

Tentative minutes of the Bethel Board of Education Regular Meeting held on June 20, 2013, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: K. Smith, J. Jordan, T. Yonsky

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:05 PM:

Present Board Members:

Mr. Stuart Carlsen
Mr. Larry Craybas
Mr. William Duff
Mrs. Kristen Lacey
Mrs. Melanie O'Brien
Mrs. Robin Renner
Mr. Ted Stevenson
Mr. Bryan Terzian

Absent Board Members:

Mr. Scott Clayton

Updated Attendance:

Mr. Scott Clayton was updated to present at: 7:04 PM

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TOWN OF BETHEL
TOWN CLERK

1. Call to Order

- 1.A. Roll Call for Quorum
- 1.B. Pledge of Allegiance

2. Approval of Minutes

- 2.A. May 16, 2013 - Regular Meeting

Motion Passed: Move to approve the minutes of May 16, 2013 - Regular Meeting. Passed with a motion by Mrs. Melanie O'Brien and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Abstain
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes

Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Abstain

2.B. May 30, 2013 - Special Meeting

Motion Passed: Move to approve the minutes of May 30, 2013 - Special Meeting. Passed with a motion by Mrs. Robin Renner and a second by Mrs. Kristen Lacey.

Mr. Stuart Carlsen	Abstain
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Abstain
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Abstain
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Abstain

2.C. June 3, 2013 - Special Meeting

Motion Passed: Move to approve the minutes of June 3, 2013 - Special Meeting. Passed with a motion by Mrs. Robin Renner and a second by Mrs. Kristen Lacey.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

2.D. June 11, 2013 - Special Meeting

Motion Passed: Move to approve the minutes of June 11, 2013 - Special Meeting. Passed with a motion by Mrs. Kristen Lacey and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes

Mr. Bryan Terzian	Yes
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3. Correspondence

Discussion:
None.

4. Audience Participation

BMS Student, Chris Bergen, presented his Invention Convention winning invention to the Board. "The Bergen Cleaner" is a solar powered vacuum.

5. Administrative/Board Member Update

5.A. DRA - Facility Study Update

Discussion:
Jim Barrett, DRA, as part of the facility study for Rockwell/Johnson School, reviewed with the Board different scenarios for renovating the elementary schools. The Board discussed the options and estimated costs of the different scenarios.

6. Finance

6.A. Budget Transfers

Motion Passed: Move that the Board of Education approve the budget transfers for the period of April 1st to June 20th of fiscal 2012-13 as presented by the Director of Fiscal Services. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. Larry Craybas.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Motion Passed: The Board of Education moves to direct the administration to first make accounting adjustments as needed to properly close the books and records and that remaining funds be directed towards the goals outlined in the memo dated June 20, 2013. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. Bryan Terzian.

Mr. Stuart Carlsen	Yes
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Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	No
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

6.B. ePlus Lease Renewal

Motion Passed: Resolved: That the Bethel Board of Education approve the extension of the existing lease agreement by and between the Town of Bethel and the ePlus Group inc. dated August 2012 for a term of five years, the lease obligation there under is \$126,417.97/yr. The Board of Education has confirmed that the total of all equipment lease obligations do not exceed the total figure for this purpose as approved in the 2012-13 Board of Education budget; that the equipment list attached to the proposed lease has been reviewed and is acceptable; and the lease terms and conditions including financing terms have been approved by the Director of Fiscal Services; and that all representations required by Lessor to be made by Lessee are true and complete; Be it Resolved: That the Bethel Board of Education authorizes the Director of Fiscal Services, Theresa D. Yonsky, on its behalf to negotiate with the Lessor and to execute any documentation reasonably required in connection with the execution of the Lease. The Board of Selectmen and Comptroller may rely upon certified true copy of this resolution as due authorization by the Bethel Board of Education that the Lease is in acceptable form and content and a binding obligation of the Bethel Board of Education that it will manage, administer and pay according to its terms, and Be it Further Resolved: That the Comptroller, the Board of Selectmen and the Town Attorney may rely upon these resolutions in executing the Lease and /or any other related documents required of the Lessee by the Lessor in order to affix its or his or her signature as may be required pursuant to the Town of Bethel Charter. Passed with a motion by Mr. Stuart Carlsen and a second by Mrs. Robin Renner.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

6.C. Apple Lease Renewal

Motion Passed: Move that the Board of Education waives the bid process for the Apple Inc.

