

Minutes of the Bethel Board of Education Regular Meeting held on Thursday, June 20, 2024, in Board of Education Conference Room E, 1 School Street, PO Box 253, Bethel, CT 06801 and via live stream.

Attendance: None.

Administrative Attendance: C. Carver, K. Brooks, J. Variale, M. Rutledge

S. Clayton, Chair, called the meeting to order at 7:00 PM.

Board Members Attendance:

Mrs. Jennifer Ackerman, *Absent*
Mr. Anthony Cassio
Mr. Scott Clayton
Mrs. Kara DiBartolo
Mr. Bill Foster, *Absent*
Mrs. Jen Larsen, *Absent*
Mr. Daniel Nostin, *Absent*
Mrs. Courtney Martin
Ms. Pat Rist

1. Call to Order

- A. Roll Call for Quorum
- B. Pledge of Allegiance

2. Board Recognition/A Salute to Excellence

A. Gifts, Grants, & Bequests

GRANTS

Rockwell School, 5 tents for Rockwell Library Lessons, \$227.87, Donorschoose.org

1. The Bethel High School HVAC Grant

Dr. Carver provided the Board with the acceptance letter of the HVAC grant that was authorized to her both by the Board of Education and the Selectman. The grant amount represents the state portion of the project, not the referendum amount. Grant Amount - \$1,970,455.30

3. BOARD REPORTS - PROGRESS TOWARD DISTRICT INITIATIVES

A. Strategic Plan Update Spring, 2024

Dr. Carver provided the Board with the Spring Strategic Plan Update, 2024. Dr. Carver reviewed this in detail with the Board during her evaluation.

4. Consent Calendar

RECEIVED
2024 JUN 24 P 2:44
TOWN CLERK
BETHEL, CT.

A. Approval of Minutes

1. May 16, 2024

Move to approve the minutes of May 16, 2024. Passed with a motion by Ms. Pat Rist and a second by Mrs. Courtney Martin.

Anthony Cassio:	Abstain
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

5. Correspondence

- Letter to BOE Chair from CAPSS RE: Dr. Carver, outgoing President of CAPSS
- Letter to the Town Clerk of resignation from the Board of Education from Dan Nostin, effective June 30, 2024.

6. Public Comment

None.

7. Administrative/Board Member Update

A. Board Chairperson Update

Mr. Clayton spoke to the Board about the privilege and wonderful experience of speaking as the Board Chair at the high graduation ceremony.

B. Administrative Update

Dr. Carver spoke to the Board about a couple of students with disabilities who were outpaced returning to the district and the need to shift around funds at the beginning of the year to make adjustments for tuition, transportation, and salaries.

- Save the Date! CABE Summer New Board Member/Leadership Conference, August 8, 2024.

1. 2023-2024 BOE District Data Sheet

Dr. Carver provided the Board with the monthly 2023-2024 BOE District Data Sheet.

2. Awarding of HVAC Grant for Bethel High School

Dr. Carver informed the Board that Bethel has received the HVAC Grant for Bethel High School to provide increased air conditioning and ventilation at Bethel High School. While the grant will not cover all spaces at Bethel High School, it will provide improvements to a significant number of classrooms, particularly in the English and mathematics wings. The total project is \$4,180,007, and Bethel will be reimbursed at 47.14% of eligible expenses (grant amount). She noted it is anticipated the project will begin sometime next school year and will be completed both while school is in session and during holiday breaks, hopefully during the 2025-2026 school year. This may cause some classrooms to be relocated for short periods.

8. Reports to the Board

A. Policy

1. First Reading
 - a. Policy 4117.1 Retirement
 - b. Policy 4115.3 Coaches Evaluation
 - c. Policy 4115 Certified Evaluation
 - d. Policy/Regulation 6145 - Co-Curricular and Interscholastic Programs
 - e. Policy 4117.5 Professional Staff Termination of Employment
 - f. Policy 4118 Academic Freedom and Regulation
 - g. Policy 4117.4 Suspension/Non-Renewal

Move to accept for a first reading: Policy 4117.1 Retirement Policy 4115.3 Coaches Evaluation Policy 4115 Certified Evaluation Policy/Regulation 6145 - Co-Curricular and Interscholastic Programs Policy 4117.5 Professional Staff Termination of Employment Policy 4118 Academic Freedom and Regulation Policy 4117.4 Suspension/Non-Renewal Passed with a motion by Mr. Scott Clayton and a second by Mrs. Courtney Martin.

Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

2. Second Reading/Approval

- a. Policy 4112.8/4212.8 - Nepotism: Employment of Relatives
- b. Policy 4113 - Assignment of Professional Personnel
- c. Regulation 4114 - Transfer/Reassignment
- d. Bylaw 9270 - Conflict of Interest

Move to approve: Policy 4112.8/4212.8 - Nepotism: Employment of Relatives Policy 4113 - Assignment of Professional Personnel Regulation 4114 - Transfer/Reassignment Bylaw 9270 - Conflict of Interest Passed with a motion by Mr. Scott Clayton and a second by Mrs. Courtney Martin.

Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

Motion to amend the motion to approve the deletion of: Policy 4113 - Assignment of Professional Personnel Regulation 4114 - Transfer/Reassignment Passed with a motion by Mr. Scott Clayton and a second by Mrs. Courtney Martin.

Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

B. Resource Management & Business Operations

1. Personnel

- a. Job Description 6.11 - Bookkeeper
- b. Job Description 6.18 - Human Resources Secretary

Dr. Carver informed the Board that when a vacancy comes up it is also a good time to review the job descriptions to be sure they reflect what is being done. Most of the work the bookkeeper was doing was HR tasks. There was an intern position to support HR with no benefits. The revisions being recommended are cost-neutral. The new position will be called Human Resources Secretary. The Bookkeeper position will go to a part-time position and the Human Resources Secretary will be a full-time position under the secretarial union contract.

Move to approve Job Descriptions as explained for the Bookkeeper and Human Resources Secretary. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Courtney Martin.

Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

9. Recommended Executive Session

A. CT General Statues 1-210(b)(9) Personnel - Negotiations

- Non-Union Salaries

Move to enter into Executive Session at 7:13 PM for the purpose of CT General Statues 1-210(b)(9) Personnel - Negotiations Non-Union Salaries and inviting in Dr. Carver. Passed with a motion by Mr.

Scott Clayton and a second by Mrs. Courtney Martin.

Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

Move to come out of Executive Session at 7:23 PM. Passed with a motion by Mr. Scott Clayton and a second by Ms. Pat Rist.

Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

Move to accept the recommendation of non-union salary increases by the Superintendent. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Kara DiBartolo.

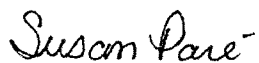
Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

10. Adjourn

Move to adjourn at 7:25 PM. Passed with a motion by Mr. Scott Clayton and a second by Mrs. Kara DiBartolo.

Anthony Cassio:	Yea
Mr. Scott Clayton:	Yea
Mrs. Kara DiBartolo:	Yea
Mrs. Courtney Martin:	Yea
Ms. Pat Rist:	Yea

Respectfully submitted,



Susan Pare
Board Recorder