

Tentative minutes of the Bethel Board of Education Regular Meeting held on April 24, 2014, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: K. Smith, J. Jordan, T. Yonsky, T. Soucy, C. Troetti

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:01 PM:

Present Board Members:

Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner

Updated Attendance:

Mrs. Robin Renner was updated to present at: 7:25 AM

1. Call to Order

- 1.A. Roll Call for Quorum
- 1.B. Pledge of Allegiance

2. Board Recognition/A Salute to Excellence

- 2.A. HHRA Recycling Poster Contest Winners

Discussion:

Dr. Smith and Mr. Craybas presented the the HHRA Recycling Poster Contest winners with thier awards.

2.B. Naming of BMS Media Center

Discussion:

Mr. Muharem and Mrs. Hillyer spoke to the Board about the vision Thomas Fritch had for his wish from the Make a Wish Foundation. Mr. Muharem described to the Board the location, layout, and theme of the area proposed to be named after Thomas.

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TOWN OF BETHEL
TOWN CLERK

Motion Passed: Move to name an area of the Bethel Middle School Media Center after former BMS Student Thomas Fritch. Passed with a motion by Mr. William Duff and a second by Mrs. Jennifer Ackerman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

3. Correspondence

- Email from Danielle Budding to regarding Superintendent Search
- Email from Sansoui73@gmail.com regarding Eraser Games
- Email from Patricia Ochs to BOE regarding BHS Class of 2013 Family Experience
- Email from Patricia Ochs to First Selectman regarding BHS Class of 2013 Family Experience

Discussion:

Dr. Smith informed the Board he is investigating the issues identified in the Ms. Och's letter.

4. Consent Calendar

4.A. Approval of Minutes

4.A.1. Minutes March 20, 2014 - Regular Meeting

Motion Passed: Move to approve the Consent Calendar. Passed with a motion by Mr. Nicholas Hoffman and a second by Mrs. Robin Renner.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

5. Audience Participation

Discussion:

None.

6. Administrative/Board Member Update

Discussion:

Dr. Smith informed the Board the Annual Awards Ceremony will be held on May 22, 2014. The CHAMP Award will be presented to Bethel Education Foundation and the Friends of Bethel Award will be presented to Periklis Anastasakis and the Anastasakis Family of Famous Pizza.

Dr. Smith spoke to the Board about the Bridges Program with WCSU and reviewed the Accuplacer information given in the program update.

7. Reports to the Board

7.A. Curriculum

7.A.1. Spanish Exchange Trip

Discussion:

The World Language Department would like to sponsor an exchange program between Spain and Bethel. The exchange program would be with Essex School in Castellon and Colegio Retamar in Madrid. This trip will be offered to any Bethel High School student who studies a world language and is interested in learning about the Spanish culture. We hope to have a total of 23 host families this summer in Bethel (2014) and to have another 23 students travel to Castellon, Spain next summer (2015).

Motion Passed: Move to approve the Summer Spain Exchange Program. Passed with a motion by Mrs. Robin Renner and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.B. Personnel

7.B.1. Job Descriptions

7.B.1.a. Assistant Superintendent - Approval

Motion Passed: Move to approve the Assistant Superintendent's job description. Passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

7.B.1.b. Director of Teaching & Learning - Approval

Motion Passed: Move to approve the Director of Teaching & Learning job description. Passed with a motion by Mr. Stuart Carlsen and a second by Mrs. Jennifer Ackerman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

8. Finance

8.A. Budget Transfers

Discussion:

Motion Passed: Move to approve the budget transfers as outlined by Ms. Yonsky, Director of Fiscal Services. Passed with a motion by Mr. Stuart Carlsen and a second by Mrs. Jennifer Ackerman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes

Mrs. Robin Renner	Yes
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8.B. Student Activity

Discussion:

Student activities policies and procedures were reviewed in subcommittee. One outcome of the discussion was that the finance subcommittee recommended that the policy committee review the policy regarding the acceptance of large donations.

8.C. AESOP - Substitute/Leave Tracking Software

Discussion:

Ms. Yonsky, Director of Fiscal Services updated the Board on the current purchase and implementation of AESOP, an automated substitute and leave plan software system. It should be up and running for the last month of this school year and therefore completely ready to go for next school year.

9. Action Items

9.A. 2014-2015 School Calendar - Approval

Motion Passed: Move to approve the 2014-2015 School Calendar. Passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Abstain
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9.B. 2015-2016 School Calendar - Acceptance

Motion Passed: Move to accept the 2015-2016 School Calendar. Passed with a motion by Mr. Nicholas Hoffman and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Abstain
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes

Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

9.C. Class of 2014 Graduation Date

Motion Passed: Move to approve the Class of 2014 Graduation date of June 23, 2014. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. Nicholas Hoffman.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

10. Recommended Executive Session

Motion Passed: Move to enter into Executive Session at 8:40 PM. Passed with a motion by Mr. William Duff and a second by Mrs. Kristen Lacey.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Board Members Present:

Present Board Members:

Mrs. Jennifer Ackerman
Mr. Stuart Carlsen
Mr. Scott Clayton
Mr. Larry Craybas
Mr. William Duff
Mr. Nicholas Hoffman
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner

Administrative Attendance: K. Smith, J. Jordan, T. Yonsky

10.A. CT General Statutes 1-210(b)(2) Personnel - Non-Renewals

10.B. CT General Statutes 1-210(b)(9) Negotiations - Paraprofessionals, Secretaries, and Cafeteria Workers Contracts

10.C. CT General Statutes 1-200(6)(a) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee

Motion Passed: Move to come out of Executive Session at 9:38 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Motion Passed: Move to have another meeting with candidates for the Assistant Superintendent and Director of Teaching & Learning positions. Passed with a motion by Mr. Scott Clayton and a second by Mr. Stuart Carlsen.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

11. Adjourn

Motion Passed: Move to adjourn at 9:40 PM. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. Scott Clayton.

Mrs. Jennifer Ackerman	Yes
Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes

Mr. Nicholas Hoffman	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Respectfully submitted,
Susan Pare
Board Recorder