



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

## MINUTES OF REGULAR MEETING

Tuesday, January 7, 2014 - 7:30 p.m.  
CJH Municipal Center – Meeting Room “A”

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance was Town Counsel Martin Lawlor.

**Call to order/Pledge of Allegiance:** First Selectman Knickerbocker called the regular meeting to order at 7:30 p.m.

**Public Comments:** none

**Correspondence:** Letter – Ann Cleary dated December 18, 2013

**Minutes of November 19, 2013:** Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

Selectman Szatkowski made a motion, which was seconded by First Selectman Knickerbocker, to add on the December 18<sup>th</sup> Special Meeting Minutes and approve the minutes as presented. Vote, all in favor, motion unanimously approved. Selectman Straiton abstained from voting as he was not in attendance.

**First Selectman Report:** First Selectman Knickerbocker advised that the Charter Revision Commission will be holding a Public Hearing on the 13<sup>th</sup> in Meeting Room “A” 7:00 p.m. and will present report to Board of Selectmen on the 21<sup>st</sup>. He also updated the Board of Selectmen on the redistricting of HVCEO and SWERPA in accordance with recent state legislation, he noted that within the year, there will need to be some local legislative changes; Town Counsel Martin Lawlor will review with the First Selectman and report back. First Selectman Knickerbocker also reported that work on the Walnut Hill Bridge continues.

## **Board of Selectmen – Meeting Minutes of January 7, 2014**

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First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to add to tonight's agenda, under New Business Item # 9 – Appointments to Boards & Commissions. Vote, all in favor, motion unanimously approved.

### **New Business**

#### **1.) Consideration of appointments**

##### ***a.) Acting First Selectman***

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to re-appoint Richard C. Straiton as Acting First Selectman. Vote, all in favor, motion unanimously approved.

##### ***b.) Town Counsel***

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to re-appoint Martin J. Lawlor, Jr. as Town Counsel. Vote, all in favor, motion unanimously approved.

##### ***c.) Housatonic Resource Recovery Agency (HRRA) representative and alternate***

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to re-appoint Matthew S. Knickerbocker as the HRRA representative and Richard C. Straiton as the HRRA alternate. Vote, all in favor, motion unanimously approved.

##### ***d.) Housatonic Valley Council of Elected Officials (HVCEO) and alternate***

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to re-appoint Matthew S. Knickerbocker as the HVCEO representative and Richard C. Straiton as the HVCEO alternate. Vote, all in favor, motion unanimously approved.

#### **2.) Consideration of Tax Collector's request for Tax Refund Authorization**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the Tax Collector's request, dated December 17, 2013 and authorize Tax Refunds in the amount of \$3,904.49. Vote, all in favor, motion unanimously approved.

## **Board of Selectmen – Meeting Minutes of January 7, 2014**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the Tax Collector's request, dated December 31, 2013 and authorize Tax Refunds in the amount of \$2,484.24. Vote, all in favor, motion unanimously approved.

### **3.) Consideration of establishing date of Annual Town Meeting**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to establish the Annual Town Meeting date of Monday, May 5, 2014. Vote, all in favor, motion unanimously approved.

### **4.) Consideration of establishing 2014 regular meeting schedule**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to establish the 2014 regular meeting schedule as follows:

Tuesday, February 4 <sup>th</sup>	Tuesday, February 18 <sup>th</sup>
Tuesday, March 4 <sup>th</sup>	Tuesday, March 18 <sup>th</sup>
Tuesday, April 1 <sup>st</sup>	Tuesday, April 15 <sup>th</sup>
Tuesday, May 6 <sup>th</sup>	Tuesday, May 20 <sup>th</sup>
Tuesday, June 3 <sup>rd</sup>	Tuesday, June 17 <sup>th</sup>
Tuesday, July 1 <sup>st</sup>	Tuesday, July 15 <sup>th</sup>
Tuesday, August 5 <sup>th</sup>	Tuesday, August 19 <sup>th</sup>
Tuesday, September 2 <sup>nd</sup>	Tuesday, September 16 <sup>th</sup>
Tuesday, October 7 <sup>th</sup>	Tuesday, October 21 <sup>st</sup>
Tuesday, November 4 <sup>th</sup>	Tuesday, November 18 <sup>th</sup>
Tuesday, December 2 <sup>nd</sup>	Tuesday, December 16 <sup>th</sup>
Tuesday, January 6, 2015	Tuesday, January 20, 2015

All meetings will be held at 7:30 p.m. in Meeting Room "A" of the CJH Municipal Center unless otherwise noted. Vote, all in favor, motion unanimously approved.

### **5.) Consideration of request – Cycle Fitness Summer Racing Schedule**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the request of Cycle Fitness to hold their 2014 Summer Racing Series in Clarke Business Park, on Wednesday evenings from 5:00 p.m. to dusk, beginning May 7<sup>th</sup> and ending August 27<sup>th</sup>, subject to receipt of the appropriate insurance, completion of the facility agreement form, and notification to both Park occupants and the Bethel Police Department. Vote, all in favor, motion unanimously approved.

