

**Tentative minutes of the Bethel Board of Education Buildings & Grounds Subcommittee Meeting held on November 18, 2013, in Board of Education Conf. Room E.**

**Attendance: None**

**Administrative Attendance: K. Smith, T. Yonsky**

**L. Craybas, Chairman, called the meeting to order at 7:03 PM.**

**Board Members Present: Attendance Taken at 7:03 PM:**

**Present Board Members:**

**Mr. Larry Craybas  
Mrs. Kristen Lacey  
Mr. Bryan Terzian**

**Absent Board Members:**

**Mr. William Duff**

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**1. Capital Plan**

Discussion:

The committee reviewed each item in the Capital Plan. Mr. Germinaro, Supervisor of Buildings & Grounds, explained the need for Item #1, expansion of parking lot at Berry School. Currently vehicle and pedestrians cross into oncoming bus traffic. This is a significant safety issue.

Mrs. Yonsky, Director of Fiscal Services, addressed Item #2, BHS continued ADA accessibility projects. Mrs. Yonsky informed the committee the Town has already included the amount of this item in their plan for next year (\$70,450.00). The Town will add two handicapped spaces at Rourke Field and Park & Rec. has added two portable bathrooms. A walkway and flat concrete pad will be added off of the parking lot at BHS to accommodate wheelchair access and viewing area for wheelchairs. The second path at the tennis courts will be paved. Currently the path is covered with stone dust. The paving will allow handicapped and cart access to the courts.

Item #3, BMS repair and repave rear service road. This road is also used as an evacuation route.

Items 5 & 6, the committee discussed the need to upgrade the general lighting, paint the ceiling in the auditorium, and replacing ceiling tiles. The committee discussed the need to improve the sound system in the BMS auditorium. Dr. Smith noted upgrading the BMS sound system is in the 460 account.

Item #7 & 8, renovate both Johnson & Rockwell Schools. The committee discussed the next steps once the full Board has voted on the Superintendent's recommendation.

**Motion Passed:** Move to recommend the Capital Plan to the full Board for approval. Passed with a motion by Mr. Larry Craybas and a second by Mrs. Kristen Lacey.

Mr. Larry Craybas	Yes
Mr. William Duff	Absent
Mrs. Kristen Lacey	Yes
Mrs. Robin Renner	Absent
Mr. Bryan Terzian	Yes

## 2. Hall Pass Visitor Management System

Discussion:

Mr. Germinaro reviewed the current process for school visitors entering the buildings and gave a demonstration of the new Hall Pass visitor management system. This system will enhance visitor management, run a check on the each visitor after scanning their drivers license, and alert staff to any issues with the visitor. The system will also alert the department or area the visitor is in the building to visit. An identification sticker with photo will be issued to each visitor. This identification is self expiring.

## 3. Audience Participation

Discussion:

None.

## 4. Adjourn

**Motion Passed:** Move to adjourn at 8:01 p.m. Passed with a motion by Mr. Larry Craybas and a second by Mr. Bryan Terzian.

Mr. Larry Craybas	Yes
Mr. William Duff	Absent
Mrs. Kristen Lacey	Yes
Mrs. Robin Renner	Absent
Mr. Bryan Terzian	Yes

Respectfully submitted,  
Susan Pare  
Board Recorder