



Bethel Police Commission

12 Judd Avenue
Bethel, CT 06801
Amy Mannion - Chairman

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Minutes of Regular Meeting
Bethel Police Commission
Bethel Police Department, 12 Judd Ave.
Wednesday, September 20, 2023, 6:00 pm

Attending: Amy Mannion, Peter Valenti, Kevin Cleary, Richard Kolwicz, Chief Pugner, Capt. Burnes, Sgt. Zavatsky
Absent: Patrick Morton

Chairman Mannion called the meeting at 6:01 pm

1. Public Input:

There was no public input.

2. Review of past minutes:

The motion to approve the minutes from the August 16, 2023 Regular Meeting was made by Comm. Kolwicz. Seconded by Comm. Valenti. Vote. All in favor, motion approved.
The motion to approve the minutes from the August 30, 2023 Special Meeting was made by Comm. Kolwicz. Seconded by Comm. Valenti. Comm. Mannion abstained. Vote, motion approved.

3. Budget Report:

Comptroller and Overtime Reports: Chief Pugner pointed out that overtime is higher due to being short on staff. There were no questions or comments.

4: Old Business:

Chief Pugner updated the commission on the following:
Police Range Update: The range equipment was delivered this past Monday.

Gun Replacement Update: Most of the officers are now certified and the rest will be in the next few weeks.

Police Radio Replacement Update: The radios are in and are being programmed. The installation will begin soon.

K9 Update: Officer Ammon began K9 training with Rebel which will go until the end of October.

A motion to add "Pay Step for Off. Doyle" to New Business was made by Comm. Kolwicz. Seconded by Comm. Valenti. Vote, all in favor, motion approved.

5. New Business:

Monthly Reports, UCR: There were no comments or questions about the reports.

61 South Street: Lt. Durkin explained the site line requirements and where the proposed driveway will be to the commission. There was a discussion about if Planning & Zoning already approved the proposal and Chief Pugner said he will find out. Comm. Kolwicz made a motion to have a speed study done on South Street before approving the project. Seconded by Comm. Cleary. Vote, all in favor, motion approved.

Hub Center: Lt. Durkin recommended waiting until the "Parking and Mobility Study" is complete before making any decisions on this plan. The commission agreed.

42 Plumtrees Road: The motion to approve the proposal for 42 Plumtrees Road was made by Comm. Cleary. Seconded by Comm. Valenti. Vote, all in favor, motion approved.

42 Nashville Road: The motion to approve the proposal for 42 Nashville Road was made by Comm. Kolwicz. Seconded by Comm. Cleary. Vote, all in favor, motion approved.

Buckboard Ridge Road: The motion to approve the request to close Buckboard Ridge Road for the annual block party was made by Comm. Kolwicz. Seconded by Comm. Cleary. Vote, all in favor, motion approved.

New Policies: The Ch. 3, Section 2 Dress Code policy had some minor changes per CALEA standards. The Ch. 6, Section 3 Department OT & Ordering-In policy was updated to clarify some wording. The motion to accept the revisions in both the policies was made by Comm. Cleary. Seconded by Comm. Valenti. Vote, all in favor, motion approved.

CALEA Update: The department passed the CALEA inspection in June and their report was shared with the commissioners.

Battle of the Badges: There is a charity flag football game, Police Department vs. Fire Departments, planned for October.

Pay Step for Off. Doyle: Chief Pugner recommended beginning certified officer Doyle at step 4 of the union contract. Comm. Kolwicz made a motion to start Steven Doyle at step 4 of the union contract. Seconded by Comm. Valenti. Vote, all in favor, motion approved.

6. Correspondence:

A letter commending Off. Ditullio was received.

7. Chief's Report:

Sickness & Injury: Chief Pugner said the three officers that are out on injury are expected to back by mid-October.

Personnel Hiring Update/Recruitment: Chief Pugner noted that Off. Perrone resigned effective September 15, 2023, Off. Doyle will be sworn in on October 5th, and the background investigations for two candidates are almost completed.

Chief Pugner said he is planning to attend the Chief's IACP meeting in October. The commission approved.

8. Executive Session

New Candidate Interview

Comm. Mannion made a motion at 6:35 pm to enter Executive Session inviting Chief Pugner and Capt. Burnes. Seconded by Comm. Kolwicz. Vote, all in favor, motion approved.

Comm. Mannion made a motion to exit Executive Session at 6:51 pm.

Comm. Mannion made a motion, which was seconded by Comm. Kolwicz, to offer employment as a Bethel Police Officer to Jack Cardi, conditional upon available openings in the Department within the next 30 days, contingent on a satisfactory background investigation, and such other standard and regular requirements of the State of Connecticut and the Town of Bethel. Vote, all in favor, motion approved.

9. Commissioner's Comments

Comm. Valenti inquired about when the speed bumps are to be installed at the high school. Chief Pugner said he will follow up with Bob Dibble.

The motion to adjourn the meeting was made by Comm. Kolwicz at 6:57 pm. Seconded by Comm. Valenti. Vote, all in favor, motion approved.

Respectfully submitted,



Linda Kavallines, Recording Secretary