



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8500

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TOWN OF BETHEL
TOWN CLERK

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

MINUTES OF REGULAR MEETING

Tuesday, October 4, 2011

7:30 p.m.

CJH Municipal Center – Meeting Room “A”

PRESENT: First Selectman Knickerbocker, Selectman Straiton and Selectman Szatkowski. Also in attendance was Town Counsel Martin J. Lawlor.

Call to order/Pledge of Allegiance: First Selectman Knickerbocker called the regular meeting to order at 7:30 p.m.

Public Comments: Mark Foster (Bethel Health Care Day)

Correspondence: none that was not already on tonight’s agenda.

Minutes of September 6, 2011 Regular Meeting: Selectman Szatkowski made a motion, which was seconded by Selectman Straiton, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

Minutes of September 29, 2011 Special Meeting: Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to approve the minutes as presented. Vote, all in favor, motion unanimously approved.

First Selectman Report (First Selectman Knickerbocker reported on the progress with the road project, noting that Public Works is working on Linda Lane right now – over 60 catch basins needed repair/replacement and upon completion move over to Reservoir Street. He advised that the “way-finding signs” have been installed on town roads and are working with the DOT for signs on state roads. He spoke about the success of the Farmer’s Market and that monthly events are being planned until season starts up again – first monthly event is 10/22. First Selectman Knickerbocker advised that he is working with the Grants Coordinator and Town Engineer to apply for a FEMA grant which would

provide for engineering fees to address flood prone areas. First Selectman Knickerbocker provided the Board of Selectmen copies of the Employee Handbook for review and consideration at the next meeting.

New Business

1.) Consideration of request – use of Municipal Center lawn for St. Mary’s Carnival

Robert Legnard, Robert Stosser, Debbie Basile and Stephanie LaCava of the St. Mary’s Home and School Association, Carnival Committee were present at tonight’s meeting to request use of the Municipal Center lawn to hold their 2012 carnival event on May 16th through May 20th. They noted that the carnival will not operate between the hours of 2-4 p.m. on Sunday to accommodate the ceremony following the Memorial Day parade. They also provided a sample map showing the layout of the carnival, which would also leave 90 +/- feet of open lawn space to accommodate the ceremony and normal activity for the Municipal Center.

Eileen Earle, Director of Parks & Recreation advised that her department, after meeting with the committee and establishing some guidelines for the event, has approved the request. The committee would reimburse the town for any costs associated with the carnival.

All were in agreement of the benefit to bringing more people downtown, more people would attend the parade and ceremony, and there would be an economic benefit for the downtown.

Selectman Straiton made a motion, which was seconded by Selectman Szatkowski, to table the request until the next meeting in order to consultant with the insurance company as to the appropriate coverage and, to advise the Veterans’ Association, of the request. Vote, all in favor, motion unanimously approved.

2.) Consideration of request - Stony Hill Fire Department – vehicle purchase

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the purchase of a vehicle for an amount not to exceed \$27,000 and forward recommendation of same to the Board of Finance, and upon their concurrence, place on the call of the Special Town Meeting scheduled for November 1, 2011. Vote, all in favor, motion unanimously approved.

3.) Consideration of Tax Collector’s request for Tax Refund Authorization

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the Tax Collector's request, dated October 4, 2011 and authorize Tax Refunds in the amount of \$2,084.03. Vote, all in favor, motion unanimously approved.

4.) Consideration of request – use of Clarke Park roadways – Carpe Diem Racing, LLC – Spring Series

First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to approve the request of the Carpe Diem Racing, LLC for their Spring 2012 Race Series to be held on March 2, March 11, March 18, March 25, April 1st and April 15th. (all Sundays), in the Francis J. Clarke Industrial Park, subject to receipt of the appropriate Certificate of Liability coverage, notification to the Park occupants and Bethel Police Department. Vote, all in favor, motion unanimously approved.

5.) Consideration of resolution – Department of Public Health - Public Health Emergency Contract Log: #2012-1063

First Selectman Knickerbocker explained that Federal/state monies to continue strengthening the Bethel Health Department's ability to properly respond to public health and medical emergencies affecting the Town of Bethel. Provides for funding of ongoing training, supplies, contractors, drills & exercises, regional planning, etc. This grant provides for \$163,956.

First Selectman Knickerbocker made a motion, which was seconded by Selectman Szatkowski, that:

RESOLVED that Laura L. Vasile, MPH, RS, Director of Health is authorized to make, execute and approve on behalf of this Corporation, any and all contracts or amendments thereof with the State of Connecticut Department of Public Health.

RESOLVED: That the Town of Bethel hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes 4a-60(a)(1) and 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142.

As there was no further business on tonight's agenda, First Selectman Knickerbocker made a motion, which was seconded by Selectman Straiton, to adjourn the meeting at 8:35 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

Wendy Smith