



BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

Matthew S. Knickerbocker, First Selectman
Richard C. Straiton, Selectman
Paul R. Szatkowski, Selectman

Memorandum

TO: Lisa Bergh, Town Clerk
FROM: First Selectman Knickerbocker
RE: Acting First Selectman
DATE: December 21, 2010

Please be advised that I will be on vacation from Thursday, December 23, 2010 through Monday, January 3, 2011. Selectman Richard Straiton is hereby appointed as Acting First Selectman and shall have all powers and responsibilities as set forth in the Sections C5-1, C5-2 and C5-3 of the Bethel Town Charter during this period of time.

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