

PUBLIC SITE & BUILDING COMMITTEE

Clifford J. Hurgin Municipal Center
1 School Street
Bethel, CT 06801

Minutes

Tuesday, December 4, 2007

7:00 pm

C.J.Hurgin Municipal Center – Meeting Room “B”

PRESENT: Chair Nancy Ryan, Mort Murphy, Chris Trodahl, Anthony Giordano, Tim Draper, Scott Perry (present at 7:05PM).

ABSENT: Thomas Kelm

CALL TO ORDER:

Chair Nancy Ryan called the meeting to order at 7:02 pm.

APPROVAL OF MINUTES:

Motion to approve minutes of previous meeting:

October 2, 2007 C.Trodahl/M.Murphy Unanimous

CORRESPONDENCE:

None.

PUBLIC INPUT:

No public input.

OLD BUSINESS:

PARK AND RECREATION STORAGE BUILDING

Chair Nancy Ryan led discussion regarding project status including her September 19, 2007 memo to Board of Selectman (copy attached).

ASSESSIBILITY IMPROVEMENT TO SOUTH STREET FIREHOUSE

Chair Nancy Ryan led discussion regarding various correspondence tracking progress of the bid process. Correspondence (copies attached) included:

- Nancy Ryan dated 9/28/2007

RECEIVED

DEC 05 2007

TOWN OF BETHEL
TOWN CLERK

- Nancy Ryan dated 10/4/2007 (9:20:41 PM)
- Nancy Ryan dated 10/4/2007 (9:21:20 PM)
- Thomas Manning dated 10/16/2007
- Jennifer Gonzalez (L. Wagner Associates) dated 11/5/2007
- Nancy Ryan dated 11/13/2007
- Nancy Ryan handwritten Pre-Bid Meeting notes dated 11/13/2007
- Nancy Ryan dated 11/14/2007
- Nancy Ryan dated 12/3/2007 (4:18:37 PM)
- Nancy Ryan dated 12/3/2007 (4:22:51 PM)
- Nancy Ryan Update to the Board of Selectman dated 12/3/2007
- Thomas A. Manning (to Andrew Morosky) dated 12/4/2007

Following discussion Committee agreed that Nancy Ryan would develop written recommendations for the December 10, 2007 Board of Selectman/ Board of Finance meeting. Recommendations will reflect input of Committee members as well as inputs from the correspondence cited above.

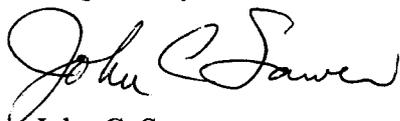
NEW BUSINESS:

Chair Nancy Ryan presented a proposed regular meeting schedule for 2008. In anticipation of increased project management requirements Nancy suggested two meetings per month (first and third Tuesday). Discussion followed. Nancy Ryan will make modifications to the schedule reflecting committee input prior to filling the regular meeting schedule with the Town Clerk prior to the end of January 2008 as required.

ADJOURNED:

Scott Perry made a motion, seconded by Chris Trodahl, to adjourn the meeting at 8:25 PM. Vote, all in favor, motion unanimously approved.

Respectfully submitted,



John C. Sarver
Recording Secretary