

TOWN OF BETHEL
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**ENERGY CONSERVATION COMMITTEE
CLIFFORD J. HURGIN MUNICIPAL CENTER**

May 2, 2013

MINUTES

Present: Bill Cratty, Chairman, Hank Karl, Bill Hillman, Keith Watson, David Dunn, Fred Zalcman, and Randi Oisher. **Absent:** Gary Pedone and Mark Anderson. Bill Dwinells, Town of Bethel Public Works and Richard Straiton, Selectman were also in attendance.

Chairman Bill Cratty called the meeting to order at 7:30 PM followed by the Pledge of Allegiance.

Mr. Cratty suggested that future meeting of this Committee begin at 7:30PM rather than 7:00 PM. Mr. Hillman made a motion to change the time of the meetings and seconded by Mrs. Oisher. Motion carried - 6-1, Mr. Watson voting opposed.

Approval of minutes - Keith Watson made a motion to approve the minutes of the April 4, 2013 meeting as submitted, seconded by Bill Hillman. Motion carried unanimously.

Performance Contracting Project: Status and next steps

Mr. Cratty explained that the one of the next steps was to have the contract approved by the Town Attorney and to get it signed. Mr. Straiton stated he would contact the Town Attorney.

Step number two is to engage the services of an independent third party engineer to represent the Town and to oversee the project. This firm would oversee the drawings and specifications to be sure the contractor is hitting all the marks as proposed regarding the energy savings.

A lengthy discussing followed regarding: fee structure, qualifications, need for such services, the whether an RFQ or RFP should be used, investment and grade audits.

Keith Watson made a motion, seconded by Hank Karl that Mr. Cratty and Mr. Dwinells put together and RFQ for a third party independent engineer to over see the project and represent the Town of Bethel. Motion carried unanimously.

Discussion and next steps re: Presentation by Genevieve Sherman (CEFIA) at March 7th meeting.

Fred Zalcman spoke in favor of the program and suggested we forward a recommendation to the Board of Selectmen that the Town of Bethel go forward

with this program and also ask for recommendations from the Economic Development Commission, Tax Collector and Tax Assessor. Bill Cratty, with the help of the secretary and Fred Zalzman will get this done.

Status of Landfill Solar PV Project

Bill Cratty advised that the First Selectman advised him that trees around the landfill would be removed and an assessment of the cap would be done. This project could be completed in the year 2014.

New Business - none

There being no further business, motion was made and seconded to adjourn.
Meeting adjourned at 8:15 PM

Respectfully submitted,



Sharon J. Straiton