



COMMISSION ON AGING

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 792-3048

The meeting of the Commission on Aging for June 9, 2014 was called to order at 2:35 p.m. by Chairman Al Barney.

Members present: Commissioners Al Barney, Mary Menti, Barbara Negri, Judy Novachek, Kay Visconti and Municipal Agent/Director Lisa Plumb. Violet Mattone and Ginger Moore sat in observance.

Minutes from the meeting of May 12, 2014: Distributed. A motion to accept the report was made by Treasurer Novachek and was seconded by Commissioner Menti. All were in favor.

Municipal Agent's Report: Distributed by Municipal Agent Lisa Plumb. A motion to accept the report as read was made by Chairman Barney and seconded by Commissioner Visconti. All were in favor.

Director's Report: Distributed by Director Lisa Plumb. A motion to accept the report as read was made by Treasurer Novachek and seconded by Commissioner Menti. All were in favor.

Treasurer's Report: Distributed by Treasurer Novachek. A motion to accept the report was made by Chairman Barney and seconded by Commissioner Negri. All were in favor.

Old Business: Treasurer Novachek announced that the Senior Show, "Gold Rings for Silver Stars" has been postponed to Thursday, September 18, 2014 at 1:30 p.m.

- Director Plumb stated that two new air conditioners have been purchased and are awaiting installation. She said that the cost for the air conditioners came in under budget and she was checking to see if we could use the left over money to purchase computers. Chairman Barney asked Director Plumb if she has looked into leasing the computers as an alternative. She stated no, but will mention that possibility when she discusses the purchases with Comptroller Bob Kozlowski.

- Treasurer Novachek brought up the repair of the gate in the parking lot. She stated that it was supposed to be fixed but nothing has been done about it to date.

- Commissioner Visconti started a discussion about the no alcohol policy. All agreed that according to the ordinance that was published in the newsletter, no alcohol should be brought in or be served at any of the functions at the Senior Center. A discussion about the annual picnic ensued. Director Plumb announced that the picnic is for Bethel residents only. A date for the picnic has not been announced at this point. She stated that there are two more barbeques scheduled, however.

RECEIVED

2014 JUN 10 P 12:15

TOWN OF BETHEL
TOWN CLERK



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New Business: Director Plumb stated that she had a call concerning Kathy's Loan Closet from Western Connecticut Area Agency on Aging (WCAAA). They stated that they are starting a new program in Connecticut where they have a loan closet also and they take the donations and refurbish them to sell. They also accept larger items such as beds, electric wheelchairs, etc. They were asking if we could advertise their new program in the Senior Center newsletter. She explained that our closet items are free. Treasurer Novachek stated that those items are paid for by Medicare. Director Plumb stated that she will be getting more information from WCAAA via email and we will decide whether to participate.

- Treasurer Novachek stated that she was in the cafeteria and looked at the vent by the air conditioner which was very dirty and needs to be cleaned. Commissioner Visconti said that the computer room needs to be cleaned also. It was determined that the cleaning crew does not go into that room. Director Plumb said that one of the staff will be assigned to that job.

- Treasurer Novachek said that one of the things we should be thinking about is more room with all of the additional people coming into the office to pay for the programs. Chairman Barney stated that the room that the Visiting Nurse's Association (VNA) used for their files, theoretically, we were supposed to have use of that room once they cleared it out. That would serve as more space for the Senior Center. Director Plumb stated that we never got an answer on the back bathrooms either. "That is space that is not useable at this time." "It's another area that needs to be addressed."

Director Plumb stated that she is looking for a Tap Dance instructor.

Miscellaneous (Good of the Order): None.

The meeting was adjourned at 3:38 p.m. Next scheduled meeting is 2:30 p.m. on **Monday, September 8, 2014.**

Respectfully submitted,

Kay H. Visconti
Secretary, Commission on Aging

BETHEL SENIOR CENTER

Clifford J. Hurgin Municipal Center

1 School Street, Bethel, CT. 06801

Telephone: 203-792-3048; Fax: 203-744-3812

Commission on Aging - Senior Center Director's Report

6-9-14

OLD BUSINESS

The Johnson School band in Bethel visited the Senior Center at the end of May. They performed during lunch and pizza was served to all including the school children. After the children and teachers planted flowers in the back patio area. Members enjoyed the concert and students thoroughly. The gardening project would not be recommended to do next year. One teacher limited the participation of the students by insisting she do the project herself. This was disappointing, however, the members enjoyed the concert and it is recommended that the concert and pizza lunch be continued next year.

The Superintendent attended the concert. Lisa announced that he will be leaving at the end of the school year and stated how grateful the Senior Center is for the support he has given to the collaboration of programs between the school system and the Senior Center. And, on behalf of the Senior Center, expressed our best wishes to him in his new endeavors.

The two winners of the Outstanding Senior Citizen contest, Joan Finn and Joe Zappala, were awarded certificates, banners, and gifts. In addition both participated in the Bethel Memorial Day parade by riding in a 2014 Camaro Convertible that Ingersoll Auto donated for the event. Four senior members held two banners: a Senior Center banner and an "Outstanding Senior" banner. Several photos were taken and the Danbury News Times printed a photo with a description of the event. After the parade flowers and a gift were given to two people who assisted in getting us the car for the parade. Ingersoll Auto was sent a letter stating our gratitude for their generosity.

NEW BUSINESS

We have a volunteer that has been working weekly. She recently moved to Bethel. Although not a senior, she enjoys working at the Senior Center and has been flexible to do a variety of jobs assisting the staff a great deal. She will be assisting the staff by filling in throughout the summer with staff taking trips and vacations.

Our classes have been increasing in participation as well as membership. Our trips have been filling up nicely. We average 2-4 tours per week of the Senior Center from people inquiring to join.

Lisa Plumb met with all program instructors and signed an agreement with their new salaries.

Their new salaries is a combination of tip money and salaries averaged over a 12 month period. The new procedure, effective June 1, 2014, eliminates "tip" money that instructors received in the past. What was referred to as "tip" money in the past is now referred to as a "class fee". Class fee money collected is sent to the Accounts Receivable department which is documented to the Senior Center account.

The two air conditioners budgeted in our Capital Expense budget for 2013-2014 have been purchased for the Ceramic Studio. The total came in under budget at \$1085. The original budgeted amount was \$2000. A difference of \$915.

The freezer in the lower kitchen was broken. A repairman fixed it by replacing a burned out motor.

Lisa attended a seminar on Power Point.

VOLUNTEERS

One adult, part time, flexible days.

Three Bethel High School students with job coaches. Last day is June 17 for summer break.

ACCIDENTS / INCIDENTS

None to report.

Respectfully Submitted,



Lisa Plumb
Bethel Senior Center Director

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Municipal Agent's Report

6/9/14

Lisa Plumb visited one woman in her home in Bishop Curtis Homes to discuss her financial situation, assistance programs, and housing options.

Lisa assisted one gentleman at Bishop Curtis Homes with Assisted Living and Senior Housing options in CT.

One man telephoned the office several times requesting an electric wheelchair. He is in need of the chair but has limited resources to transport it. He stated he has someone to pick it up but as of this date the chair has not been picked up. We will not take electric wheelchairs in the future. They are difficult to move, extremely heavy, and unless all of the parts are charged and in good working order will not operate properly.

Several people were in to pick up commodes, shower benches, walkers, reachers, and a wheelchair.

We have a new system in the office to track items donated and items borrowed. The purpose is to track the amount, keep an inventory, and to follow up with thank you notes for all donations.

Respectfully submitted,



Lisa Plumb

Municipal Agent