

Tentative minutes of the **Bethel Board of Education Special Meeting** held on **Thursday, March 10, 2011**, in Board of Education Conference Room E.

Attendance: None

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky, P. Cosentino, D. DeBlois, R. Germinaro, B. Kirmil, L. Pica

L. Craybas, Chairman, called the meeting to order at 7:01 p.m.

1. **Call to Order**
A. Roll Call for Quorum

Board Members Present: S. Carlsen, L. Craybas, S. Clayton, J. DeRosa, K. Lacey, A. Mannion, M. O'Brien, R. Renner

Board Members Absent: M. Duff

B. Pledge of Allegiance

2. **Approval of Minutes**
A. February 15, 2011- Special Meeting
B. February 17, 2011 – Special Meeting
C. February 28, 2011 – Special Meeting

Motion by R. Renner: Move to approve the minutes of:
February 15, 2011 – Special Meeting
February 17, 2011 – Special Meeting
February 28, 2011 – Special Meeting
Seconded by S. Carlsen
Motion Carried Unanimously

3. **Board Recognition**

Gifts to the School System

- \$1,000 for instructional and technology support items, Mr. & Mrs. Eric Keener, Bethel, CT.

4. **Correspondence**

- Letter from Dr. Chesley to Mr. George Coleman, Commissioner, CSDE, regarding the Naval ROTC program.

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- Letters to Sullivan, Schoen, Campane, & Cannon and Shipman & Goodwin regarding a meeting request to meet with the Board of Education, First Selectman, and Town Comptroller.
- Memo from Dr. Chesley to the Board of Education, Board of Finance, and Board of Selectmen regarding maintenance responsibilities for the Educational Park.

5. Administrative/Board Member Update

- Dr Chesley reviewed a recent report entitled; "It's the Poverty, Not Stupid" which includes details about the impact of poverty on test scores and international comparisons seen in the media.
- Mrs. Yonsky informed the Board negotiations will begin with the secretaries, paraprofessionals, and cafeteria worker's unions. A planning meeting is scheduled for March 29th at 10 AM.
- Dr. Jordan informed the Board the Bullying Task Force is presenting a parent workshop on March 23rd at 7 PM at the middle school.

6. Audience Participation

None.

7. Reports to the Board

A. *Buildings and Grounds*

- 1. *Selection of the architectural firm to complete the facilities studies for Rockwell and Johnson School.***

Motion by S. Carlsen: Move that the Board of Education enter into contract with DRA to complete a facilities study for Rockwell and Johnson Schools for \$19,859.

Seconded by S. Carlsen

AYE: S. Carlsen, L. Craybas, J. DeRosa, A. Mannion, R. Renner

NAY: None

Abstain: M. O'Brien, K. Lacey, S. Clayton

Motion Carried

B. Policy

1. *First Reading*

- a. *Policy/Regulation 5141.21 - Administering Medications***

Motion by M. O'Brien: Move to submit Policy/Regulation 5141.21 for First Reading.

Seconded by L. Craybas

Motion Carried Unanimously

- b. *By-Law Review/Approval***

2. Members		
A. Election		
(1) Filling Vacancies	9221	B
(2) Resignation/Removal from Office	9222	B
B. New Board Member Orientation	9230	B
C. Board Member Development	9240	B
D. Remuneration and Reimbursement.....	9250	B
E. Board Member Protection	9260	B
F. Conflict of Interest	9270	B
(1) School Board Member Ethics	9271	B
3. Methods of Operation	9300	B
A. Development, Distribution and Maintenance of Manual of Policies, Regulations, Bylaws.....	9310	B
(1) Formulation, Adoption, Amendment of Policies.....	9311	B
(2) Formulation, Adoption, Amendment of Bylaws.....	9312	B
(3) Formulation, Adoption, Amendment of Administrative Regulations	9313	B
(4) Suspension of Policies, Bylaws, Regulations	9314	B
B. Meetings		
(1) Time, Place, Notification of Meetings.....	9321	B
(2) Public and Executive Sessions	9322	B
(3) Construction of Agenda	9323	B
(4) Meeting Conduct	9325	B
(a) Quorum.....	9325.1	B
(b) Order of Business	9325.2	B
(c) Electronic Participation	9325.43	B
(d) Electronic Communications Among Board Members	9327	B
(5) Minutes/Taping/Broadcasting.....	9326	B
C. Board/School System Records	9330	B
4. Monitoring Products and Processes.....	9400	B

Motion by S. Carlsen: Move to approve Bylaws 9221-9400.
Seconded by L. Craybas
Motion Carried Unanimously

C. Personnel and Negotiations
1. Job Descriptions

Administrative Job Descriptions:

- 1.21** *Coordinator, School Counseling K-12*
- 1.22** *Coordinator, Psychological Services*
- 1.22.1** *Coordinator, School Social Work, K-12*
- 1.23** *Coordinator, Speech/Language Services*
- 1.29** *Supervisor of Reading and Language Arts*

Motion by L. Craybas: Move to approve Job Descriptions:

- 1.21** *Coordinator, School Counseling K-12*
- 1.22** *Coordinator, Psychological Services*
- 1.22.1** *Coordinator, School Social Work, K-12*
- 1.23** *Coordinator, Speech/Language Services*
- 1.29** *Supervisor of Reading and Language Arts*

Seconded by L. Craybas

Motion Carried Unanimously

8. Adjourn

Motion by R. Renner: Move to adjourn at 8:20 p.m.

Seconded by A. Mannion

Motion Carried Unanimously

Respectfully submitted,

Susan Paré
Board Recorder