

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Special Meeting Minutes

Wednesday, December 6, 2023

7:00 P.M.

Meeting Room B and Remotely via Zoom Technology

PRESENT: Nancy Ryan, Jon Menti, Roy Steiner, David Horvath (via Zoom), Gerald Roche, and Lieutenant Robert Durkin (via Zoom)

ABSENT: John Perna and David Olson

ALSO IN ATTENDANCE: Kevin Guite, Downes Construction, Evan Pfenninger and Angela Cahill, STV, Mark Allen, Jacunski Humes, Chief Pugner, Police Department, First Selectman Daniel Carter (all via Zoom).

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

N. Ryan called the meeting to order at 7:00 p.m. and led the Commission in the Pledge of Allegiance.

OLD BUSINESS:

N. Ryan introduced all Commission members and reviewed meeting protocol.

Police Station Training Range:

Project Update: E. Pfenninger reviewed the Commission the changes in the roof structural design and that it comes with an additional cost. Jacunski Humes has reviewed the design and provided approval. E. Pfenninger learned today that Action Target installation teams are committed for the rest of the year and the first availability will be mid-January 2024. Action Target won't commit an installer until Downes completes the Unistrut system.

E. Pfenninger has reached out to the Building Department regarding a permit status update. K. Guite stated all permits are in place for Downes Construction and the Unistrut installer can start next week with a 2-week timeframe.

The Commission was concerned with weather and cold temperatures. E. Pfenninger stated the sprinkler is a dry system so he was not too concerned. He will work on getting the MAU delivered before the weather impacts delivery. G. Roche suggested updating Action Target regularly with photos and updates to prove ready to go on installation.

Budget Review: E. Pfenninger reviewed the budget of which \$1,391,578.19 is encumbered with \$8,421.81 remaining. He reviewed encumbered items that have not been executed that may be available if not required. Security and low voltage number needs to be firmed up and he will work on that with the vendors.

Change Orders:

N. Ryan made a motion, seconded by J. Menti, to approve Downes Construction PCO #004 for Cutting and Patching Roof for Anchor Installation, dated November 20, 2023, in the amount of \$25,432.39. Vote, N. Ryan, J. Menti, R. Steiner, G. Roche, R. Durkin in favor, D. Horvath opposed. Motion Carries.

K. Guite stated Greenwood is honoring the warranty on the roof and is aware of the patching.

N. Ryan made a motion, seconded by J. Menti, to approve Downes Construction PCO #005 for Replacement of Defective Exit Light Fixtures, dated November 20, 2023, in the amount of \$405.55. Vote, N. Ryan, J. Menti, R. Steiner, G. Roche, R. Durkin in favor, D. Horvath opposed. Motion Carries.

PCO #006 is coming out of Downes Construction contingency for a missed scope item of Motorized Dampers for AC Units.

Invoice Review and Approval:

N. Ryan made a motion, seconded by J. Menti, to approve Downes Construction Invoice #003, dated November 30, 2023, in the amount of \$65,670.79. Vote, All in Favor, Motion Carries.

N. Ryan made a motion, seconded by J. Menti, to approve Jacunski Humes Invoice #23310, dated October 16, 2023, in the amount of \$2,000.00. Vote, All in Favor, Motion Carries.

N. Ryan made a motion, seconded by J. Menti, to approve Action Target, Inc. Invoice #3, dated October 11, 2023, in the amount of \$169,879.50, for discussion.

Discussion ensued. N. Ryan amended her motion as follows:

N. Ryan made a motion, seconded by J. Menti, to approve Action Target, Inc. Invoice #3, dated October 11, 2023, in the amount of \$169,879.50, contingent upon receipt of a firm delivery date from Action Target of the MAU. The date must be received by December 29, 2023. Vote, All in Favor, Motion Carries.

ADJOURN:

J. Menti made a motion, seconded by N. Ryan, to adjourn the meeting at 8:15 p.m. Vote, All in Favor, Motion Approved Unanimously.

Respectfully submitted,

Kathy Galbis
Recording Secretary