

MINUTES OF BOARD MEETING

A meeting of the **Bethel Board of Assessment Appeals** was held at the Assessor's office in the CJH Municipal Center, 1 School St. Bethel, CT on Tuesday December 15, 2009.

Present: Linda C. Curtis, Jon D. Menti, Thomas O'Leary Jr.

Absent: None

Visitors: Ann Marie Herring, Bethel Tax Assessor

The meeting was called to order at 6:45 p.m.

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Ann Marie Herring distributed handbooks for Connecticut Board of Assessment Appeals to the board members. Ms. Herring explained what the assessor's office will do including filing the grand list in January. Property owners will have February 1 – 20 to file appeals and they are reminded that any appraisals brought forth need to be done specifically for the assessment appeal hearing and the valuation must be as of October 1, 2007 when the last town re-evaluation took place. She then explained the board's part of the appeals process.

As this was the first meeting of the new assessment appeals board members, election of officers took place. J. Menti nominated T. O'Leary as Board Chairperson. L. Curtis seconded the motion. The motion was carried. J. Menti nominated L. Curtis as Secretary and T. O'Leary seconded the motion. The motion was carried.

In accordance with the Dates of Importance outlined in the Connecticut Board of Assessment Appeals handbook, dates were set for the assessment appeal hearings to be held the week of Monday March 8, 2010 through Friday March 12, 2010 The next meeting of the Bethel Board of Assessment Appeals was agreed to be held on Tuesday February 23, 2010 at 7:00 pm in the assessor's office. A determination will be made at that time as to hours and scheduling of appeals.

A motion was made by J. Menti to adjourn the meeting and was seconded by T. O'Leary.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Linda Curtis
Secretary, Board of Assessment Appeals