

# **PUBLIC SITE & BUILDING COMMISSION**

Clifford J. Hurgin Municipal Center  
1 School Street  
Bethel, CT 06801

## **Special Meeting Minutes**

**Wednesday, November 29, 2023**

**7:00 P.M.**

### **Meeting Room B and Remotely via Zoom Technology**

**PRESENT:** Nancy Ryan, Jon Menti, Roy Steiner, John Perna, Robert Germinaro, David Horvath, and Lieutenant Robert Durkin

**ABSENT:** Gerald Roche and David Olson

**ALSO IN ATTENDANCE:** Kevin Guite, Downes Construction, Anthony DiMauro, Downes, Angela Cahill, STV, Mark Allen, Jacunski Humes, Chief Stephen Pugner, and Lt. Michael Libertini, Police Department (all via Zoom).

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

N. Ryan called the meeting to order at 7:18 p.m. and led the Commission in the Pledge of Allegiance.

**PUBLIC INPUT:** Stephen Pugner 4 Racebrook Drive

**CORRESPONDENCE:** None

**APPROVAL OF THE 2024 PSBC MEETING SCHEDULE:**

*N. Ryan made a motion, seconded by J. Menti, to approve the Regular Meeting Minutes of November 8, 2023. Vote: Abstention: J. Perna, D. Horvath and R. Germinaro. All the rest voted in favor. Motion passed.*

**APPROVAL OF MEETING MINUTES:**

**Regular Meeting Minutes of November 8, 2023:**

*N. Ryan made a motion, seconded by R. Steiner, to approve the proposed 2024 Public Site and Building Commission Meeting Schedule. Vote, All in Favor. Motion Passed.*

**OLD BUSINESS:**

**Bethel Police Station Training Range:**

**Project Update:** N. Ryan requested an update from A. Cahill in E. Pfenninger absence. She informed the Commission he had a family emergency situation and she had no update. K. Guite stated he had forwarded a PCO for review tonight but in E. Pfenninger absence it was not distributed for review prior to the meeting. N. Ryan reported she had heard from the Health Department on Friday and everything was ready for sign off.

Chief Pugner expressed his concerns with the project status. Input was received from N. Ryan, A. Cahill, M. Allen and others. Discussion ensued. A. DiMauro reported the electrical and fire protection is substantially completed. He stated roofing work will need to occur for the modified design. Lt. Libertini questioned the roof re-design. M. Allen responded to his questions.

A.DiMauro reviewed the Proposed Change Order #4 with the Commission. He stated he has spoken with Greenwood who installed the original roof and they will maintain the warranty. The Commission determined hold on a vote on

PCO#4 pending review of the most recent budget which was not available in E. Pfenninger's absence. N. Ryan questioned if there are any other anticipated change orders. K. Guite stated two battery operated exit signs are non-operational and will need replacement for approximately \$300.00. A. DiMauro stated two motorized dampers were missed in the scope for approximately \$2,500.00 and would be paid from Downes contingency.

The Commission determined to hold a special meeting on Wednesday, December 6, 2023 at 7:00 p.m.

A. Cahill stated she would work with E. Pfenninger and Downes on an updated schedule to provide Chief Pugnier with a timeline for the Police Commission.

J. Menti requested A. Cahill work on the budget numbers and update for the December 6, 2023 meeting in case E. Pfenninger is unable to attend.

Budget Review: No update.

Invoice Review and Approval: None

**Rockwell & Johnson Schools:** No update at this time.

**ADJOURN:**

*J. Menti made a motion, seconded by J. Perna, to adjourn the meeting at 8:27 p.m. Vote, All in Favor, Motion Approved Unanimously.*

Respectfully submitted,

Kathy Galbis  
Recording Secretary