

PUBLIC SITE & BUILDING COMMISSION

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Regular Meeting Minutes **Wednesday, October 23, 2024** **7:00 P.M.** **Meeting Room B and via Google Meet**

TOWN CLERK
BETHEL, CT.

2024 OCT 29 A 11:38

RECEIVED

PRESENT: Nancy Ryan, Dave Horvath, Jon Menti, and David Resendes, attended in person. Roy Steiner attended remotely.

ABSENT: John Perna.

ALSO IN ATTENDANCE: Dr. Christine Carver and Jenn Variale, Board of Education, Michael Duane and Mark Dupre, STV.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

N. Ryan called the meeting to order at 7:01 p.m. and led the Commission in the Pledge of Allegiance.

PUBLIC INPUT: None

CORRESPONDENCE: None

APPROVAL OF MEETING MINUTES:

Regular Meeting Minutes of October 9, 2024:

N. Ryan made a motion, seconded by J. Menti, to approve the Regular Meeting Minutes of October 9, 2024. Vote, All in Favor, Motion passed.

OLD BUSINESS:

Bethel Police Station Training Range:

Project Update: N.Ryan briefly reviewed Action Target's final invoice and payment. A discussion ensued. M. Dupre will follow up on CES seasonal maintenance. D.Horvath gave a brief update on the MAU operations, and will report more at the next meeting.

Budget Review: N. Ryan shared the budget, stating there is about \$7,500 still due. The Commission doesn't expect to spend the entire contingency.

Invoice Review and Approval: None.

Rockwell & Johnson Schools:

Close-Out Update: Dr. Carver reported they received official letters confirming DAS has made the appropriate transfer from Johnson to Rockwell; and the auditors are now working to complete their audit. A brief discussion

then ensued concerning the recent gas leaks at Johnson School. Dr. Carver stated she had a discussion with Rizzo concerning the matter, and will follow up in writing. N. Ryan confirmed getting the audits finalized is good news.

Budget Review: None.

Invoice Review and Approval:

N. Ryan made a motion, seconded by D. Horvath, to approve ESC invoice #78980, dated 10/9/24, in the amount of \$4,841.00, for HVAC service and parts for Johnson School. Vote, All in Favor, Motion passed.

N. Ryan made a motion, seconded by D. Horvath, to approve ESC invoice #78992, dated 10/9/24, in the amount of \$2,160.00, for HVAC service for Johnson School. Vote, All in Favor, Motion passed.

N. Ryan made a motion, seconded by D. Horvath, to approve Connecticut Combustion Corp. invoice #13803, dated 10/11/24, in the amount of \$3,359.17, for emergency service including labor and materials for Johnson School. Vote, All in Favor, Motion passed.

BHS HVAC Upgrade:

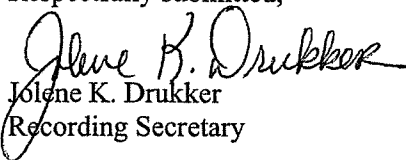
Project Update: J. Variale reported the draft RFP for Commissioning is being reviewed by Town Council. A brief discussion ensued on appropriate language to include commissioning for Alternates 1 and 2. M. Duane noted Sav Mor has received the Letter of Intent, and are moving forward. STV will follow up with Town Council on the contract, which is being finalized. A brief discussion followed concerning the handling of technical submittals and change orders. J. Variale stated Town Council will address change orders in the contract language.

Municipal Center Locker Room Renovation: N. Ryan gave a brief update from the last meeting, and noted she will need to schedule a meeting with the First Selectman.

ADJOURN:

J. Menti made a motion, seconded by D. Horvath, to adjourn the meeting at 7:52 p.m. Vote, All in Favor, Motion Approved Unanimously.

Respectfully submitted,


Jolene K. Drukker
Recording Secretary