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MINUTES

The Meeting of the **Development Committee** of the Board of Directors of the Bethel Public Library was held at the Library on Wednesday, **October 24, 2007**.

Present: Chair Trisha Lewis, Leslie Mason, Gary Passineau, Jane Shannon, Jane Bickford, ex officio and Lynn Rosato, Library Director

Absent: Connie Booth

Visiting Volunteers: Robin Kahn and James L'hernault

Call to order: The meeting was called to order by Chair Trisha Lewis at 6:19 P.M.

Approval of Minutes: On the motion of Gary Passineau and the second of Leslie Mason, the Committee unanimously accepted the Minutes of the October 10, 2007 meeting.

Capital Campaign:

LAWN SIGN

Leslie Mason presented the final version from Kara Signs for the 4 ft. x 6 ft double sided outdoor lawn sign to track the progress of the capital campaign. Mrs. Mason asked if Kara Signs would consider donating a portion of the cost of the sign. Because of their generous in-kind donation of \$640. The cost of the sign was reduced to \$910. Mrs. Mason and Library Director, Lynn Rosato will visit Kara Signs, Inc. together this week with the Committee approved version.

SUBCOMMITTEE

Jane Bickford announced the subcommittee will begin meeting the 1st and 3rd Monday of each month.

FUND RAISING

Trisha Lewis and Jane Bickford meet to establish a timeline for the remainder of the capital campaign. Copies were distributed to the Committee.

Jane Shannon made a motion that the Committee initiate the Capital Campaign by contacting the local banks and have a mailing to the owners of property assessed between \$300,000 and \$1,100,000 compiled by Connie Booth and Gary Passineau.

Jane Bickford will contact Mr. John Kline of Union Savings Bank this week and obtain printing quotes for the mailing.

Mrs. Bickford will contact First Selectman Burke concerning the possible reimbursement to the Board of \$9,200 spent for architectural fees.

Adjournment: On the motion of Jane Bickford and the second of Jane Shannon, the Committee voted unanimously to adjourn at 8:00 P.M.

Respectfully submitted,



Mrs. Trisha Lewis, Chair
Development Committee