## Board of Selectmen – Meeting Minutes of January 7, 2014

### **6.) Consideration of Aquarion Water Company of Connecticut request for permanent and temporary construction easements for installation of a pressure regulator at 38 Payne Road**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve a temporary construction and access easement, total area of 1,517 square feet and permanent easement, total area 875 square feet at 38 Payne Road for the purpose of installing a pressure regulator in favor of and for the benefit of the Aquarion Water Company of Connecticut shown and designated on a map dated November 20, 2013 by William S. Andres, P.E. /L.S. No. 11665. That the granting of the easements are subject to Aquarion Water Company of Connecticut paying the Town of Bethel the sum of \$2,000.00 as consideration for the easements with the easements being subject to final review and approval by Town Counsel.

After discussion, it was agreed to table this item and refer the request to the Engineering Department. As this is the location of one of our pumping stations, the concern was raised as to whether this would affect our abilities for future repairs, expansion, etc.

Vote, all in favor, motion unanimously approved.

### **7.) Consideration of State of Connecticut request for permanent drainage easement at Rt. 6, Stony Hill Road consisting of 1,619 Sq. Ft. plus or minus in conjunction with Planning and Zoning approvals for 48-50 Stony Hill.**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve a drainage easement, total area 1,619 square feet at Rt. 6/Stony Hill Road in favor of and for the benefit of the State of Connecticut as shown and designated on a the preliminary map dated December 5, 2013 by Robert M. Bennison L.S. #12964 subject to final review and approval by Town Counsel.

Vote, all in favor, motion unanimously approved.

### **8.) Consideration of establishing a Public Hearing date and sign posting request pursuant CGS 7-163e on behalf of Cast Iron Construction/Oven Rock Partners Planning and Zoning approvals which requires the transfer of Town owned property at the corner of Knollwood Drive and Reservoir Street consisting of 1349 Sq. Ft. plus or minus, and referrals if necessary.**

## Board of Selectmen – Meeting Minutes of January 7, 2014

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, that the Board of Selectmen recommend the transfer of a certain parcel of land owned by the Town of Bethel and located at the corner of Knollwood Drive and Reservoir Street, a total of 1,389 +/- square feet to the developer and to accept the transfer of 7.32 acres +/- as open space pursuant to the Bethel Planning and Zoning approval of a subdivision of Cast Iron Construction on November 26, 2013 as shown on a certain map entitled "Subdivision Map 'Bethpage West'" dated June 13, 2013 by Richard A. Bunnell, RLS CT Lic. 15562 and further:

1. Refer the potential transfer of 1,389 +/- square feet to the developer and the acceptance by the Town of Bethel of 7.32 acres +/- as open space to the Board of Finance for approval;
2. Schedule a public hearing pursuant to Conn. Gen. Statute Section 7-163e on Tuesday, February 4, 2014 in Meeting Room A at 7:00 PM for the transfer by the Town of Bethel of the 1,389 +/- square feet of property described aforesaid to the developer;
3. Cause a sign to be posted at the subject property containing 1,389 +/- square feet described aforesaid noticing the potential transfer of Town property pursuant to Conn. Gen. Statute Section 7-163e;
4. Subject to the Board of Finance approval for the transfer of the 1,389 +/- square feet of property described aforesaid to the developer, establish a Special Town Meeting for Town approval of the transfer to the developer on Tuesday, February 18, 2014 in Meeting Room A at 7:00 PM.
5. Subject to the Board of Finance approval of the acceptance of the 7.32 acres +/- as open space to the Town of Bethel as described aforesaid, establish a Special Town Meeting for acceptance of the open space by the Town on Tuesday, February 18, 2014 in Meeting Room A at 7:00 PM.

Vote, all in favor, motion unanimously approved.

### **9.) Consideration of Appointments to Boards & Commissions**

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, to make the following appointments to various Boards & Commissions:

***Commission on Aging*** – this term expires on January 2, 2018  
Mary S. Menti (re-appointment) "D" –

***Economic Development Commission*** – these terms expires on January 2, 2018  
Noel Gill (replace Andersen) "D"

## Board of Selectmen – Meeting Minutes of January 7, 2014

Kevin McMahon (re-appointment) “D”

**Housing Authority** - this term expires on January 7, 2019

Linda M. Ryan (re-appointment) “D”

**Insurance & Pension Commission** – these terms expire on January 2, 2018

Steven R. Brill (re-appointment) “D”

Diana Carlino (replace Adams) “D”

**Library Board of Directors** – these terms expire on January 2, 2018

Robin Kahn (re-appointment) “D”

Mary O’Leary (re-appointment) “D”

Robert A. Zupperoli (re-appointment) “D”

Ted Stevenson (replace Bickford) “D”

**Parks & Recreation Commission** – this term expires on January 2, 2018

Angelo F. Franzese (re-appointment) “D”

**Public Utilities Commission** – these terms expire on January 4, 2016

Peter J. Valenti (re-appointment) “D”

Michael Gribbin (re-appointment) “R”

**Youth Commission** – these terms expire on January 4, 2016

Lisa Bergh (re-appointment) “D”

Kathleen R. Shea (re-appointment) “D”

Robert Delitis (re-appointment) “D”

**Ethics Commission** – this term expires on January 2, 2017

Raymond J. Guercio (re-appointment) “R”

Vote, all in favor, motion unanimously approved.

As there was no further business on tonight’s agenda, Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to adjourn the meeting at 8:20 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



Wendy Smith, Recording Secretary