



# PROCUREMENT COMMITTEE

Clifford J. Hurgin Municipal Center  
1 School Street, Bethel, CT 06801 (203) 794-8514

## MINUTES OF MEETING

Tuesday, December 07, 2010 -3:00 p.m.  
Clifford J. Hurgin Municipal Center - Meeting Room "A"

**PRESENT:** Matthew Knickerbocker, First Selectman  
Frank Ventrella, Purchasing Agent

**Absent:** Robert Kozlowski, Comptroller

Selectman Matthew Knickerbocker called the Meeting to order at 3:04 p.m.

### **BID # 11-03: Dry Screened Sand for Snow and Ice Control**

Matthew Knickerbocker made a motion, which was seconded by Frank Ventrella, to award Bid 11-03 to H.I. Stone & Son, Inc. for the bid price of \$14.40 per ton based on recommendation from Public Works Director Andrew Morosky's memo dated Dec.06, 2010 (see attached memo) and forward the recommendation to the Board of Selectman. Vote, all in favor, motion unanimously approved.

As there was no further business to come before the Procurement Committee, Frank Ventrella made a motion, which was seconded by Matthew Knickerbocker, to adjourn the meeting at 3:06 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

Frank N. Ventrella, Purchasing Agent

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# Memo

To: Matthew S. Knickerbocker, Chairman, Procurement Committee  
From: Andrew M. Morosky, P.E. *[Signature]*  
CC: Bob Kozlowski; Marty Lawlor; Frank Ventrella; Bob Dibble; File  
Date: December 6, 2010  
Re: Road Sand Bid  
Recommendation of Award

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I have reviewed the bids received by the Procurement Committee on October 7, 2010 for the referenced project. Four bids were received according to the Procurement Committee Meeting Minutes (listed below low bid to high):

1. H.I. Stone & Son, Inc.	\$14.40/Ton
2. Stone Construction	\$14.45/Ton
3. O&G Industries	\$17.05/Ton
4. Greencycle Grillo	\$17.73/Ton

H.I. Stone provided a sample of their product in November and, according to the Highway Superintendent, the sample met the Town's quality standards for road sand. Therefore, I recommend the Procurement Committee award this year's Road Sand bid to H.I. Stone & Son, Inc.

Please let me know if you have any questions regarding this recommendation.



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## MEMORANDUM

TO: Board of Selectmen  
FROM: Procurement Committee  
DATE: December 07, 2010  
RE: Bid Award Recommendation

At our Special Meeting of December 07, 2010 the Procurement Committee of the Town of Bethel has recommended that the Board of Selectmen award the following bid:

**Bid # 11-03: Dry Screened Sand for Snow & Ice Control**

To award Bid # 11-03 to H.I. Stone & Son, Inc. for the bid price of \$14.40 per ton based on recommendation from Director of Public Works Andrew Morosky's memo dated December 06, 2010.

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