

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes

Wednesday, December 13, 2023

7:00 P.M.

Meeting Room B and Remotely via Zoom Technology

RECEIVED
TOWN CLERK
BETHEL, CT.
2023 DEC 14 AM 11:18

PRESENT: Nancy Ryan, Jon Menti, Roy Steiner, John Perna, David Olson, Gerald Roche, and Lieutenant Robert Durkin

ABSENT: Robert Germinaro and David Horvath

ALSO IN ATTENDANCE: Evan Pfenninger, STV, Jennifer Variale, Board of Education, Kevin Guite, Downes Construction, Mark Allen, Jacunski Humes, and Dr. Christine Carver, Board of Education

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

N. Ryan called the meeting to order at 7:01 p.m. and led the Commission in the Pledge of Allegiance.

N. Ryan reviewed meeting protocol.

PUBLIC INPUT: None

CORRESPONDENCE: None

APPROVAL OF MEETING MINUTES:

Special Meeting Minutes of November 29, 2023:

N. Ryan made a motion, seconded by J. Menti, to approve the Special Meeting Minutes of November 29, 2023. Vote: Abstention: G. Roche and D. Olson. All the rest voted in favor. Motion passed.

Special Meeting Minutes of December 6, 2023:

N. Ryan made a motion, seconded by J. Menti, to approve the Special Meeting Minutes of December 6, 2023. Vote: Abstention: J. Perna and D. Olson. All the rest voted in favor. Motion passed.

OLD BUSINESS:

Bethel Police Station Training Range:

Project Update: E. Pfenninger contacted Action Target regarding payment from Town and request for a delivery date in writing. Performance Mechanical was onsite yesterday so that is a good sign. Not date has been given to date. Unistrut is ahead of schedule and should be completed by end of this week.

K. Guite stated Downes is at a point to be able to close up the wall. N. Ryan stated Action Target needs a lift to complete their work. E. Pfenninger will confirm. Lt. Durkin stated there is four pallets outside that need to be brought in. Roofer was on site today and 40% done. E. Pfenninger received phone numbers for the vendors he needs firm numbers for budget.

Budget Review: No update.

Invoice Review and Approval: None

N. Ryan informed everyone the next meeting is scheduled for December 27th. Notification will be sent if needed.

Rockwell & Johnson Schools:

Close-Out Update: Dr. Carver stated the audit is in process and she has not heard from the State.

Level Spreader: E. Pfenninger reported Sunburst completed the burying of the pipe, seed and hay.

Invoice Review and Approval:

N. Ryan made a motion, seconded by J. Menti, to approve Sunburst Landscaping Invoice #21909, dated July 24, 2023, in the amount of \$24,385.89, for drainage repair at Johnson School. Vote, All in Favor, Motion Passed.

N. Ryan made a motion, seconded by J. Menti, to approve Sunburst Landscaping Invoice #22637, dated September 26, 2023, in the amount of \$3,658.25, for drainage repair at Johnson School – Final Invoice. Vote, All in Favor, Motion Passed.

Budget Review: E. Pfenninger reviewed the budget with the Commission.

BHS HVAC Upgrade:

Dr. Carver stated the application was filed for the grant last week. Hoping to hear sometime after March. E. Pfenninger reviewed the scope of the work and the cost estimate with the Commission. \$4,180,007.00 total includes escalation fees. J. Perna questioned if Eversource contacted for rebates and J. Variale gave an update.

Municipal Center Locker Room: No update.

ADJOURN:

J. Menti made a motion, seconded by D. Olson, to adjourn the meeting at 7:49 p.m. Vote, All in Favor, Motion Approved Unanimously.

Respectfully submitted,



Kathy Galbis
Recording Secretary