

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes

Wednesday, February 14, 2024

7:00 P.M.

Meeting Room B and Remotely via Zoom Technology

PRESENT: Nancy Ryan, Jon Menti, Gerald Roche attended in person, John Perna, and Lieutenant Robert Durkin attended remotely

ABSENT: Dave Horvath, Roy Steiner, Dave Olson and Robert Germinaro

ALSO IN ATTENDANCE: Evan Pfenninger, STV, and Mark Allen, Jacunski Humes

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

N. Ryan called the meeting to order at 7:13 p.m. and led the Commission in the Pledge of Allegiance.

PUBLIC INPUT: None

CORRESPONDENCE: None

N. Ryan informed everyone that this is the first meeting using Google Meet. She reviewed how to accept meeting invitations and where to find documents.

ELECTION OF OFFICERS: Tabled to wait for full board attendance.

APPROVAL OF MEETING MINUTES:

Regular Meeting Minutes of January 24, 2024:

N. Ryan made a motion, seconded by J. Menti, to approve the Regular Meeting Minutes of January 24, 2024. Vote: Abstention: N. Ryan. All the rest voted in favor. Motion passed.

OLD BUSINESS:

Bethel Police Station Training Range:

Project Update: N. Ryan reported her and E. Pfenninger did a site visit. Action Target has completed their installation. The painter for the block wall needs the temperature to be above 50 degrees for several days. Discussion on how to protect the exposed areas in the meantime.

E. Pfenninger reported the following:

- Action Target will be back in the beginning of March for on repair on a track and to train staff.
- MAU is hooked up to electrical and gas. Need to charge the sprinkler systems and complete the controls connections.
- Issue with conduit for controls. Action Target stated Downes was to install and provided drawings. Upon review, it was determined the Action Target drawings provided were not part of the bid drawings. E. Pfenninger has informed Action Target of payment needed for their omission. Rogers Electric is moving

forward with installing the conduit and should be finished by Friday. Commissioning to occur after that. Rogers Electric estimate is over \$15,000.00. E. Pfenninger is working on reducing that amount.

- Eversource reached out and rebate will be over \$30,000.00.

Budget Review: E. Pfenninger reviewed the budget with the Commission. Approximately \$12,553.00 is remaining which includes STV additional services request. Downes has stated no further requests would be made for services.

N. Ryan made a motion, seconded by J. Menti, to approve STV Additional Services Agreement Change Order #2, in the amount of \$3,268.00, for discussion. Discussion ensued. Vote: All in Favor. Motion passed.

Invoice Review and Approval:

N. Ryan made a motion, seconded by J. Menti, to approve ESC Invoice #1191600, dated February 29, 2024, in the amount of \$11,960.00, for professional services from through February 29, 2024. Vote: All in Favor, Motion passed.

N. Ryan made a motion, seconded by J. Menti, to approve Action Target Invoice #4, dated January 25, 2024, in the amount of \$163,200.00, for professional services from through January 25, 2024. Vote: All in Favor, Motion passed.

Rockwell & Johnson Schools:

Close-Out Update: N. Ryan stated nothing new to report.

Invoice Review and Approval: None

Budget Review: None.

BHS HVAC Upgrade: No update.

Municipal Center Locker Room: N. Ryan reported she will be having a meeting with Parks and Recreation Director, Rachael McGrath, tomorrow.

ADJOURN:

J. Menti made a motion, seconded by G. Roche, to adjourn the meeting at 8:10 p.m. Vote, All in Favor, Motion Approved Unanimously.

Respectfully submitted,

Kathy Galbis
Recording Secretary