



BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

MINUTES OF SPECIAL MEETING

Thursday, February 11, 2010
7:00 p.m.
CJH Municipal Center – Meeting Room “A”

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TOWN OF BETHEL
TOWN CLERK

PRESENT: J. Philip Gallagher, Chairman, William Kingston, Timothy Draper, William Slifkin, James Roden and Gary Regan. Also in attendance was the Board of Selectmen.

J. Philip Gallagher called the Special Meeting to order at 7:00 p.m.

FY 2010-2011 DEPARTMENT BUDGET PRESENTATIONS

220 Fleet Maintenance	FY 2009-2010	Approved Budget \$314,751
	FY 2010-2011	Budget Request \$357,729

Wayne Morris, Fleet Maintainer presented the FY 2010-2011 Fleet Maintenance budget request. He noted an increase in their budget request as the cost of materials and repair parts had significant increases. One item of concern is the replacement of the radios as the FCC is mandating a frequency switch. There are 28 radios to be replaced; he is proposing to replace half this year and the rest the following year. The first year cost is estimated at \$10,000.

230 Public Works	FY 2009-2010	Approved Budget \$297,287
	FY 2010-2011	Budget Request \$319,882

Town Engineer/Public Works Director Andrew Morosky and Assistant Public Works Director Robert Dibble presented the FY 2010-2011 Public Works budget request. They noted an increase to the contracted services account; this would provide for continuing (and expanding) the funding of the SchoolDude system. The current system has been working out extremely well and offers additional capabilities which would be utilized by

many departments for facility planning as well as capital planning. An additional funding request of \$17,100 for Progeos is included. Progeos is a web-based municipal software product that covers everything from issuing permits for Planning & Zoning, Building, Health, Public Works, etc. and also contains a feature to allow for call in or internet based inquiries/complaints to be tracked and documented.

240 Highway Department	FY 2009-2010	Approved Budget \$1,549,351
	FY 2010-2011	Budget Request \$2,255,068

Town Engineer/Public Works Director Andrew Morosky and Assistant Public Works Director Robert Dibble presented the FY 2010-2011 Public Works budget request. The proposed projects in road construction are Cawley Avenue, Chestnut Ridge (#1 priority), Cindy Lane, Keeler Avenue, Walnut Hill and Winthrop Road. They have proposed a new Administrative Assistant (PT) position to help offset some of the work that the (PT) Public Works secretary does and to "free up" some of the clerical work that the Superintendent does which will allow the Superintendent to address more important issues. They have also included a request for an additional Truck Driver.

250 Planning & Zoning	FY 2009-2010	Approved Budget \$201,184
	FY 2010-2011	Budget Request \$204,388

Town Planner Steven Palmer presented the FY 2010-2011 Planning & Zoning budget request. He noted that the increase to their request is based on contractual salary increases for union employees. He discussed the changes to the zoning regulations, noting that they are much more user friendly, in a plain language format. He provided an update on ongoing development projects, future development projects as well as the Transit Oriented District.

260 Building Maintenance	FY 2009-2010	Approved Budget \$619,564
	FY 2010-2011	Budget Request \$936,200*

*this number may not be reflective of all the proposed projects.

Town Engineer/Public Works Director Andrew Morosky and Assistant Public Works Director Robert Dibble presented the FY 2010-2011 Public Works budget request. They noted a significant increase to the capital construction account to cover much needed repairs to the Public Works garage, Dog Pound, Municipal Center and the YMCA building. Additional items requiring attention are the bridge at Bennett Memorial Park, the High School exterior caulking (which was not included in the High School Project) and the

doors at the Stony Hill Fire Department. The boilers at Johnson School are in need of attention; it has been the intention to apply the ARRA funds (to be used for an energy efficient project) to the cost of boiler replacement. The exact cost of the project and ARRA has not been determined although estimated to be around \$300,000; original projection of the ARRA funding is \$78,609 but there may be additional funding available.

270	Tree Warden	FY 2009-2010	Approved Budget	\$84,400
		FY 2010-2011	Budget Request	\$89,400

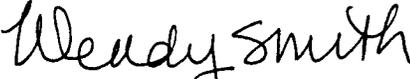
Town Engineer/Public Works Director Andrew Morosky and Assistant Public Works Director/Highway Superintendent Robert Dibble presented the FY 2010-2011 Tree Warden budget request. They noted an increase of \$5,000 to contracted services for tree work. Discussion took place regarding the need for a tree warden, the thought being that this function could be added to the public works/highway departments.

380	Parks & Recreation	FY 2009-2010	Approved Budget	\$902,166
		FY 2010-2011	Budget Request	\$917,343

Megan O'Connor, Chairman of the Parks & Recreation Commission and Director of Parks & Recreation Eileen Earle presented the FY 2010-2011 Parks & Recreation budget request. They have requested two different kinds of trailers in their Capital Equipment; one is an open utility trailer and the other is an enclosed cargo trailer to house all paint related supplies. Funding has been proposed for the repair and resurfacing of the tennis courts. It was pointed out that they do make a small profit on their programs; fees were not adjusted last year as they do want to keep their programs affordable but they would continue to monitor them for potential changes.

As there was no further business on tonight's agenda, J. Philip Gallagher made a motion, which was seconded by William Slifkin, to adjourn the Special Meeting at 9:35 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,


Wendy Smith, Recording Secretary