purchases made through the Apple lease agreement renewed May/June 2013. Passed with a motion by Mrs. Melanie O'Brien and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Motion Passed: Resolved: That the Bethel Board of Education approve the extension of the existing lease agreement by and between the Town of Bethel and the Apple Leasing dated June 2013 for a term of five years, the lease obligation there under is \$104,924/yr. The Board of Education has confirmed that the total of all equipment lease obligations do not exceed the total figure for this purpose as approved in the 2012-13 Board of Education budget; that the equipment list attached to the proposed lease has been reviewed and is acceptable; and the lease terms and conditions including financing terms have been approved by the Director of Fiscal Services; and that all representations required by Lessor to be made by Lessee are true and complete; Be it Resolved: That the Bethel Board of Education authorizes the Director of Fiscal Services, Theresa D. Yonsky, on its behalf to negotiate with the Lessor and to execute any documentation reasonably required in connection with the execution of the Lease. The Board of Selectmen and Comptroller may rely upon certified true copy of this resolution as due authorization by the Bethel Board of Education that the Lease is in acceptable form and content and a binding obligation of the Bethel Board of Education that it will manage, administer and pay according to its terms, and Be it Further Resolved: That the Comptroller, the Board of Selectmen and the Town Attorney may rely upon these resolutions in executing the Lease and /or any other related documents required of the Lessee by the Lessor in order to affix its or his or her signature as may be required pursuant to the Town of Bethel Charter. Passed with a motion by Mrs. Melanie O'Brien and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

6.D. 2013/2014 Tuition Rates

Motion Passed: Move the Bethel Board of Education sets the tuition rates for non-resident students attending Bethel Public Schools for the 2013/2014 school year as stated in memo dated June 20, 2013. passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

6.E. 2013/2014 School Lunch Prices

Motion Passed: Move to set the student school lunch prices for the 2013/2014 school year as follows: Elementary \$2.55 and High School/Middle School \$2.95. The BOE sets the school breakfast prices at all schools at \$2.00 for the 2013/2014 school year. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	No
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

6.F. Food Service Management Contract

Motion Passed: Move to renew the food service management company contract with Sodexo for the 2013-2014 school year. Passed with a motion by Mrs. Melanie O'Brien and a second by Mr. Ted Stevenson.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes

Mr. Bryan Terzian	Yes
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6.G. Bids/Bid Waiver

Motion Passed: Move the Board of Education waives the bid process for the PC Mall Gov and Apple purchases made during the month of June 2013. Passed with a motion by Mr. Stuart Carlsen and a second by Mrs. Robin Renner.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

7. Executive Session

Motion Passed: Move to enter into Executive Session at 8:45 p.m. Passed with a motion by Mr. Larry Craybas and a second by Mrs. Robin Renner.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

7.A. CT General Statutes 1-210(b)(9) Negotiations

7.A.1. School Nurses' Association of Bethel Contract

7.A.2. Custodian's Union Contract

7.A.3. Non-Union Salaries

7.B. CT General Statutes 1-200(6)(c)- Personnel

7.B.1. Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee.

Motion Passed: Move to come out of Executive Session at 9:52 p.m. Passed with a motion by Mr. Stuart Carlsen and a second by Mr. William Duff.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Motion Passed: Move to approve the paraprofessional and nurses' contracts effective July 1, 2013 - June 30 2014. Passed with a motion by Mr. William Duff and a second by Mr. Scott Clayton.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Motion Passed: Move to accept the non-union salaries as presented. Passed with a motion by Mr. William Duff and a second by Mr. Scott Clayton.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Motion Passed: Move to accept nomination of Allison Salerno as Principal of Johnson School. Passed with a motion by Mr. William Duff and a second by Mr. Bryan Terzian.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes

Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

8. Adjourn

Motion Passed: Move to adjourn at 9:55 p.m. Passed with a motion by Mr. William Duff and a second by Mr. Stuart Carlsen.

Mr. Stuart Carlsen	Yes
Mr. Scott Clayton	Yes
Mr. Larry Craybas	Yes
Mr. William Duff	Yes
Mrs. Kristen Lacey	Yes
Mrs. Melanie O'Brien	Yes
Mrs. Robin Renner	Yes
Mr. Ted Stevenson	Yes
Mr. Bryan Terzian	Yes

Respectfully submitted,
Susan Pare
Board Recorder