

Tentative minutes of the **Bethel Board of Education Regular Meeting** held on **Thursday, April 15, 2010**, in Board of Education Conference Room E.

Attendance:

Administrative Attendance: G. Chesley, J. Jordan, T. Yonsky, Linda Pica, Brian Kirmil, Derek Muharem, Dan DeBlois, Kristen Brooks and Amy Shulkin

L. Craybas, Chairman, called the meeting to order at 7:05 p.m.

**1. Call to Order**

***A. Roll Call for Quorum***

Board Members Present: S. Carlsen, L. Craybas, J. DeRosa, M. Duff, C. McCorkindale, M. O'Brien, R. Renner

Board Members Absent: K. Harrison, A. Mannion

***B. Pledge of Allegiance to the Flag***

**2. Board Recognition/A Salute to Excellence**

***A. Presentation of Elementary Recycle Poster Contest Winners***

Teri Yonsky presented these awards to the following students:

Place	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>
1st	Miranda Anastasakis	Julia Krepsztul	Kyra Rubin	Jan Krepsztul	Rocco Chiappetta	Jillian Pruner	Shannon Flanagan	MaryLee Tedesco
2nd	Riley Finn	Patrick Clayton	Sophia Anastasakis	Jarred Cleary	Cosette Domkofski	Amanda Cleary		Isabel Brooks
3rd	Elli Hayes	Sarah Marchak	Andreea Albu	Kiara Vasquez	Britney Roach	Sonia Mason		Joselyn Santos

**3. Approval of Minutes**

***A. March 18, 2010***

**Motion by Michael Duff: Move to approve the minutes of March 18, 2010.**  
**Seconded by Jill DeRosa**  
**Ayes: Stuart Carlsen, Melanie O'Brien, Robin Renner, Larry Craybas, Michael Duff, Jill DeRosa**  
**Abstention: Cynthia McCorkindale**

**4. Correspondence**

- A. Letter from Matt Knickerbocker, First Selectman***
- B. Memo to Daniel Gaita from Teri Yonsky, Director of Fiscal Services***
- C. Letter from Mark K. McQuillan, Commissioner of Education***

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- D. *Letter from Michael A. McLachlan, State Senator, to Dr. Chesley and Mr. Lawrence Craybas, Chairman of the Board of Education*
- E. *Letter from Kenneth and Wendy Rudd, Berry School parents, to Dr. Chesley*

5. **Audience Participation - None**

6. **Administrative/Board Member Update**

A. *Applitrack*

Laila Rudinas, Human Resources Manager, presented Applitrack, an online procedure for applicant processing. Ms. Rudinas stated the following points in favor of Applitrack:

- Administrators have immediate access to applicants
- Cuts down on cost of copying applications for distribution
- System will remind applicants by email if their application is not complete
- Administrators will have ability to sort applicants by grade point average or other criteria
- Initial response has been very positive .

7. **Reports to the Board**

A. *Curriculum*

1. *Teacher Evaluation Program Changes*
2. *K, 1, 2 Social Studies Curriculum Revisions*

Jill DeRosa spoke briefly regarding K, 1, 2 Social Studies Curriculum Revisions. They are a work-in-progress. Ms. DeRosa spoke briefly about Race to the Top. She mentioned that we as a district need to participate as it is tied to our Title 1 funding. No participation, no funding.

Dr. Jordan spoke briefly about Social Studies Curriculum stating that we have included what we consider worthwhile standards; core things that first graders will remember. For example, every family has a history; traditions are passed down through families. Dr. Jordan mentioned the pacing charts attached showing the pace the lessons will be taught.

Michael Duff commented that "Thanksgiving" was omitted from the Social Studies Grade One curriculum where the importance of history-related holidays was listed.

**B. Finance**

1. *Budget Transfers*

Teri Yonsky spoke briefly about several significant transfers.

**Motion by Stuart Carlsen: Move that the Board of Education approve the budget transfers for the third quarter of fiscal 2009-10 as presented by the Director of Fiscal Services.**

**Seconded by Jill DeRosa**

**Motion Carried Unanimously**

2. *Healthy Foods Certification*

Teri Yonsky explained what the renewal of the Healthy Food Certification meant

**Motion by Larry Craybas: Move that on behalf of the Bethel Board of Education and pursuant to section 10-215f of the Connecticut General Statutes, we hereby certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will meet said standards during the period of July 1, 2010 through June 30, 2011. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.**

**Seconded by Stuart Carlsen  
Motion Carried Unanimously**

**Motion by Larry Craybas: Move that pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the Board of Education or governing authority, will exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store**

**Seconded by Stuart Carlsen  
Motion Carried Unanimously**

### ***3. Apple Lease Renewal***

Dan DeBlois spoke briefly about updates on computers at the HS and he mentioned that more modules were needed. Mr. DeBlois told the Board that 50 desktops were replacing the high school lab computers which have not been updated for five (5) years.

