



# PROCUREMENT COMMITTEE

Clifford J. Hurgin Municipal Center  
1 School Street, Bethel, CT 06801 (203) 794-8514

## MINUTES OF MEETING

Thursday, August 23, 2012 - 2:30 p.m.  
Clifford J. Hurgin Municipal Center - Meeting Room "A"

**PRESENT:** Frank Ventrella, Purchasing Agent  
Matthew Knickerbocker, First Selectman  
Robert Kozlowski, Comptroller

Frank Ventrella called the Meeting to order at 2:30 p.m.

**BID # 13-03: HVAC Equipment Replacement for General Purpose Room and Gymnasium & Lockers at C.J. Hurgin Municipal Center**

There were no bids received. The Committee discussed with Dumitru T. Petrescu, Mech. & Elect. Consulting Engineer and Andrew Morosky, Town Engineer various reasons that there were no bids submitted. The committee discussed having the consultant do some valued engineering to try to scale down the project and possibly separate some of the components on the job and do the project as separate bids for heating and air conditioning. The heat and ac could be done at separate times being that the air handler can work for heat or ac. Both are not needed at the same time in order to run the unit.

As there was no further business to come before the Procurement Committee, Matthew Knickerbocker made a motion which was seconded by Robert Kozlowski to adjourn the meeting at 3:02 p.m. Vote, all in favor, motion unanimously approved.

Respectfully submitted,

  
Frank N. Ventrella, Purchasing Agent

RECEIVED

2012 AUG 27 A 10:43

TOWN OF BETHEL  
TOWN CLERK