

ENERGY CONSERVATION COMMITTEE

Clifford J. Hurgin Municipal Center

September 4, 2014

MINUTES

Present: Bill Cratty, Chairman; Mark Anderson, Fred Zalzman, Bill Hillman, Randi Oisher, Gary Pedone, Hank Karl and Selectman Richard Straiton were in attendance.
Not present: Keith Watson.

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TOWN OF BETHEL
TOWN CLERK

Chairman Bill Cratty called the meeting to order at 7:30, followed by the Pledge of Allegiance.

There was no Public Input

Minutes of August 7, 2014 were approved with a motion by B. Hillman and seconded by Ms. Oisher. Motion carried unanimously, Gary Pedone abstained.

Chairman Cratty asked that the agenda be amended to discuss Solar Project next on the agenda. Mrs. Oisher made a motion to amend the agenda and discuss the Solar Project next on the agenda. Mr. Hillman seconded the motion. Motion carried unanimously.

Solar Project.

Mr. Cratty advised the committee that Ameresco had notified him that the Town of Bethel was on a list as not being accepted for the solar project. The Town has been placed on a stand by list and it could be a few months before the final outcome of the bidding is known.

Performance Contracting Project Status

**Mr. Cratty asked the following invoices be approved for payment:
Peregrine, Invoice # 3893, dated August 27, 2014 for \$11,521 and Peregrine,
Invoice #3906, dated September 3, 2014 for \$5887 is approved for payment.
Mr. Hillman so moved, seconded by Mr. Zalzman. Motion carried
unanimously.**

Mr. Kozlowski, Town Comptroller, notified Mr. Cratty that he his is comfortable going forward with the financing of this project pending signing of the Ameresco contract.

Atty. Lawlor, Town Attorney, would like Ameresco to post financial security to the Town to assure that the improvements perform as projected and that the project savings are achieved. And finally, that Ameresco does not close its doors before the lease term ends.

Steve Weisman, Peregrine representative, stated that he would not recommend that Ameresco post this security. The Town of Bethel is not at risk and Ameresco will not likely go under. The risk of the savings to the project is not a risk to Ameresco, but to the Town should someone adjust the controls after they are installed and change the parameters as determined by the audit.

Mr. Hillman made a motion to recommend to the Board of Selectmen, after due consideration of all risk factors and relative to the cost of the insurance not to require the additional insurance as suggested by Atty. Lawlor. Motion seconded by Mrs. Oisher. Motion carried unanimously.

There was discussion whether or not the boilers at the Municipal Center would be included in the project. Ameresco is concerned about the installation prior to the upcoming winter season.

Mr. Hillman made a motion to hold a Public Informational Forum on October 2, 2014 at 7:30 PM and the regular meeting to be held at 7:00 PM as a special meeting. Mr. Karl seconded the motion. Motion carried unanimously.

There being no further business to come before the Committee, motion made and seconded to adjourn. Meeting adjourned at 8:45 PM

Respectfully submitted,


Sharon J. Straiton

September 3, 2014

Town of Bethel
One School Street
Bethel, CT 06801

Invoice No. 3,906

INVOICE

For professional services rendered for the period August 1, 2014 through August 31, 2014, as owner's agent for energy performance contracting, including:

- Site visits to town and school buildings
- Meeting with Energy Committee
- Meeting with Ameresco regarding Investment Grade Audit comments
- Calls with Bill Cratty
- Call with Bob Germanaro
- Additional IGA comments and discussion with Ameresco
- Call with Marty Lawlor concerning Energy Services Agreement

Time Charges:

Steve Weisman 23.25 hours @ \$150 \$ 3,487

Sub-total Time Charges **\$ 3,487**

Sub-contractor Charges:

Breakaway Energy 16.0 hours @ \$150 \$ 2,400

Subtotal Sub Contractor **\$ 2,400**

Amount Due	\$ 5,887
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William E. Cratty
~~8-4-14~~
9-4-14