



## INVITATION TO BID

TOWN OF BETHEL  
COUNTY OF FAIRFIELD  
STATE OF CONNECTICUT  
BID # 2021-001

RECEIVED

2021 SEP 10 A 10: 32

TOWN CLERK  
BETHEL, CT.

Notice is hereby given that sealed bids (3-copies) will be received at the office of the Purchasing Agent, Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, Connecticut, until 9:45 A.M., October 18, 2021 for the following purposes:

### ROOFTOP AIR CONDITIONING & VENTILATION UNITS (RTU's) REPLACEMENT BETHEL HIGH SCHOOL

Sealed bids for the Rooftop Air Conditioning & Ventilation Units Replacement at Bethel High School will be received by the Town of Bethel at the address given below on or before Monday, October 18, 2021 at 9:45:00 A.M. Said bids will be opened publicly and read aloud at a meeting of the Procurement Committee to be held October 18, 2021 at 10:00 A.M. at the Clifford J. Hurgin Municipal Center, 1 School Street, Bethel Connecticut. via Video/Teleconference video link. <https://us02web.zoom.us/j/2964804903> Meeting ID: 296 480 4903

All sealed bids must have on the lower right corner of the envelope the following information: Bid Name & number, Due Date & Time and Contractor's Name & Phone number. Each bid shall be accompanied by a bid security in the form of a certified, treasurer's or cashier's check or bid bond in the sum of ten percent (10%) of the bid price.

Bids received after the time set, will be considered informal and will be rejected. A mandatory walk-thru is scheduled for Tuesday, September 28, 2021 at 3:30 P.M. at Bethel High School, located at 300 Whittlesey Drive, Bethel, Connecticut.

The Scope of Work consists of replacing two rooftop units (RTUs) which are past their normal service life. This includes removal and replacement of two existing rooftop units.

The General Contractor shall be a licensed Mechanical Contractor. This project is required to be substantially complete not later than August 3, 2022. The final Completion Date for this project is set to be August 17, 2022. If the project is not completed by this date, the Owner retains the right to terminate the Contractor's Contract, any time after September 1, 2022.

Bidders shall not include any Federal Excise Taxes or State of Connecticut Sales Taxes which otherwise may apply. The Bid Documents may be examined in and/or obtained at the address given below on or after September 13, 2021, between the hours of 8:00 am-4:30 pm, Monday through Wednesday, and 8:00am- 6:00pm Thursday, and 8:30am- 12:00pm Friday excluding holidays at Clifford J. Hurgin Municipal Center, 1 School Street, Bethel, Connecticut.

The successful bidder must furnish 100 percent Construction Performance Bond and 100 percent Construction Payment Bond. Any questions bidders may have shall be addressed to Brittany Harrington, Engineering Technician, Bethel Public Works Department, at [harringtonb@bethel-ct.gov](mailto:harringtonb@bethel-ct.gov). If questions arise that need a formal reply, they will be answered in the form of an addendum or information letter to all bidders.

A \$50.00 non refundable deposit is required for each set of Contract Documents obtained. Contract Documents will be mailed upon receipt of an additional non-refundable \$15.00 mailing fee. Each bid must be accompanied by Bid Security in the form of a certified check or bid bond, in an amount equal to ten percent (10%) of the bid amount. Bid Security shall be payable to the Town of Bethel, and shall be properly executed by the bidder. At the time of contract signing, a separate 100 percent Performance Bond and Labor & Materials Bond will be provided to the Town of Bethel.

The Town of Bethel reserves the right to accept or reject any or all options, bids or proposals in whole or in part, to waive any technicality in a bid or part thereof submitted, and to accept the bid deemed to be in the best interest of the Town of Bethel.

Town of Bethel is an Affirmative Action/Equal Employment Opportunity employer. Minority / Women Business Enterprises are encouraged to bid. The Board of Selectmen upon recommendation of the Procurement Committee reserves the right to accept and /or reject any portion of said bid; to waive any technicality in any bid or part thereof and to accept any bid as provided for in Section 8-13c of the Charter of the Town of Bethel.

Dated at Bethel, Connecticut this 13th day of September, 2021.

Town of Bethel Procurement Committee  
Matthew S. Knickerbocker, First Selectman  
Robert V. Kozlowski, Comptroller  
Sebbie Preston, Purchasing Agent