



BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

MINUTES OF REGULAR MEETING

Tuesday, December 12, 2023 at 7:00 pm - Hybrid Meeting
Clifford J. Hurgin Municipal Center, 1 School St., Bethel, CT, Meeting Room A
Video/ Teleconference video link: <https://zoom.us/j/7360902790>

Present: Chairman Nicholas Ellis, John Lennon, Will Duff, Bob Manfreda, and Cynthia McCorkindale. Dalene Foster was present via Zoom. Bobbi Jo Beers joined the meeting at 7:06pm.

Also present were: Comptroller; Brad Heering, Economic Development Director; Janice Chrzesjanek, and Economic Development Commission Chair; Mike Boyle

Chairman Nick Ellis called the meeting to order at 7:01pm.

Motion made by Nick Ellis, and seconded by Will Duff, to add to tonight's agenda: Consideration of approval of year end transfers. Vote, all in favor. Motion carries.

Public Input: None

Correspondence: None

Election of officers:

Motion made by Cynthia McCorkindale, and seconded by Will Duff, to nominate Nick Ellis for chair. No other nominations were made. Vote, all in favor. Motion carries.

Motion made by John Lennon, and seconded by Will Duff, to nominate Cynthia McCorkindale as vice chair. No other nominations were made. Vote: John Lennon, Will Duff, Cynthia McCorkindale and Nick Ellis in favor; D. Foster and Bob Manfreda voted against. Bobbi Jo Beers was not present for the vote. Motion carries.

Consideration of approval of 2024 Board of Finance Meeting Schedule:

Motion made by John Lennon, and seconded by Will Duff, to accept the 2024 Meeting Schedule as presented. Vote, all in favor. Motion carries.

2023 DEC 14 A 11: 17
TOWN CLERK
BETHEL, CT
RECEIVED

Consideration of approval of minutes for Board of Finance Regular Meeting on November 14, 2023:

Motion made by John Lennon, and seconded by Will Duff, to approve the minutes for the Board of Finance Regular Meeting on November 14, 2023 as written. Vote, all in favor. Motion carries.

Consideration of approval of buying out leases for two Town Vehicles. The buyout of the Toyota Rav 4 is \$21,603. The buyout for the Toyota Tacoma is \$27, 880. The total is \$49,483.

Motion made by John Lennon, and seconded by Will Duff, to approve the buyout of the two vehicles listed above for a total amount of \$49,483. from the CNR account. Vote, all in favor. Motion carries.

Consideration of approval of purchase of Town vehicle, 2023 Chevy Traverse base model, in the amount of \$36,011.:

Motion made by Bob Manfreda, and seconded by Cynthia McCorkindale to approve the purchase of a 2023 Chevy Traverse in the amount of \$36,011. from CNR. Vote, all in favor. Motion carries. (Will Duff was out of the room for the vote.)

Consideration of transfer of \$362,478.45 from the profit of sales from 19, 20, 21, and 23 Trowbridge Drive with the sole purpose of maintaining Clarke Business Park and under the supervision of the Economic Development Commission:

Mike Boyle, chair of the Economic Development Commission, gave an overview of the request. If approved, Mr. Boyle requests that the money be in an interest-bearing account which would go back into the account to further fund the maintenance of Clarke Business Park. Discussion ensued. Comptroller Heering stated the EDC falls under the direction of the Board of Selectmen. Motion made by Bob Manfreda, and seconded by John Lennon, to approve the motion that was approved by the BOS:

The Board of Finance approves taking \$362,478.45 from the profit of the sales from 19, 20, 21, and 23 Trowbridge Drive, with the sole purpose of maintaining Clarke Business Park and under the supervision of the Economic Development Commission. Maintenance includes weekly lawn service, spring and fall cleanup, brush cutting once yearly, planting and mulch around the park's entrance sign and monument twice yearly, the Trowbridge Drive retention pond maintenance and mowing once yearly, and the maintenance and/or replacement of the park's entrance and its directional signage. The fund can only be utilized towards making Clarke Business Park a premier business park.

Vote, all in favor. Motion carries.

Motion made by John Lennon, and seconded by Will Duff, to set up an interest-bearing account for the \$362,478.45, which will be under the supervision of the EDC and the interest will stay in the account to further support the maintenance of Clarke Business Park. Vote, all in favor. Motion carries.

Consideration of approval of year end transfers:

Comptroller Heering reviewed the year end transfer request. Motion made by Bob Manfreda, and seconded by Cynthia McCorkindale, to approve the transfers as presented. Vote, all in favor. Motion carries.

Comptroller's Report:

Comptroller Heering reviewed the report. Discussion ensued. Motion made by John Lennon, and seconded by Will Duff, to accept the Comptroller's report as written. Vote, all in favor. Motion carries.

Adjourn:

Motion made by John Lennon, and seconded by Will Duff, to adjourn the meeting at 8:14pm. Vote, all in favor. Motion carries.

Respectfully submitted,



Mary Churchill
Recording Secretary