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AUG 14 2009

**TOWN OF BETHEL
TOWN CLERK**

**BETHEL HOUSING AUTHORITY
MINUTES**

August 12, 2009
7:30 p.m.

Present: T. Beeble
E. Budd
H. Dalcher
G. Slifkin
Excused: D. Clarke

Chairman Timothy Beeble called the meeting to order at 7:30 p.m.

ROLL CALL

Present: T. Beeble, E. Budd, H. Dalcher, G. Slifkin. Sick: D. Clarke. All in favor.
Motion carried.

CITIZEN INPUT

None.

MINUTES

Elaine Budd made motion to accept the minutes of the previous meeting; seconded by Gail Slifkin. All in favor. Motion carried.

BILLS AND COMMUNICATIONS

Harold Dalcher made motion to approve the invoices and pay the bills; seconded by Elaine Budd. All in favor. Motion carried. Checks were signed.

Letter received from Michael Santoro, DECD, concerning the Tenant Selection Plan which was submitted to DECD. Revisions will be made to the Plan and resubmitted.

Agreement between the State of Connecticut, Department of Administrative Services/ Master Insurance Program and Bethel Housing Authority was signed by Chairman.

E-mail received from Lynn Koroser-Crane, CHFA concerning Management Plan submission By October 31, 2009.

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EXECUTIVE DIRECTOR REPORT

It was a very busy month with major repairs and replacements: water breaks, plumbing Problems, carpentry repairs, electrician problems as well as starting the new computer Program – One Site Management.

Semi-annual financial statements were distributed.

One vacancy.

TREASURER REPORT

e-133	Checking	\$1,040.55	E-166	Checking	\$56,184.51
	Money market	107,006.16		STIF	530,577.50
	STIF	1,859,349.66			
		<u> </u>			<u> </u>
		\$1,967,396.07			\$ 586,762.01

Grand Total:\$2,554,158.08

UNFINISHED BUSINESS

Quotes were received for miscellaneous landscaping projects :topsoil/seeding behind Unit 30-31 following water line repair; spray poison ivy areas; remove tree limbs along the road and large maple and cottonwood tree.

Harold Dalcher made motion to approve the quotes from Yardapes,Incs.; seconded by Gail Slifkin. All in favor. Motion carried,

NEW BUSINESS

Request was received to replace a rear storm door at Unit #36. Following discussion, it was agreed to have storm door replaced.

Motion to adjourn was made and seconded. All in favor. Motion carried.

Respectfully submitted,

Janie E. Hall

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Recording Secretary