



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Dan Carter, First Selectman*  
*Bryan Terzian, Selectman*  
*Richard C. Straiton, Selectman*

## MINUTES OF REGULAR MEETING

Tuesday, June 18, 2024 at 7:00 pm - Hybrid Meeting  
Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT Meeting Room A

**Present:** First Selectman: Dan Carter, Selectman Bryan Terzian, Selectman Rich Straiton  
Also present, Town Counsel: Melanie O'Brien, Director of Public Works: Eric Swenson, Board of Finance chair: Nick Ellis, and Land Use & Conservation Counsel: Attorney Peter Olson

Meeting called to order at 7:01pm by First Selectman Carter.

**Public Comments:** None

**Correspondence:** None

### Approval of minutes:

**Consideration of approval of Board of Selectmen regular meeting minutes from June 4, 2024:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to approve the minutes of the regular meeting on 6/4/2024 as written. Vote, all in favor. Motion carries.

### Reports:

**First Selectman's Report:**

- There has been a license request for outdoor dining on Town property from a local restaurant.
- The First Selectman will be meeting with Board of Finance chair and others to discuss capital items coming up. He'll report back to Board of Selectmen after meeting.

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to add to the agenda consideration of sewer and water easement for 42 Plumtrees Road. Vote, all in favor. Motion carries.

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Motion made by First Selectman Carter, and seconded by Selectman Straiton, to add to the agenda consideration of a Cooperation Agreement with Augustana Homes. Vote, all in favor. Motion carries.

Motion made by First Selectman Carter, and seconded by Selectman Straiton, to add to the agenda consideration of appointment of special counsel for the sale of 19 Trowbridge Drive. Vote, all in favor. Motion carries.

**New Business:**

**Replacement Decorative Streetlight Poles for downtown at PT Barnum Square in the amount of \$16,772. :**

Motion made by First Selectman Carter, and seconded by Selectman Straiton, to recommend to the Board of Finance that \$16,772. be used from CNR for the replacement of the decorative streetlight poles at PT Barnum Square. Discussion ensued. Vote, all in favor. Motion carries.

**Consideration of Town Hall Emergency Management Controls in the amount of \$23,000. :**

The Director of Public Works made a correction to the agenda item. It should read, “Town Hall Energy Management Controls...”

Motion made by First Selectman Carter, and seconded by Selectman Straiton, to recommend to the Board of Finance that \$23,000. be used from CNR for the Town Hall Energy Management Controls. Discussion ensued. Motion made by Selectman Straiton, and seconded by First Selectman Carter, to table this agenda item pending additional information. Vote, all in favor. Motion carries.

**Consideration of approval of a replacement utility body on mechanic’s truck:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to recommend to the Board of Finance an amount not to exceed \$18,000. for the replacement of the utility body on a mechanic’s truck. Vote, all in favor. Motion carries.

**Consideration of approval of Master Municipal Agreement for Construction Projects:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to authorize Daniel E. Carter, First Selectman of the Town of Bethel, to execute the Master Municipal Agreement for Construction Projects contingent on Town Counsel’s approval. Discussion ensued. Vote, all in favor. Motion carries.

**Consideration of approval of tax refunds in the amount of \$1,583.71 due to overpayment of taxes:**

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to approve tax refunds in the amount of \$1,583.71 due to overpayment of taxes. Vote, all in favor. Motion carries.

**Consideration of sewer and water easement for 42 Plumtrees Road:**

Attorney Peter Olson gave an overview of the request. Motion made by First Selectman Carter, and seconded by Selectman Terzian, to approve the sewer and water easement map for 42 Plumtrees Road subject to referral to the Planning and Zoning Commission under § 8-24 and

subject to the referral to the Public Utilities Commission for satisfactory inspections of water and sewer structures within the easement area and approval subject to documentation acceptable to Town Counsel and applicable departments. Vote, all in favor. Motion carries.

Motion made by First Selectman Carter, and seconded by Selectman Terzian, to authorize Daniel E. Carter, First Selectman of the Town of Bethel, to execute subject to Town Counsel's approval, the easement agreement on behalf of the Town of Bethel on the condition of Planning and Zoning Commission's and Public Utilities Commission's favorable reports. Discussion ensued. Vote, all in favor. Motion carries.

**Consideration of a Cooperation Agreement with Augustana Homes:**

First Selectman Carter gave an overview of the agenda item. Town Counsel O'Brien reviewed previous agreements between Augustana Homes and the Town of Bethel. Discussion ensued. Motion made by First Selectman Carter, and seconded by Selectman Terzian, to authorize Daniel E. Carter, First Selectman for the Town of Bethel, to execute the Assignment and Assumption Agreement between the Town of Bethel and Bethel Congregate Housing subject to Town Counsel approval. Vote, all in favor. Motion carries.

**Consideration of appointment of special counsel for the sale of 19 Trowbridge Drive:**

Motion made by First Selectman Carter, and seconded by Selectman Straiton, to appoint Attorney Marty Lawlor as special counsel for the sale of 19 Trowbridge Drive due to a conflict of interest with the Town Attorney. Vote, all in favor. Motion carries.


**Consideration and discussion of purchase of 159 Greenwood Avenue. Executive Session Expected:**

Motion made by First Selectman Carter, and seconded by Selectman Straiton, to enter into Executive Session at 7:32 pm for the discussion of the purchase of 159 Greenwood Avenue and a personnel matter. Invited into the executive session: Town Counsel O'Brien, Board of Finance chair: Nick Ellis (only for the part of the session dealing with the purchase of 159 Greenwood Avenue), and Recording Secretary: Mary Churchill. Vote, all in favor. Motion carries.

Motion made by First Selectman Carter and seconded by Selectman Terzian to leave executive session at 7:40pm. Vote, all in favor. Motion carries.

Motion made by Selectman Terzian, and seconded by Selectman Straiton, to adjourn the meeting at 7:41pm. Vote, all in favor. Motion carries.

Respectfully submitted,



Mary Churchill  
Recording Secretary