



CHARTER REVISION COMMISSION

CJH Municipal Center – 1 School Street – Bethel, CT 06801
(203) 794-8501 – Fax: (203) 778-7520

MINUTES OF REGULAR MEETING

Monday, January 6, 2014
7:00 p.m.
CJH Municipal Center – Meeting Room “A”

RECEIVED

2014 JAN -9 A 11:06

TOWN OF BETHEL
TOWN CLERK

PRESENT: David Olson, Chairman, Nicholas Hoffman, Meghan O'Connor, William Hillman, Wendy Smith, William Shannon and Paul Improta. Also in attendance was Attorney Nicholas Vitti.

CALL to Order / Pledge of Allegiance to the Flag: David Olson called the regular meeting to order at 7:00 p.m.

Public Comment: None

Approval of Minutes – December 16, 2013: W. Smith made a motion, which was seconded by B. Hillman, to approve the minutes with the following amendments: 1.) in Correspondence add “and other indices” in the second bullet after “Analysis of MCI”, 2.) in Criteria for Setting First Selectman’s Salary add “and other indices” after Analysis of MCI and 3.) in Other Business, Officer Election - add Wendy Smith, Secretary.
Vote, in Favor 7-0. In Favor D. Olson, N. Hoffman, B. Hillman, B. Shannon, M. O’Connor, W. Smith and P. Improta. Approved.

Correspondence:

- 1) Notice of Public Hearing - Monday, January 13, 2014 at 7 PM dated December 16, 2013
- 2) David Olson presented the Commission with the following documents:
 - Report of the Commission
 - CRC Tracking Document V6 - Post Meeting of December 16, 2013
- 3) Attorney N. Vitti presented the Commission with the following documents:
 - Counsel’s Summary of Recommended Charter Changes dated January 2, 2014.
 - Counsel’s Summary Text Changes to the Town of Bethel Charter.

B. Hillman made a motion, which was seconded by N. Hoffman to have the following information available to the public prior to the Public Hearing. The information will be posted on the town website as well as having several hard copies available at the Municipal Center.

- Report of the Commission
- CRC Tracking Document V6 - Post Meeting of December 16, 2014
- Counsel’s Summary of Recommended Charter Changes dated January 2, 2014.

• Counsel's Summary Text Changes to the Town of Bethel Charter.
Vote, in Favor 7-0. In Favor D. Olson, N. Hoffman, B. Hillman, B. Shannon, M. O'Connor, W. Smith and P. Improta. Approved.

Review of Draft Report to the Board of Selectmen:

1.) Report of the Commission:

D. Olson made a motion, which was seconded by B. Shannon, to add clarifying language to Item #6 Paragraph 4.0; 'namely that the Board of Finance set the annual compensation for the Town's municipal officials including the registrars of Voters, the Town Treasurer, the Town Clerk, the Selectmen and the First Selectman during the budgeting process preceding the next municipal election, and annually thereafter during the terms'.
Vote, in Favor 7-0. In Favor D. Olson, N. Hoffman, B. Hillman, B. Shannon, M. O'Connor, W. Smith and P. Improta. Approved.

David Olson made a motion, which was seconded by W. Smith, to accept the Draft with the change in Item #6 Paragraph 4.0. Vote, in Favor 7-0. In Favor D. Olson, N. Hoffman, B. Hillman, B. Shannon, M. O'Connor, W. Smith and P. Improta. Approved.

2.) CRC Tracking Document:

After review of the Tracking Document – The Commission will be sure that the correct Paragraph number appears on the tracking document for Item #16 - C6-4A and C6-4B. Also, be sure to add the clarifying language to Item #3 Paragraph 4.0.

3.) Summary of Changes from Nick Vitti:

The Commission reviewed the summary of agreed language as discussed at the December 16, 2013 meeting. Be sure to include Item #6 C6-4(D) – Acceptance of a grant – threshold changed to \$50,000. Also, a reminder that Item #16 – BOE Fund Accounts is Reserved.

Nick Vitti and David Olson will send Wendy Smith all documents with changes to publish on the website prior to the Public Hearing.

Other Business:

The Commission would like to have the Public Hearing run as efficiently as possible. They agree that the adhering to the following guidelines would be helpful in achieving that goal:

- The Commission will present their Proposed Changes to the Charter
- The floor will then be open for commentary from the public
- All speakers will speak once before getting a second opportunity to speak
- Initial comments should be a few minutes in length to accommodate all in attendance

Adjourn: As there was no further business, W. Smith made a motion, which was seconded by N. Hoffman to adjourn. Vote, All in favor 7-0. Meeting adjourned at 7:48 pm.

Respectfully submitted,

Debra Roper
Debra Roper, Recording Secretary