



**PROCUREMENT COMMITTEE
Clifford J. Hurgin Municipal Center
1 School Street, Bethel, CT 06801 (203) 794-8514**

**MINUTES OF SPECIAL MEETING
Thursday February 23rd, 2023
Clifford J. Hurgin Municipal Center - Meeting Room A
Meeting held via Zoom Technology**

Present:

Sam Flynn, Purchasing Agent
Brad Heering, Comptroller
Dan Carter, First Selectman
Jen Variale, Director of Finance and Business Operations for Bethel Public Schools

Bid Award – Bid #2022-001
Bethel High School HVAC Mechanical Upgrades

Sam Flynn called the meeting to order at 10:05am

Sam Flynn made a motion, based on an email received from the Director of Finance and Business Operations for Bethel Public Schools, wherein they stated that after extensive review of the bid package and qualifications, they have voted to approve Kafa Group as the winning bidder for the base portion of this project. The recommendation is not to move forward with the alternates portion of this bid. Vote, all in favor, motion unanimously approved.

Sam Flynn made a motion to accept the recommendation for Kafa Group, and to forward to the Board of Selectman for review. Vote, all in favor, motion unanimously approved.

As there was no further business to come before the Procurement Committee, Sam Flynn made a motion to adjourn the meeting at 10:06am. Vote, all in favor, motion unanimously approved.

Respectfully submitted,
Sam Flynn
Purchasing Agent

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2023 FEB 23 A 10:31