



**PUBLIC SITE & BUILDING
COMMITTEE**

Clifford J. Hurgin Municipal Center
1 School Street. Bethel, Connecticut 06801 *(203)
794-8578

RECEIVED

AUG 08 2007

**TOWN OF BETHEL
TOWN CLERK**

**August 7th 2007- 7:00pm
BETHEL MUNICIPAL CENTER**

COMMISSION MEMBERS PRESENT: Chairman Nancy J Ryan, C. Trodahl, M. Murphy, A. Giordano, S. Perry arrived at 7:30pm, T. Draper arrived at 7:50pm.

N. Ryan called meeting to order at 7:05pm.

Motion by C. Trodahl seconded by M. Murphy to approve minutes of the 7/0/07 meeting.
Motion passed unanimously.

There was no correspondence or public input.

OLD BUSINESS

A memo dated 8/2/07 from Andrew Morosky, P. E. Town of Bethel was received with attachment showing placement of generator, removal of curbing for islands away from the building and proposed easement areas. The Commission also reviewed a copy of the Invitation to Bid for Accessibility Improvements to South Street Firehouse, and a copy of the Zoning Board of Appeals Approval granted 7/17/07 for the Fire House.

N. Ryan reviewed with the Commission the procedure for bidding and reviewing the bids once submitted to the Town. N. Ryan noted for the record that all South Street Bid Documents are available in the Public Works Department, 1 School Street Bethel Ct during normal business hours and as stated in the Legal Notice which was published in the local paper.

A pre Bid meeting was held on 8/6/07, N. Ryan passed out attendance sheets for that meeting. Bids are due to be received for the Parks & Recreation building by 8/21/07. A discussion of specs for mechanicals, and some engineering design issues, ex. Pipe sizing and basin sizing need to be finalized.

Motion by C. Trodahl seconded by T. Draper to authorize expenditure not to exceed 1000.00 for the architect (BBS Designs) to update the drawings to include schedules and mechanicals. Motion passed unanimously.

C. Trodahl will work on putting together a worksheet to use during the review process of bids received for the Park & Rec Building.

The Commission decided to hold their next meeting on August 21st, 2007 at 7:00pm.

Motion to adjourn by C. Trodahl, seconded by M. Murphy. Motion carried unanimously.

Respectfully submitted,


Beth Cavagna