



# BOARD OF SELECTMEN

Clifford J. Hurgin Municipal Center, 1 School Street  
Bethel, Connecticut 06801 Telephone: (203) 794-8501

*Matthew S. Knickerbocker, First Selectman*  
*Richard C. Straiton, Selectman*  
*Paul R. Szatkowski, Selectman*

## Memorandum

TO: Lisa Bergh, Town Clerk  
FROM: First Selectman Knickerbocker  
RE: Acting First Selectman  
DATE: October 14, 2010

Please be advised that I will be on vacation from Saturday, October 16, 2010 through Monday, October 25, 2010. Selectman Richard Straiton is hereby appointed as Acting First Selectman and shall have all powers and responsibilities as set forth in the Sections C5-1, C5-2 and C5-3 of the Bethel Town Charter during this period of time.

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TOWN OF BETHEL  
TOWN CLERK