



## BETHEL PUBLIC LIBRARY

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www.bethellibrary.org

**MINUTES OF REGULAR MEETING**  
**BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS**  
Monday, February 28, 2011—7:00 p.m.  
CJH Municipal Center, Meeting Room B

RECEIVED

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TOWN OF BETHEL  
TOWN CLERK

**PRESENT:** Jane Bickford, Chairman; Tom Addonizio, Eileen Freebairn, Dorathea Gulya-Stasny, Richard Merritt, Mary O'Leary, Terri Rotella, Mary Spain, Shani Burke Specht, Elisa Volpati, Directors, and Lynn Rosato, Library Director.

Elisa Volpati arrived 7:05 p.m. Shani Burke Specht arrived 7:11 p.m.

**ABSENT WITH NOTICE:** Robin Kahn, Trisha Lewis, Directors. Chairman Bickford called the meeting to order at 7:01p.m., and led all in the Pledge of Allegiance.

**PUBLIC INPUT:** None

**CORRESPONDENCE/ANNOUNCEMENTS:** Chairman Bickford reported that a check for \$25,000 was received today from Union Savings Bank, along with several more donations in the mail in response to the recent solicitation letter. Nine bids were received from architectural firms in response to the RFP.

**APPROVAL OF JANUARY 24, 2011, MEETING MINUTES:** Mary O'Leary moved to accept the minutes as presented; motion seconded by Eileen Freebairn. Voting "yes": Tom Addonizio, Eileen Freebairn, Dorathea Gulya-Stasny, Richard Merritt, Mary O'Leary. Abstain: Terri Rotella, Mary Spain.

[Elisa Volpati entered the meeting.]

**TREASURER'S REPORT:** Eileen Freebairn distributed the Treasurer's Report prior to the meeting. Building Fund checking debit total should be corrected to \$102.50. Terri Rotella moved to accept the Treasurer's Report as corrected; motion seconded by Richard Merritt. Motion passed unanimously.

**LIBRARY DIRECTOR'S REPORT:** Library Director Rosato distributed copies of the report prior to the meeting. Library Director Rosato read a thank you letter received from Katie Palmer re: her Girl Scout Gold Award and the Library's partnership in the project. The Library has been asked to assist in promoting a Town survey being conducted by the Town's Ad Hoc Economic Outreach Committee. Chairman Bickford

noted that she has asked the Chairman, Mike Boyle, to share the results of the survey with the Library so they can be incorporated into program plans for the Business and Technology Center. Library Director Rosato and Chairman Bickford will be interviewed on "Bethel Today". The program will be taped on March 14 and shown a few days later on Comcast Channel 23. The Library's Facebook page is up and ready for friending. Library Director Rosato distributed promotional materials for the Buy-A-Book and Give Us Your Bestsellers programs.

[Shani Burke Specht entered the meeting.]

**FRIENDS OF THE LIBRARY:** Chairman Bickford reported on the FOL Annual Meeting; she received a check for \$25,000 from the FOL. Library Director Rosato reported that Linda Curtis is the new president of the FOL.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Committee Reports:**

**Development Committee:** Chairman Bickford reported that the Grants Subcommittee of the Development Committee met recently and is reviewing possible funding sources. Chairman Bickford is preparing a Letter of Interest to send to the Fairfield County Community Foundation on behalf of the Friends of the Library regarding training programs planned for the Business and Technology Center.

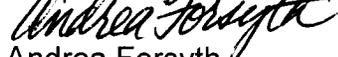
**Building Project Update:** Chairman Bickford reported that proposals for an architect for the project were opened today and range from \$87,500 to \$225,396 The Public Site & Building Commission will review the RFPs prior to its meeting on Wednesday, and will arrange interviews with potential architects for the project. Library Director Rosato reported that the recent solicitation letter for the Capital Campaign has resulted in approximately \$11,000 in donations and the balance needed is now around \$60,000.

**Budget Presentation:** The Library will present its budget to the Boards of Selectmen and Finance on Thursday, March 3. The total proposed increase is 2.63%, with a 2% salary increase.

**Committee Appointments:** Chairman Bickford reviewed committee appointments for the coming year. Discussion. The full list of appointments will be attached to the minutes of tonight's meeting.

Terri Rotella moved to adjourn the meeting; motion seconded by Richard Merritt. Motion passed unanimously. Chairman Bickford adjourned the meeting at 7:37p.m.

Respectfully submitted,



Andrea Forsyth  
Recording Secretary

*Reports referred to in the minutes are on file at the Bethel Public Library.*