion, seconded by J. Menti, to approve Jacunski Humes Architects, LLC. Invoice #24171, dated June 14, 2024, in the amount of \$2,500.00, for professional services. Vote: All in Favor, Motion passed.

N. Ryan informed the Commission this is the balance of the contract with Jacunski Humes.

N. Ryan made a motion, seconded by R. Steiner, to approve Downes Construction Co, LLC. Invoice #008, dated May 31, 2024, in the amount of \$11, 875.00, for professional services. Vote: All in Favor, Motion passed.

Rockwell & Johnson Schools:

Close-Out Update: N. Ryan stated the audit is still in process.

Invoice Review and Approval: None

Budget Review: None.

BHS HVAC Upgrade: N. Ryan stated only one bid received and upon review, the Board of Education was not comfortable with moving forward. They are working on an RFP for an Owner's Representative.

Municipal Center Locker Room: N. Ryan reported waiting for a proposal from the Architect.

N. Ryan stated all Chairs received a new copy of Robert's Rules of Order.

ADJOURN:

J. Menti made a motion, seconded by D. Horvath, to adjourn the meeting at 7:54 p.m. Vote, All in Favor, Motion Approved Unanimously.

Respectfully submitted,



Kathy Galbis
Recording Secretary