

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes

Wednesday, February 28, 2024

7:00 P.M.

Meeting Room B and Remotely via Zoom Technology

PRESENT: Nancy Ryan, Gerald Roche and John Perna attended in person, Dave Horvath, Roy Steiner, Dave Olson and Lieutenant Robert Durkin attended remotely

ABSENT: Jon Menti and Robert Germinaro

ALSO IN ATTENDANCE: Evan Pfenninger, STV, Kevin Guite, Downes, and Mark Allen, Jacunski Humes

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

N. Ryan called the meeting to order at 7:02 p.m. and led the Commission in the Pledge of Allegiance.

PUBLIC INPUT: None

CORRESPONDENCE: None

ELECTION OF OFFICERS: Tabled to wait for full board attendance.

APPROVAL OF MEETING MINUTES:

Regular Meeting Minutes of February 14, 2024:

N. Ryan made a motion, seconded by D. Olson, to approve the Regular Meeting Minutes of February 14, 2024.

Vote: Abstention: R. Steiner, D. Horvath and D. Olson. All the rest voted in favor. Motion passed.

OLD BUSINESS:

Bethel Police Station Training Range:

Project Update: E. Pfenninger reported Mark Allen was onsite yesterday with Kohler Ronan to do a walkthrough and created a punch list of items requiring completion or repair. They are not ready to give the Certificate of Substantial Completion.

M. Allen reported the sprinkler system needs to be connected to the main building and won't be until there is heat in the range. He forwarded the punch list to E. Pfenninger and the team.

E. Pfenninger reported the MAU is scheduled for start-up tomorrow. Performance Mechanical will be there soon to Commission controls, the sprinkler should be online next week and Signet completed their scope of work.

Budget Review: E. Pfenninger reported no change in the budget since last time.

Change Orders:

N. Ryan made a motion, seconded by D. Olson, to approve Downes Construction, LLC Change Order #4, in the amount of \$1,877.48, for RFI#009 – Enable installation of MAU Duct Supports. Vote: All in Favor, Motion passed.

N. Ryan made a motion, seconded by D. Olson, to approve Downes Construction, LLC Change Order #11, in the amount of \$2,747.57, for Sprinkler Pipe Rework Due to Action Target. All in Favor, Motion passed.

*N. Ryan made a motion, seconded by D. Olson, to approve Action Target Change Order #144847, dated February 23, 2024, in the **CREDIT** amount of \$2,747.57, for Sprinkler Pipe Rework Due to Action Target. All in Favor, Motion passed.*

Invoice Review and Approval:

N. Ryan made a motion, seconded by D. Olson, to approve Downes Construction, LLC Invoice #005, dated January 31, 2024, in the amount of \$27,553.19, for professional services from through January 31, 2024. Vote: All in Favor, Motion passed.

N. Ryan made a motion, seconded by D. Olson, to approve Network Synergy Invoice #138457, dated February 20, 2024, in the amount of \$975.00, for professional services from through February 20, 2024. Vote: All in Favor, Motion passed.

Rockwell & Johnson Schools:

Close-Out Update: N. Ryan stated nothing new to report.

Invoice Review and Approval: None

Budget Review: None.

BHS HVAC Upgrade: No update.

Municipal Center Locker Room: N. Ryan reported she met with Parks and Recreation Director, Rachael McGrath, and reviewed old plans and the direction she would like to go with the area. N. Ryan reported to First Selectman Carter the possible changes to the plans.

ADJOURN:

J. Perna made a motion, seconded by G. Roche, to adjourn the meeting at 7:45 p.m. Vote, All in Favor, Motion Approved Unanimously.

Respectfully submitted,

Kathy Galbis
Recording Secretary