



BOARD OF FINANCE

Clifford J. Hurgin Municipal Center, 1 School Street
Bethel, Connecticut 06801 Telephone: (203) 794-8501

MINUTES OF SPECIAL MEETING

RECEIVED

Wednesday, February 13, 2008

FEB 19 2008

7:00 p.m.

CJH Municipal Center – Meeting Room “A”

TOWN OF BETHEL
TOWN CLERK

PRESENT: J. Philip Gallagher, Chairman, William Britt, Kevin Riley, William Slifkin, James Roden, and John Dietter. Also in attendance was the Board of Selectmen

J. Philip Gallagher called the Special Meeting to order at 7:02 p.m.

Fiscal Year 2008-2009 Budget Presentations

The Board of Selectmen approved a motion to move 270 – Tree Warden to this point on the agenda.

270 Tree Warden

Tree Warden Rolf Brandt presented the Tree Warden budget request. He noted that there is an increase requested in the contracted service account. He explained that the cost to dispose of the trees and related debris has gone up as well as having the cost for private duty police officers as flagmen. He proposed instituting funds for maintenance pruning to coordinate with upcoming public works projects along various roadways.

430 Senior Center

Commission on Aging Chairman Alan Barney and Senior Center Director Kathleen Oles presented the Senior Center budget request. They have requested a portable sound system which they believe would be an asset to their various activities and could be utilized by several departments as well. They have also requested salary increases for their instructors and part-time aides. Ms. Oles

noted that in the future, she would like to increase the size of the center offering that if they had more space, they could offer more activities.

220 Fleet Maintenance

Fleet Maintainer Wayne Morris presented the Fleet Department budget request. He noted that he has included a request for an oil drum – he feels that this will be a cost savings measure since he would be able to purchase and store more oil.

230 Public Works

Public Works Director/Town Engineer Andrew Morosky and Assistant Public Works Director Robert Dibble presented the Public Works budget request. They explained the recent re-organization of the Public Works Department. With the retirement of one of the employees, they were able to utilize these funds and hire a Civil Engineer and the fulltime secretarial position was reduced to part time. It was pointed out that there was a reduction to the 240 – Highway Department as one of the salaries was transferred to this account. They discussed a variety of projects currently on-going, including the culvert project and the Stony Hill Sewer Project. Included in the request is \$30,000 for a culvert project on Brookwood Drive, which the Inland Wetlands Commission has asked that the town fund to coordinate work with a homeowner.

240 Highway Department

Public Works Director/Town Engineer Andrew Morosky and Assistant Public Works Director Robert Dibble presented the Highway Department budget request. They explained various cost saving measures utilized over the years, including such items as a reflective striping method on the roads that lasts considerably longer than traditional road striping, and a curbing product that is guaranteed by the installer. As with prior years, they have requested two additional personnel, reiterating the need for additional manpower. Discussed was various road projects and the methods used in the process. Mr. Dibble explained several cost saving measures the department has utilized over the years, i.e. road striping which lasts longer than conventional methods and concrete slip for curbing.

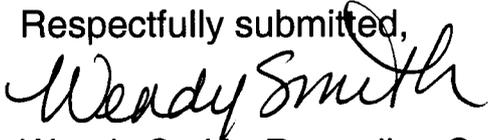
260 Building Maintenance

Public Works Director/Town Engineer Andrew Morosky and Assistant Public Works Director Robert Dibble presented the Highway Department budget request.

A recent hire of a plumber has been an asset to the Building Maintenance Department. A new work order management system has been implemented and appears to be helping in the planning of work and in preventative maintenance. Capital construction projects include work at the Animal Shelter, Municipal Center and Stony Hill Fire House.

As there were no further items on tonight's agenda, William Britt made a motion, which was seconded by J. Philip Gallagher, to adjourn the meeting at 9:45 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy Smith". The signature is written in black ink and is positioned above the typed name.

Wendy Smith, Recording Secretary