**Motion by Stuart Carlsen: Move that the Bethel Board of Education approve the extension of the existing lease agreement by and between the Town of Bethel and the Apple Leasing dated May, 2009 for a term of five years, the lease obligation there under is \$104,924/yr. The Board of Education has confirmed that the total of all equipment lease obligations do not exceed the total figure for this purpose as approved in the 2009-10 Board of Education budget; that the equipment list attached to the proposed lease has been reviewed and is acceptable; and the lease terms and conditions including financing terms have been approved by the Director of Fiscal Services; and that all representations required by Lessor to be made by Lessee are true and complete;**

**Be it Resolved: That the Bethel Board of Education authorizes the Director of Fiscal Services, Theresa D. Yonsky, on its behalf to negotiate with the Lessor and to execute any documentation reasonably required in connection with the execution of the Lease. The Board of Selectmen and Comptroller may rely upon certified true copy of this resolution as due authorization by the Bethel Board of Education that the Lease is in acceptable form and content and a binding obligation of the Bethel**

**Board of Education that it will manage, administer and pay according to its terms, and**

**Be it Further Resolved: That the Comptroller, the Board of Selectmen and the Town Attorney may rely upon these resolutions in executing the Lease and/or any other related documents required of the Lessee by the Lessor in order to affix its or his or her signature as may be required pursuant to the Town of Bethel Charter.**

**Seconded by Michael Duff**

**Motion Carried Unanimously**

***C. Policy***

***1. First Reading:***

***a. Policy/Regulation 5131.82 – Sexting***

**Motion by Melanie O'Brien: Move that Policy 5131.82 – Use of Electronic Devices, be recommended to the Board for a first reading.**

**Seconded by Stuart Carlsen**

**Motion Carried Unanimously**

***2. Second Reading:***

***a. Regulation 3541 – Transportation***

***b. Policy 3541.5 – Transportation Safety Complaints***

***c. Policy 3541.24 – Transportation, Parent/Guardian's Responsibility***

**Motion by Michael Duff: Move to change the wording in the Regulation 3541(b) page 2A (1) to read: "Students below the age of ten, or enrolled in grades K through 6, ½ mile.**

**Seconded by Stuart Carlsen**

**Motion by Michael Duff: Move to amend the motion to change the wording in the Regulation 3541(b) page 2A (1) to read: "Students below the age of ten, or enrolled in grades K through 8, ½ mile.**

**Seconded by Stuart Carlsen**

**Nays: Stuart Carlsen, Cynthia McCorkindale, Robin Renner, Jill DeRosa, Larry Craybas, Melanie O'Brien**

**Motion failed**

**Motion by Melanie O'Brien: Move to approve the Policy 3541.5 Transportation Safety Complaints; Policy 3541.24 – Transportation, Parent/Guardian's Responsibility and; Regulation 3541 - Transportation.**

**Seconded by Stuart Carlsen**

**Ayes: Cynthia McCorkindale, Robin Renner, Jill DeRosa, Larry Craybas, Stuart Carlsen, Melanie O'Brien**  
**Abstention: Michael Duff**

**Motion by Melanie O'Brien: Move to adopt revised Policy 5131.913 - Bullying (Cyber bullying) and Policy 5131.911 – Bullying Behavior in the Schools by the Board of Education with minor changes.**  
**Seconded by Jill DeRosa**  
**Motion Carried Unanimously**

***D. Personnel***

***1. Resignations***

None

***2. Job Descriptions***

- a. Human Resources Manager – 6.02***
- b. Administrative Assistant to Director of Fiscal Services – 6.05***
- c. Accounting Supervisor – 6.17***
- d. Accounts Payable Coordinator – 6.08***
- e. Director of Fiscal Services – 1.08***
- f. Bookkeeper, Student Activities – 6.11***
- g. Head Cafeteria Worker – 8.01***
- h. Cafeteria Worker – 8.02***
- i. Payroll Coordinator – 6.07***

**Motion by Stuart Carlsen: Move to approve the revised Job Descriptions a-i with minor changes.**  
**Seconded by Michael Duff**  
**Motion Carried Unanimously**

**8. Action Items**

***A. Class of 2010 Graduation Date***

**Motion by Robin Renner: Move to approve the date of high school graduation as Wednesday, June 16, 2010 at 6:00 p.m on the WESCONN Campus.**  
**Seconded by Melanie O'Brien**  
**Motion Carried Unanimously**

**9. Recommended Executive Session**

***Ct. General Statutes 1-210(b)(9)***

***1. Negotiations***

**Motion by Robin Renner: Move to go into recommended Executive Session.**

**Seconded by Melanie O'Brien  
Motion Carried Unanimously**

**10. Adjourn**

**Motion by Stuart Carlsen: Move to adjourn at 8:17 p.m.  
Seconded by Jill DeRosa  
Motion Carried Unanimously**

Respectfully submitted

  
Karen Alongi  
Board Recorder